

**MINUTES OF THE TURVILLE PARISH COUNCIL MEETING**  
**Held on Wednesday 13<sup>th</sup> March 2019 at 7.30pm at the Bull and Butcher, Turville**

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## PRESENT:

Cllr Alice Nuttgens – Chair, Cllr Ray Jones, Cllr Dan Wels, Cllr Hector Sants, Cllr Deborah Abbot.

In attendance: Mrs L Coldwell – Clerk

5 members of the public

**18/19.92 Apologies for absence:**

District Councillor Chris Whitehead.

**18/19.93 Disclosure of Pecuniary and Personal Interest in items on the agenda:**

None declared.

**18/19.94 To confirm the minutes of the Ordinary Meeting held on 14<sup>th</sup> November 2018 and the Extraordinary meeting held on 6<sup>th</sup> December 2018**

The minutes of the meetings were confirmed as a true record and signed by the Chair.

**18/19.95 To note correspondence received by the Clerk with any actions taken from 14<sup>th</sup> November 2018 to 13<sup>th</sup> March 2019**

1. Rural Forum agenda – forwarded to Cllr Jones.
2. Request for donation from the Open Spaces Society – agenda item.
3. Countryside Voice magazine – brought to the meeting.
4. Open Spaces Society – notification of break-in at the Henley office where the safe was stolen and to confirm any cheques sent have been cashed.
5. Email from BMKALC re: neighbourhood plans and volunteers in respect of freedom of information requests – forwarded to Cllrs.
6. Email re: WDALC – forwarded to Cllrs.
7. Thank you letter for donation from Chilterns Conservation Board.
8. Chiltern Society magazine – brought to the meeting.
9. Parish Liaison meeting notes September 2018 – forwarded to Cllrs.
10. Parish Liaison Notes November 2018 – forwarded to Cllrs.
11. Message from Martin Tett – forwarded to Cllrs.
12. News from BCC re: unitary authority – forwarded to Cllrs.
13. Rural Forum minutes and presentations – forwarded to Cllrs.
14. News about the Volvo Footbridge Marlow – forwarded to Cllrs.
15. GDPR Myth busting and Christmas – forwarded to Cllrs.
16. BMKALC email re: future unitary authority meetings – forwarded to Cllrs.
17. Email from BMKALC re: dates for Unitary authority meeting March 2019 – forwarded to Cllrs.
18. Further meeting dates for unitary meeting with BMKALC – forwarded to Cllrs.
19. Information about deferred election dates – forwarded to Cllrs.
20. Bucks CC – National Highways & Transportation Public Representative Survey online link – forwarded to Cllrs.
21. Survey on an increase in council tax to help protect operational policing – added to website and forwarded to Cllrs.
22. BCC email about recycling centres – forwarded to Cllrs.
23. Email about unitary updates from BMKALC – forwarded to Cllrs.
24. WDALC minutes – forwarded to Cllr Jones as representative.
25. BCC Rights of Way survey – forwarded to Cllrs.
26. Clerks and Councils Direct magazine – brought to the meeting.
27. Chiltern Society magazine – brought to the meeting.
28. Rural Forum agenda – forwarded to Cllrs.
29. Changes to household recycling email from BCC – forwarded to Cllrs.

**18/19.96 To report on matters arising from the minutes not on the agenda – for information:**

- South Central Ambulance Service are trying to establish how much money is left in the defib fund and whereabouts it currently is. The previous contact has left the organisation following a period of extended leave. They are suggesting that once the figure is known that a cheque is given to the PC for this amount.
- Action:Clerk - The defibrillator in Turville has a felt pen date for November 2018 inside it, but unsure what this is for. Clerk to speak with CHT about what this could be.
- The spare pads in the defib at Northend expire in April 2019. All in agreement to wait to see what happens with the new AED machine before purchasing replacements.

**18/19.97 Public question and answer session:**

- A resident raised the amount of potholes between on the road between Northend and Turville. He has been reporting them for 2 years and nothing has been done about them. This has previously been chased with TfB but no response was ever given. A new Local Area Technician has been appointed last week following the retirement of the previous LAT in September 2018. Some carriageway resurfacing will be taking place on Holloway Lane 18-19/03/19 as per notices on the road.
- The undergrounding of the overhead cables in Turville appears to have been delayed as it was meant to be in place by the end of March 2019 but no further information has been sent out to residents affected in the form of wayleaves.
- Action:Clerk - Development at the old Mushroom Farm in Northend. It appears that all the trees have been cut down around it which was not given planning permission for. It can now be seen by all, as there is no screening from the trees. Clerk to report to Wycombe District Council planning enforcement.
- A resident raised driving across the grass at Northend Common rather than using the road. This Common Land does not belong to the Parish Council so they are unable to do anything, and parking is allowed on common land within a certain distance from the highway.

**18/19.98 Reports to be received if any:****- Wycombe District Association of Local Councils held 13/12/18**

Attended by Clerk. The chairman and vice chair were re-elected. There is still no secretary or training secretary. The new unitary authority was discussed, there may be parish boundary changes once the new authority starts.

**- NAG meeting held 08/02/19**

Cllr Jones attended. It was Sgt Hughes first meeting who has replaced PC Marchant. The Hambleden Valley is a very low crime risk area. Fly tipping is increasing and should be reported to Bucks County Council. All should be aware and vigilant of any traveller incursions in the local area; placing parking cones to save spaces on the public highway is not allowed and can result in a fine.

**- Clerks Meeting held 07/03/19**

Clerk is awaiting minutes as was unable to attend.

**18/19.99 Items to note:**

- Wycombe District Council have confirmed that no elections will be held in 2019, and that terms of office of the parish councillors will be automatically extended.
- Clerk attended a meeting with Red Kite Housing who are keen to know if there is any parcels of land for sale in the parish that they could use for building affordable housing.
- All the gates under the Donate-a-Gate scheme have been erected now.
- Action:Clerk - A Turville resident has complained about the increase of parking during the week in the village. Clerk to speak with Red Kite Housing who are owners of a parcel of land near to the nursery to discuss the possibility of using this existing grassed area as a parking area. Future agenda item.

**18/19.100 Superfast Broadband:**

An update to be provided if available from Cllr Sants (and any other Councillor as appropriate) to include an update about the work of the Turville Broadband Action Group. The website <http://www.tb-ag.org/> gives updates to anyone interested.

The last of the Turville Heath cabinets is now live so all households BT were intending to supply superfast broadband too now have it. There are still some people who do not have

superfast broadband, but these households are too far away from a cabinet to be supplied. If anyone thinks that they should be able to receive superfast broadband and are not, please contact TB-AG.

Mobile phone coverage is still being investigated. Cllr Sants is speaking with a group who may come to look at the area free of charge to see if any improvement could be made.

### **18/19.101 Planning:**

#### a. WDC decisions made since previous meeting:

**18/07541/FUL** – Dolesden Farm Dolesden Lane Turville Heath – Householder application for demolition of existing outbuilding and construction of replacement detached oak framed ancillary building comprising of a gymnasium/games room with office and guest bedroom above – **application permitted**

**18/07636/FUL** – Pond House Northend Road Northend – householder application for installation of new oil tank to replace existing in a different position and replace existing gates with hazel panels– **application permitted**

**18/07559/LBC** – Summer Cottage and Heathclose Cottage Drovers Lane Turville Heath – internal alterations to create openings between both cottages, insertion of new timber rear door and new timber framed rear window, insertion of 2 x rooflights to rear, removal of front flint garden wall and associated works – **application permitted**

**18/07871/FUL** – Swains Northend Road Northend – Householder application to infill existing swimming pool and construction of detached swimming pool/gym building – **application permitted**

**18/08018/CTREE** – Bodgers Northend Road Northend – Fell 1 x Maple Tree – **not to make a tree preservation order**

**18/08109/FUL** – Woodpeckers Turville Heath – Raising and Extending of Roof in connection with additional rooms in roofspace & replacement of roof tiles to all, new timber cladding throughout, erection of balustrade to ground floor terrace & alterations to fenestration (alternative scheme to PP 16/05628/FUL)– **Application Permitted**

**18/08000/FUL** – Turville Heath Farm Turville Heath – Change of use from Agricultural to Mixed Agricultural and Cafe (A3) creating pop up cafe/mobile BBQ tent (Retrospective) – **application permitted subject to conditions**

**18/07776/FUL** - Kimble Farm Dudley Lane Southend – erection of bespoke portal framed building to cover outdoor riding arena – **application refused**

#### b. Applications awaiting decision by WDC:

None at this time

#### a. New applications to be considered by the PC:

**19/05327/FUL** – Champion Cottage Drovers Lane Turville Heath – householder application for construction of replacement garage with storage above and summer house – **no objection**

**19/05409/FUL** – Swains Northend Road Northend – Demolition of existing dwelling and erection of 5-bed detached dwelling with integral carport & wine cellar to lower ground, associated bin store & new access. Insertion of two dormer windows in existing garage – **site visit to be carried out, comments to be put in to WDC by deadline of 26/03/19.**

### **18/19.102 CIL Money received by the PC:**

The Community Infrastructure Levy money currently stands at £3372.79. £2000 is earmarked for funding the pond project in Northend, which is to be discussed later in the agenda. Other CIL money has been used for repairs benches at Churchfield Wood and Southend Bridleway. The PC to discuss if any other projects have been identified to spend CIL funds on. There are restrictions as to what CIL money can be spent on, namely infrastructure needs in the parish. CIL money must be spent within 5 years, the first amount was passed to TPC in 2015/2016 financial year. No new ideas for CIL expenditure.

**18/19.103 The PC to discuss Northend Pond and ways to raise money for funding the works that need to be carried out:**

The PC have allocated £2000 of CIL money to help fund works at the pond project. Any update to be provided if available. Cllr Nuttgens has forwarded to the PC information about a pond in Bovingdon Green that has been cleaned out and reconstructed. No money was donated by Great Marlow Parish Council for the pond, various grants were sourced, money from District and County councillors along with donations from local residents.

Cllr Nuttgens has had a long chat with a Northend resident about the pond. She now has a list of names of people who are keen to get together to start the project, including getting funds and plans together. Cllr Nuttgens is happy to be part of this group. A Northend resident has organised a report along with various quotations for different works and passed to the PC.

Action: All in agreement for the Clerk to contact the owner of the pond to see if there are any objections to works being carried out. Cllr Nuttgens to put all interested parties in touch.  
Cllr Nuttgens/  
Clerk It was pointed out that before anything could happen the active grazers in the area need to agree or else nothing can happen.

**18/19.104 The PC to discuss correspondence from a member of the public regarding a weighted gate on a public bridleway near Turville Court:**

An email has been received from a horse-rider regarding a gate on the bridleway at Turville Court that has been weighted. The rider and horse got stuck in the gate as it swung closed whilst going through it. It has been asked that the PC approach the landowner to ask them to remove the weight from the gate.

The Rights of Way team at Bucks County Council have been in touch with the landowner although the response is not yet known. Cllr Nuttgens spoke with Bill Chapple from Bucks County Council who said he is happy to visit the PC to discuss rights of way issues in the area. All in agreement for nothing to be done until feedback has been received from Bucks County Council as to what the landowner responded.

**18/19.105 The PC to discuss renewing membership to the Open Spaces Society:**

Action:Clerk Membership has currently ceased and needs to be renewed at a cost of £45. At this time, it was decided not to renew membership.

**18/19.106 The PC to discuss a request for a donation from the Open Spaces Society:**

Action:Clerk The OSS have requested a donation towards "The Threat of Deregistration" appeal which concerns the Ministry of Defence plans to deregister 17 square miles of common land at Warcop, in the Cumbrian North Pennines AONB. All in agreement not to make a donation at this time.

**18/19.107 The PC to discuss deer management in the parish:**

A management plan for the woodlands at Bosmore Park Estate has raised the subject of deer control in the parish, and that some of the larger estates can afford deer fencing which then pushes the animals elsewhere, and on to the land of those who are unable to erect deer fencing. Deer are an attractive part of the countryside but in current numbers have a massive impact on the overall woodland ecosystem.

Action:Clerk The problem is that to introduce deer fencing only moves the problem from one place to another. The PC would like to know where the deer fencing will be placed at Bosmore Estate, as it can cause dangers to road users and damage to other people's fields – Clerk to ask. Clerk to also contact the Wormsley Estate to see if they plan to put any more deer fencing up.

**18/19.108 The PC to discuss the Rights of Way survey being carried out on behalf of Bucks County Council:**

BCC Rights of Way improvement plan expired at the end of 2018 and work has begun to produce a new one, aiming for adoption in early 2020. The PC have been asked to complete a questionnaire of their views.

Action:Clerk Clerk to submit the completed questionnaire on behalf of the PC.

**18/19.109 Finance**

The accounts including bank statements will be at the meeting for Councillors to inspect.

a) Balance:

Opening Balance 01/11/18	11163.61
Less November payments	(390.52)
Opening Balance 01/12/18	10773.09
Less December payments – salary via S/O	(257.29)
Opening Balance 01/01/19	<b>10515.80</b>
Less January payments – salary via S/O	(257.29)
Opening Balance 01/02/19	<b>10258.51</b>
Less February payments	(257.29)
Closing Balance 28/02/19	<b>10001.22</b>

b) Reserves:

CIL restricted reserve	3372.79
(CIL – committed for Northend pond	(2000.00)
CIL restricted reserve less Northend pond	1372.79
<b>Unrestricted reserve</b>	<b>6628.43</b>
Total reserves as of 28/02/19	10001.22

c) To approve and sign the following payments:

Lorna Coldwell – salary – paid via Standing Order	257.29
Lorna Coldwell – expenses and mileage November/December	31.51
Lorna Coldwell – salary – paid via Standing Order	257.29
Lorna Coldwell – expenses and mileage January/February	12.62
Hire of Northend Village Hall – fee for cancelled January meeting	20.00
<b>Total:</b>	<b>578.71</b>

All approved, cheques signed.

d) The automatic direct debit for renewal of the Data Protection fee will be collected on 18<sup>th</sup> March at a cost of £40.

**18/19.110 To confirm the date for the next meeting as:**

Wednesday 8<sup>th</sup> May – Northend Village Hall, Northend (Annual Parish and Annual Parish Council meeting also)

The meeting was closed at 20.45.

The Chair ..... Date .....