

UNCONFIRMED

**MINUTES OF THE TURVILLE PARISH COUNCIL MEETING
Held on Wednesday 13TH November 2019 at the Bull and Butcher, Turville**

PRESENT:

Cllr Alice Nuttgens – Chair, Cllr Ray Jones, Cllr Hector Sants.

In attendance: Mrs L Coldwell – Clerk. Sargeant Hughes – Thames Valley Police.

Ms K Ashbrook – The Open Spaces Society.

4 members of the public

19/20.57 Apologies for absence:

Cllrs Wels and Abbot – apologies accepted.

19/20.58 Disclosure of Pecuniary and Personal Interest in items on the agenda:

None declared.

19/20.59 Update from Sergeant Hughes of Thames Valley Police if available:

Sgt Hughes from the Rural Engagement Police Team attended and gave an update. There has been very little crime in the Turville parish, but the neighbouring parish Hambleden have had several house burglaries and rural car parks have been targeted for thefts during the day. He emphasised that valuables should not be left in the car at any time. The team has unfortunately declined in numbers as any new officers are being sent to town police units. A local PC will attend the next Neighbourhood Action Group held in December.

A member of the public asked about speeding cars in School Lane, Turville. Sgt Hughes will carry out a site visit during the day and see if any signage could be provided, and may be able to speak with the nursery.

Cllr Nuttgens discussed access for emergency vehicles in the village, Sgt Hughes will deliver more signage detailing the width needed for emergency vehicles. Cllr Nuttgens offered to erect these signs.

Flytipping was raised by a parishioner. Thames Valley Police along with Wycombe District Council have had success with prosecutions in Little Marlow on a site that was suffering repeated flytipping. The advice is if you see it, report it to the police as well as Fix My Street, with a picture and the car registration if possible.

Action:Clerk Clerk to put the generic email address for the Southwest Rural Team on the website.

19/20.60 To confirm the minutes of the Ordinary Meeting held on 11th September 2019:

The minutes of the meeting were confirmed as a true record and signed by the Chair.

19/20.61 To note correspondence received by the Clerk with any actions taken from 12th September to 13th November 2019

1. Bucks Fire and Rescue 2020-25 Public Safety Plan consultation – forwarded to Cllrs.
2. Invite to BMKALC 2019 – CONFERENCE – forwarded to Cllrs.
3. Policy E-Briefing PC11-19 – NAO Audit Code of Practice Part Two – forwarded to Cllrs.
4. TTRO Dolesden Lane, Turville Heath – forwarded to Cllrs and added to website.
5. TTRO Northend Road – forwarded to Cllrs and added to website.
6. Email about a conservation project regarding butterflies – forwarded to Cllrs.
7. Consultation on the Householder Planning and Design Guidance Supplementary Planning Document (SPD) – forwarded to Cllrs.
8. Wycombe District Rural Forum agenda – forwarded to Cllrs.
9. Minutes from WDALC meeting – forwarded to Cllr Jones.
10. Clerks and Councils Direct magazine – brought to the meeting.
11. Email from BMKALC re: Elections – forwarded to Cllrs.
12. CPRE magazine Oxfordshire Voice – brought to the meeting.

19/20.62 To receive a presentation from the General Secretary of the Open Spaces Society:

Kate Ashbrook explained to the Parish Council and members of the public present a brief history and the purpose of the OSS along with the benefits of joining.

The OSS is a charity based in Henley that covers the whole UK and was founded in 1865. They are able to offer advice about Common Land, open spaces and footways. They are the only body concerned with protection management and public enjoyment of Common Land. They help members wherever possible with advice and support, and have access to legal advice if needed. Turville parish has 3 registered Commons, as well as many footpaths. The cost for the parish council to join is £45 per annum. To be discussed as an agenda item in January.

Action:Clerk

19/20.63 To report on matters arising from the minutes not on the agenda – for information:

- Sgt Hughes confirmed to the Clerk that parking signs were delivered to the Bull and Butcher following the May PC meeting. As discussed earlier in the meeting, he will deliver more to be erected.
- The land owned by Red Kite Housing and adopted by Bucks County Council Highways department in School Lane, Turville. Red Kite have confirmed that whilst they have ownership of this piece of land, it is adopted and maintained by Bucks County Council. BCC will not move from the stance that any alterations would need to go through consultation, be carried out to spec and would cost £25000-£30000. BCC have confirmed that any alterations that were not causing an obstruction to the highway would not be governed by them. Clerk to contact the County Councillor to see if she is able to offer any assistance in breaking this stalemate position.

Action:Clerk

- Speeding in School Lane, Turville. As discussed at the September PC meeting a letter was sent to the nursery to distribute to parents regarding parking and driving at an appropriate speed when visiting the nursery. Clerk spoke with the Road Safety Team at BCC who confirmed as a dead end road they would not take any action. Clerk also spoke with the Transport Strategy Team at BCC who suggested the children making “no speeding” posters to be displayed on the road, and asking the parents to sign a “Parking Promise”, as well as a safety chat to the older children. Clerk to feed back suggestions to the nursery. A resident in attendance said that the problem has got better, but it is gradually getting worse again.

Action:Clerk

19/20.64 Public question and answer session:

The time period for public representations and participations shall not exceed 15 minutes, unless the Chairman permits a longer period.

- Would the staff from the nursery be able to use the car park during the day to ease congestion in the village? Clerk to remind the nursery that this is an option for staff that has been used before.
- The undergrounding of cables in Turville village works will start next week with digging trenches in gardens. The following week SSE will be digging in the road, and in January the cables will all be connected up and the overhead cables and poles taken down. All works are weather dependent.
- Carols on the Green, Turville is likely to be 08/12/19 at 4pm, more volunteers are needed to help run the event.

19/20.65 Reports to be received if any:

Any meetings attended as appropriate that are not an agenda item to include:

- WDALC meeting held 12/09/19 attended by Clerk. The meeting was not quorate so the elections held are not legal. A new Chair has been found and will be voted in at the next meeting to be held 12/12/19.
- Rural Forum held 24/10/19 attended by Cllr Jones. The main focus was affordable rural housing, with updates from the NFU, Chilterns AONB and the Wycombe Local Plan.

19/20.66 Items to note: Any items as appropriate that are not an agenda item:

- Building works being carried out at The Old Vicarage, Turville were reported to Planning Enforcement by the PC amidst concerns about the listed building. The Planning Enforcement Officer and the Listed Buildings Officer visited the site following the report and have confirmed to the PC that there were no listed building offences to address and internal works were removing wallpaper and kitchen cupboards. There is a caravan on site

which is placed on the agricultural land and is causing privacy issues for some neighbours. Cllr Nuttgens has concerns about the fire pit as sometimes there are large fires in it, burning materials removed from the building. Clerk to report to Environmental Health and Planning Enforcement.

19/20.67 Mobile Telephone Coverage:

An update to be provided if available from Cllr Sants (and any other Councillor as appropriate) regarding the investigation into a mobile phone coverage survey for the parish. Cllr Sants has obtained contact details for a company who were interested in erecting a mobile mast in Skirmett and will contact them to see if they are able to assist.

19/20.68 Planning:

a. WDC decisions made since previous meeting:

None at this time.

b. Applications awaiting decision by WDC:

None at this time.

c. New applications to be considered by the PC:

None at this time.

19/20.69 CIL Money received by the PC:

The Community Infrastructure Levy money currently stands at £3372.79. £2000 is earmarked for part funding the pond project in Northend, which is to be discussed later in the agenda. Other CIL money has been used for repairs benches at Churchfield Wood and Southend Bridleway. The PC to discuss if any other projects have been identified to spend CIL funds on. There are restrictions as to what CIL money can be spent on, namely infrastructure needs in the parish. CIL money must be spent within 5 years, the first amount was passed to TPC in 2015/2016 financial year. The remainder of the CIL funds may be spent on a mobile phone coverage survey.

19/20.70 The PC to discuss Northend Pond and the works being carried out by local residents:

The PC have allocated £2000 of CIL money to help fund works at the pond project. Any update to be provided if available, by Cllr Nuttgens or a Northend resident. PC to discuss and approve giving £900 to the Pond Committee to enable them to uproot with a digger some more of the material on the inner side of the bank sloping up towards the road. The rest of the CIL money earmarked for the project will be released when a long term strategy for the pond has been put in place, as previously discussed.

A Northend resident involved in the pond project attended to discuss the costs of a digger to pull out the reeds on the banks. The costs for hire for 2 days as recommended would be £520, plus £250 per day for labour and a deposit for the digger would be needed. The tree surgeon carrying out the tree works damaged his chainsaw whilst carrying out work and a repair would cost £100, could this be funded from the CIL money? Cllr Nuttgens queried the experience of the digger driver and whether he has liability insurance. It was confirmed that the driver knows what he is doing and is insured. The request is for £1120 to be given out of £2000 ring fenced CIL money for the pond project. The PC will require an invoice from a company to release funds. All in agreement to give the money for digger hire and labour, as well as repairs for the chainsaw from the £2000, on receipt of invoices.

19/20.71 The PC to discuss replacing a bench in Turville village and the possibility of replacing/repairing other benches in the parish:

£300 was awarded to the Parish Council via the District Councillors ward bursary towards a new bench in Turville. PC to discuss what repairs are needed to the current benches, and possible locations for new benches. Cllr Nuttgens said that there a few benches in Turville, and it would be nice to have one by the pond in Northend. All in agreement for this to happen once the works have finished.

Benches in Turville village. The Church will not allow a bench to be placed in the church grounds. There is a bench which is very rotten next to the telephone box to the right of

Action:Clerk the Parish Council noticeboard which could be replaced. Clerk to obtain quotes for a log bench to replace this.

19/20.72 The PC to discuss the placing of stones on the village green in Turville village and the possibility of using one as a memorial to local resident Trevor Proudfoot who recently passed away:

An update to be provided regarding sourcing of larger stones as discussed at the September meeting if available. A local resident has suggested Mr Proudfoot’s name, with possibly dates or a few words as a permanent memorial on one of the stones. PC to discuss this possibility.

Action:
Cllr Nuttgens

Cllr Nuttgens will speak with Mr Proudfoot’s son to see what type of memorial he would like. There are concerns that inscribing a stone for one person could set a precedent and the green would be covered in stones in years to come! The PC will replace some of the stones on the green so that they are a more uniform set to increase the attractiveness of the green, and have them strategically placed so that cars are unable to drive on the edge.

19/20.73 Finance:

The accounts including bank statements will be available be at the meeting for Councillors to inspect.

Balance:

Opening Balance 01/09/19	10429.75
Less September payments	(310.29)
Income – 2 nd half precept WDC	3000.00
Balance 01/10/19	13119.46
Less October payments – salary via S/O	(257.29)
Income – Ward Bursary	300.00
Closing Balance 31/10/19	13162.17

Reserves:

CIL restricted reserve	3372.79
CIL – committed for Northend pond	(2000.00)
CIL restricted reserve less Northend pond	1372.79
Unrestricted reserve	9789.38
Total reserves as of 31/08/19	13162.17

To sign the following payments:

Lorna Coldwell – salary – paid via Standing Order	257.29
Lorna Coldwell – expenses and mileage September/October	19.28
PKF Littlejohn LLP – AGAR charges	240.00
Total:	516.57

All agreed.

A draft budget document was distributed (attached) for consideration for precept setting at the January meeting.

19/20.74 To confirm the date for the next meeting as:

- Wednesday 8th January, the Village Hall, Northend
 - Wednesday 11th March, The Bull and Butcher, Turville
 - Wednesday 13th May, the Village Hall, Northend (to include Annual and Annual Parish meetings)
 - Wednesday 8th July, The Bull and Butcher, Turville
 - Wednesday 9th September, the Village Hall, Northend
 - Wednesday 11th November, the Bull and Butcher, Turville
- The meeting was closed at 21.13.

The Chair Date