

**MINUTES OF THE TURVILLE PARISH COUNCIL MEETING**  
**Held on Wednesday 8<sup>TH</sup> January 2020 at the Village Hall, Northend**

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## PRESENT:

Cllr Alice Nuttgens – Chair, Cllr Ray Jones, Cllr Hector Sants.

In attendance: Mrs L Coldwell – Clerk.

1 member of the public

**19/20.75 Apologies for absence:**

Cllrs Wels and Abbot – apologies accepted.

**19/20.76 Disclosure of Pecuniary and Personal Interest in items on the agenda:**

None declared.

**19/20.77 To confirm the minutes of the Ordinary Meeting held on 13<sup>th</sup> November 2019:**

The minutes of the meeting were confirmed as a true record and signed by the Chair.

**19/20.78 To note correspondence received by the Clerk with any actions taken from 13<sup>th</sup> November to 8<sup>th</sup> January 2020:**

1. WDALC agenda – forwarded to Cllr Jones as representative.
2. Slides from BMKALC conference – forwarded to Cllrs.
3. Email from WDC Environmental Health about bonfires – forwarded to Cllrs.
4. Emails re: filming in Turville – Clerk forwarded to Cllrs and Turville Village Association.
5. WDALC agenda and previous minutes – forwarded to Cllr Jones.
6. Correspondence from Environmental Health re: The Old Vicarage – forwarded to Cllrs.
7. Emails re: Northend Pond works – Clerk responded.
8. TTRO Holloway Lane – forwarded to Cllrs and placed on website.
9. Chiltern Society magazine – brought to meeting.
10. Countryside Voice magazine – brought to meeting.
11. Buckingham Town Council letter to Martin Tett – forwarded to Cllrs.
12. Councils and Clerks magazine – brought to meeting.

Action:Clerk 13. Email from resident re: Commoners Rights at Turville Heath – Clerk to respond.

**19/20.79 To report on matters arising from the minutes not on the agenda – for information:**

- Clerk emailed the nursery in Turville reminding them that staff are able to park in the car park at the Bull and Butcher at the far end, and the suggestions from the Transport Strategy Team at Bucks County Council.
- Sgt Hughes visited School Lane and confirmed that there was no help that the police would be able to provide, but a PCSO visited the nursery to discuss with them the issues. Clerk has asked PCSO Ling for any feedback following this.

Action:Clerk

- Clerk will email the nursery asking them to remind parents about speeding and parking as it is the beginning on the new term.

Action:Clerk

- Clerk reported the burning of materials at The Old Vicarage to Environmental Health at Wycombe District Council and the Environment Agency. Nothing has been burned recently.

**19/20.80 Public question and answer session:**

- Clerk confirmed to a Turville resident that feedback has been asked for following the PCSO visit to them. The staff at the nursery have not been using the far side of the Bull and Butcher as they were reminded after the previous meeting. The resident has signs asking parents to slow down outside their property, which are ignored. Clerk will remind the nursery again about parking in the pub car park, the staff currently all park around the green which limits resident and visitor parking in the village. Clerk will copy in the Trustees to email.

- Clerk to check if the nursery are going to carry out the parking promise they were told about previously.

Action:Clerk

**19/20.81 Reports to be received if any:**

No meetings attended since previous meeting.

**19/20.82 Items to note:**

- Clerk contacted the County Councillor for assistance with altering the grassed area in School Lane into some form of parking provision. She has in turn contacted the Cabinet Transport Member, who responded to Clerk today. He agreed that the costs provided by the Local Area Technician were correct and may in fact be conservative. Clerk and Cllr Nuttgens to obtain a private quotation for the works to speak with the Community Boards when they are formed in June 2020.
- Clerk has reported various potholes around the parish to Transport for Bucks via Fix My Street.

**19/20.83 Mobile Telephone Coverage:**

An update to be provided if available from Cllr Sants (and any other Councillor as appropriate) regarding the investigation into a mobile phone coverage survey for the parish. No update as of yet. Cllr Sants will continue investigations.

**19/20.84 Planning:**a. WDC decisions made since previous meeting:

None at this time.

b. Applications awaiting decision by WDC:

**19/07789/FUL – Site Of Swains Northend Road Northend** – Demolition of existing dwelling and erection of 5-bed detached dwelling with integral carport & wine cellar to lower ground, associated bin store & new access. Insertion of two dormer windows in existing garage. (Alternative to 19/05409/FUL)

**19/07818/FUL – Turville Heath House Turville Heath** – Change of Use of existing linked agricultural barn to residential (C3) for ancillary use to main house and erection of tool shed to side

**19/07819/LBC – Turville Heath House Turville Heath** – Listed Building application for change of Use of existing linked agricultural barn to residential (C3) for ancillary use to main house and erection of tool shed to side

c. New applications to be considered by the PC:

None at this time.

**19/20.85 CIL Money received by the PC:**

The Community Infrastructure Levy money currently stands at £3372.79. £2000 is earmarked for part funding the pond project in Northend, which is to be discussed later in the agenda. Other CIL money has been used for repairs benches at Churchfield Wood and Southend Bridleway. The PC to discuss if any other projects have been identified to spend CIL funds on. There are restrictions as to what CIL money can be spent on, namely infrastructure needs in the parish. CIL money must be spent within 5 years, the first amount was passed to TPC in 2015/2016 financial year. The remainder of the CIL funds may be spent on a mobile phone coverage survey.

**19/20.86 The PC to discuss Northend Pond and the works being carried out by local residents:**

The PC have allocated £2000 of CIL money to help fund works at the pond project. Any update to be provided if available, by Cllr Nuttgens or a Northend resident. The works agreed at the previous meeting were unable to be carried out in November and will now happen 11/12 January 2020. Clerk spoke with the digger hiring company about invoicing for costs, they will invoice the parish council directly when they need to. The cost will be £406 +VAT and costs for any fuel used. Cheque for repairs to the chainsaw for £125.60 has been allocated. The working party carried out clearing at the weekend to make the digger work easier.

**19/20.87 The PC to discuss joining the Open Spaces Society at a cost of £45.**

Following the presentation at the November parish council meeting, Councillors to discuss renewing membership of the society. Cllr Jones proposed joining, Cllr Sants seconded. All in agreement. Cheque to be signed at this meeting.

**19/20.88 The PC to discuss the placing of stones on the village green in Turville village.**

Action:  
Cllr Nuttgens

An update to be provided by Cllr Nuttgens if available about the possibility of a memorial for Mr Proudfoot. Cllr Nuttgens reported that she is waiting for some photographs of stones to replace the current ones. Decision to approve given to Cllr Nuttgens. All in agreement if the work is carried out by Mr Proudfoot's family then a "donated by in memory of" plaque could be placed on one. Recognition for funding of items.

**19/20.89 Finance:**

The accounts including bank statements will be available be at the meeting for Councillors to inspect.

Action:Clerk

a) To discuss the budget for 2020/21 and set the precept:

All agreed the draft budget. There are election costs budgeted for, the exact cost for this is not yet known as this depends on if elections are contested or uncontested. Depending on this cost, money may be saved which could possibly be reflected in the budget next year. The precept set at £6500. Clerk to inform Wycombe District Council.

b) Balance:

Opening Balance 01/11/19	<b>13162.17</b>
Less November payments	<b>(516.57)</b>
Balance 01/12/19	12645.60
Less December payments – salary via S/O	<b>(257.29)</b>
Closing Balance 31/12/19	<b>12388.31</b>

Reserves:

CIL restricted reserve	3372.79
(CIL – committed for Northend pond	(2000.00)
CIL restricted reserve less Northend pond	1372.79
<b>Unrestricted reserve</b>	<b>9015.52</b>
Total reserves as of 31/12/19	12388.31

c) To sign the following payments:

Lorna Coldwell – salary – paid via Standing Order	257.29
Lorna Coldwell – expenses and mileage November/December	15.72
Kats Accounts – internal audit May 2019	35.00
Mr James Wilson – chainsaw repairs, Northend Pond	125.60
Northend Village Hall – hire	20.00
Open Spaces Society – membership fees	45.00
<b>Total:</b>	<b>498.61</b>

All agreed.

**19/20.90 To confirm the date for the next meeting as:**

Wednesday 11<sup>th</sup> March, The Bull and Butcher, Turville  
The meeting was closed at 20.35.

The Chair ..... Date .....