

MINUTES OF THE TURVILLE PARISH COUNCIL MEETING
Held on Wednesday 8TH July 2020 via Zoom

PRESENT:

Cllr Alice Nuttgens – Chair, Cllr Dan Wels, Cllr Deborah Abbot, Cllr Hector Sants.

In attendance: Mrs L Coldwell – Clerk.

3 members of the public

19/20.108 Apologies for absence:

None received. Cllr Jones was unable to join the meeting due to technical issues.

19/20.109 Disclosure of Pecuniary and Personal Interest in items on the agenda:

Cllr Nuttgens declared a personal interest in agenda item 10c planning application 20/01002/LAPREN – The Barn Turville Heath Farm Turville Heath – Premises Licenses.

Cllr Sants declared an interest in agenda item 10c planning application 20/06479/LBC, The Old Bakehouse as a neighbouring property.

19/20.110 To confirm the minutes of the Ordinary Meeting held on 11th March 2020:

The minutes of the meeting were confirmed as a true record and will signed by the Chair when possible.

19/20.111 To note correspondence received by the Clerk with any actions taken from 11th March to 8th July 2020:

1. Email from Buckinghamshire Council cancelling the town/parish planning session – forwarded to Cllrs.
2. Email from Chris Whitehead – Coronavirus update from Martin Tett, Leader of the Shadow Authority – forwarded to Cllrs.
3. Email from BMKALC forwarded from NALC about Useful Health & Wellbeing Tool from LGA – forwarded to Cllrs.
4. Further Member Update from Martin Tett, Leader of the Shadow Authority – forwarded to Cllrs.
5. Update on the Coronavirus from Bucks CC – forwarded to Cllrs.
6. BMKALC - Staying updated email – forwarded to Cllrs.
7. Email from BMKALC re: Buckinghamshire councils lift all parking charges and restrictions to support communities during Coronavirus outbreak – forwarded to Cllrs and added to Facebook page and website.
8. Email from ICO Information regarding Data Protection and Community Groups – forwarded to Cllr Nuttgens.
9. Email from Councillor Whitehead re: South West Chiltern Community Board Virtual Meeting – forwarded to Cllrs.
10. Email re: former Councillor – Clerk responded.
11. Email Coronavirus (Covid-19) Councillor Fund – forwarded to Cllr Nuttgens.
12. Letter to town and parish councils from Martin Tett, Leader Buckinghamshire Council – forwarded to Cllrs.
13. Email from PKF Littlejohn regarding instructions delayed pending clarity over coronavirus implications – forwarded to Cllrs.
14. Email from BMKALC re: Scamming complaints on the rise as virus continues to spread – forwarded to Cllrs, added to website.
15. Email from Buckinghamshire Council - Local lifelines support work for residents at highest risk – forwarded to Cllrs.
16. Email re: Notice of Adoption Canopy Cover Supplementary Planning Document from Buckinghamshire Council – forwarded to Cllrs.
17. Email re: coronavirus scams – forwarded to Cllrs.
18. Notice of virtual WDALC meeting – forwarded to Cllr Jones.
19. Buckinghamshire Council support for small businesses – forwarded to Cllrs.
20. Update on Town and Parish Council involvement in planning applications – forwarded to Cllrs.

21. Open Spaces Society magazine – for info.
22. Clerks and Councils Direct magazine – for info.
23. Northend Common land owner contact details request – Clerk actioned.
24. Buckinghamshire Council email about new Local Enforcement Plan – forwarded to Cllrs.
25. Thames Water extra support email - forwarded to Cllrs.
26. Email re: outstanding invoices for grass cutting – Clerk responded.
27. Email re: response from Open Spaces Society on grazing rights – forwarded to Cllrs.
28. Email from BC re: Buckinghamshire welcomes three new Deputy Lieutenants – forwarded to Cllrs.
29. Email re: Community Board Coordinator - Meeting Date and Introduction – forwarded to Cllrs.
30. Email from BMKALC re: Your chance to comment on proposed Code of Conduct – forwarded to Cllrs.
31. Email from BMKALC re: Council Meetings and Playground Update – forwarded to Cllrs.
32. Email from BMKALC re: Buckinghamshire Council Planning Enforcement – forwarded to Cllrs.
33. Clerks and Councils Direct magazine – for info.

19/20.112 To report on matters arising from the minutes not on the agenda – for information:

- No further complaints have been received by the Parish Council regarding Turville Forest School Nursery.
- Repairs to the roadside verges in Northend have been carried out by a working group. Cheque for the Parish Council donation from CIL funds has been sent and cashed.

19/20.113 Public question and answer session:

- Kate Ashbrook reported on the hoardings at the Old Vicarage, Turville (see later in the minutes). Cllr Sants commented that the owner had informed him that hoardings were planned at some point as a safety measure, although a reference to the height was not made. Cllr Nuttgens spoke to some residents who said that they preferred the hoardings to the building site. She gave thanks to Kate Ashbrook for her work regarding this issue.

19/20.114 Reports to be received if any:

- Clerk attended 2 virtual WDALC meetings, and will attend a virtual Community Board meeting next week.

19/20.115 Items to note:

- Clerk has reported various potholes and overgrown grass around the parish to Transport for Bucks via Fix My Street. This is an online service that anyone can use.
- Clerk has been chased for outstanding monies owed to Symes for grass cutting – no invoices have been received for many months. Clerk has spoken with their accountant to try and establish what has happened. There seems to have been confusion on their part between Turville Parish Council and Turville Church. Clerk is awaiting further information.
- A local farmer is exercising his grazing rights on Northend Common, temporary electric fencing has been erected and it is expected to be in place for approximately a month. The landowner and the Parish Council were informed beforehand.
- Elections in Buckinghamshire were cancelled due to Covid-19 and have been rescheduled to May 2021. This is for Parish and Buckinghamshire Councils. The existing District and County Councillors remain in place as Buckinghamshire Councillors.
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19/20.116 Mobile Telephone Coverage:

An update to be provided if available from Cllr Sants (and any other Councillor as appropriate) regarding the investigation into a mobile phone coverage survey for the parish. Buckinghamshire Council asked if there are any outstanding areas in the parish that do not have superfast broadband. This has been passed to TB-AG for any comments. Cllr Sants is in a discussion with 3E to see if there is anywhere a mast could be put to improve mobile coverage.

19/20.117 Planning:

WDC decisions made since previous meeting:

20/05267/VCDN – Cobstones Turville Valley Road Turville – Variation of condition 4 (plan numbers) (retrospective) attached to PP 17/07807/FUL (Householder application for construction of single storey front extension, internal and external alterations to house, garage and outbuilding to form improved living accommodation, landscaping and formation of water feature in rear garden, raising height of boundary walls and erection of estate railings) (retrospective) – **Application permitted**

20/05950/CTREE – Turville Cottage Dolesden Lane Turville Heath – Removal of 2 x conifers and 1 x Eucalyptus – **Not to make a Tree Preservation Order**

20/06028/FUL – Dolesden Farm Dolesden Lane Turville Heath – Householder application for construction of replacement detached ancillary outbuilding following demolition of existing outbuilding – **Application Permitted**

Applications awaiting decision by Buckinghamshire Council:

20/05183/FUL – The Old Vicarage & The Cottage Turville Valley Road Turville – Householder application for internal and external repairs and alterations to The Old Vicarage, The Barn, Potting Sheds and Cottage, annexe/outbuilding, garage and store. **PC commented** – No objection, however Turville Parish Council would want a condition applied to ensure that no burning of any materials on site should occur, as has previously occurred. We would also like to point out that the works have already been carried out to the library and the cottage, and therefore should be classed as retrospective. Further, we do have concerns that to remove the chimney breast in the main house seems to be a major structural change for a prominently located Grade 2 Listed building. We would also like it to be noted that the location of The Old Vicarage means that contractors' vehicles will have very little space to reverse/turn at that end of the village, and there will be ground for conflict between contractors' vehicles and parked cars on Holloway Lane and around the Village Green.

20/05392/FUL – The Old Vicarage Turville Valley Road Turville – Change of use for temporary siting of mobile home on residential amenity land during repair and alteration works to residential property (retrospective). **PC commented** – No objection

New applications to be considered by the PC:

20/01002/LAPREN – The Barn Turville Heath Farm Turville Heath – Premises License (PC have not been consulted). Cllr Nuttgens was placed in the virtual waiting room. **No objection**

20/06479/LBC – The Old Bakehouse Turville Valley Road Turville – Internal works to return the house to habitable condition following a fire and long period of vacancy. Cllr Sants was not placed in virtual waiting room due to concerns about being readmitted but did not speak. **No objection**

20/06500/FUL – 6 Square Close Cottages School Lane Turville – Householder application for construction of front porch, part single/part two storey/rear extensions, insertion of 2 x front dormer windows and alterations to fenestrations – **no objection**

19/20.118 The PC to discuss issues in Turville village regarding the increased number of visitors following the easing of Covid-19 restrictions:

The Parish Council has received a complaint regarding the amount of cars associated with visitors to the village and people eating/drinking on the Village Green. PC to discuss what if any action could be taken.

The PC received a complaint about people eating and drinking on the village green. A sign has been put on there advising "No sitting". Clerk has spoken with the Open Spaces Society who have said that there is no legal power to stop people doing this. All in agreement to leave the sign in the current climate. The Church wardens are happy for respectful use of the churchyard at this time, so people can sit there should they wish.

Action: Cllr Nuttgens will proceed with discussing the stones, she had left this during Covid-19 and with other matters ongoing but will contact Mr Proudfoot this week.

19/20.119 The PC to discuss the hoardings erected on highways verge at The Old Vicarage, Turville and any possibility of action needed:

Hoardings have been erected around the building site, across the grass verge which is owned by Highways to the roadside. The Parish Council are waiting information from Buckinghamshire Council as to whether the appropriate permissions have been granted for the boards. Kate Ashbrook from Turville has been in contact with Buckinghamshire Council who have confirmed that permission has been applied for and granted for 1 year and that currently no conditions are being breached. Clerk approached the Street Works License Team to ask if it would be possible to be notified of any such works being carried out in the future. They have said that this is not possible but all licences can be seen at one.network, which shows the type of license and the period it is valid for.

19/20.120 The PC to discuss the possibility of adding to the grass cutting contract the land outside Turville Nursery School in School Lane to improve the appearance of the area:

Clerk has asked the grass cutting contractor for a quotation for how much these extra works would cost and is awaiting a response. The Parish Council currently pay for cutting to take place on the Village Green in Turville village. No response has been received via email or telephone as of today. The PC paid £60 per annum (4 cuts) for a "mow and strim" of the village green the last time this was invoiced. All in agreement for this to go ahead, cost dependent upon quotation being received. Clerk will also approach the nursery gardener who deals with the hedges for a quotation.

19/20.121 Finance:

Copies of the below documents have been circulated to the Councillors for reading prior to the meeting.

- a) To receive the Internal Auditors report. The Internal Auditor carried this out and reported that "all is in order with current regulations". *Noted.*
- b) To complete Section 1 of the Annual Governance and Accountability Return 2019/2020, the Annual Governance statement for 2019/2020 to send to the external auditor. *Completed by the Clerk and will be forwarded to be signed by the Chair.*
- c) To approve and adopt the accounts for 2019/2020 in receipts and payments format and complete Section 2 Accounting Statements 2019/20 of the AGAR. *Approved and will be forwarded to be signed by the Chair.*
- d) To note the end of year bank reconciliation. *Noted.*
- e) To confirm the dates for the 30 days elector's rights may be exercised. Clerk proposes 13/07/20 – 21/08/20. *Agreed.*

f) Balance:

Opening Balance 01/03/2020	11163.28
Less March payments	(373.56)
Balance 01/04/2020	10789.72
Less April payments – salary via S/O	(257.29)
Income – Precept Buckinghamshire Council	(3250.00)
Closing Balance 30/04/2020	13782.43
Less May payments – salary via S/O	(257.29)
Insurance renewal – Came and Company	(368.10)
Turville Northend Village Hall – contribution to verge repairs	(350.00)
Closing Balance 31/05/2020	12807.04
Less June payments – salary via S/O	(257.29)
Closing balance 30/06/2020	12549.75

Reserves:

CIL restricted reserve	2440.83
(CIL – committed for Northend pond	(1417.95)
CIL restricted reserve less Northend pond (to include bench in Turville)	1022.88
Unrestricted Reserves	10108.92
Total reserves as of 30/06/2020	12549.75

To confirm the following payments:

Lorna Coldwell – salary July – paid via Standing Order	257.29
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Lorna Coldwell – salary August – paid via Standing Order	257.29
CPRE – annual subscription (cheque to be signed via social distancing)	36.00
Total:	550.58

Clerk will keep a running total for expenses until the next in person meeting for a cheque to be signed. All in agreement.

19/20.122 To confirm the date for the next meeting as:

Wednesday 9th September, either via Zoom or at Northend Village Hall dependent on Government guidelines at the time.

The meeting was closed at 20.35.

The Chair Date