

**Notice of the meeting of Turville Parish Council on
Wednesday 11th November 2020, at 7.30pm via Zoom**

Meeting Link:

<https://us02web.zoom.us/j/81977753216?pwd=aHV2cDFNUUFiQ3NqcDIWbGNVRWpIUT09>

Meeting ID **819 7775 3216** Password **042710**

Virtual Meeting Procedure Attached to Agenda – see Appendix 1

In accordance with the provisions of Local Government Act 1972, you are hereby summoned to the above Meeting, when the business to be discussed will be as follows:

AGENDA

1. Apologies for absence:

Any apologies to be given and accepted if appropriate.

2. Disclosure of Pecuniary and Personal Interest in items on the agenda:

Opportunity for any Councillor to declare an interest in any items on this agenda.

3. To confirm the minutes of the Ordinary Meeting held on 9th September 2020

4. To note correspondence received by the Clerk with any actions taken:

Correspondence from 10th September to 5th November 2020

Any correspondence received after the date of issue for this agenda will be discussed at the meeting and added to the minutes.

1. Email from Ibstone Parish Council clerk re: planning appeal APP/KO425/C/193242223 – Litmore Shaw, Ibstone – forwarded to Cllrs.
2. WDALC agenda – forwarded to Cllr Jones.
3. Email from Buckinghamshire Council re: rural broadband – forwarded to Cllrs.
4. Email minutes for South West Chilterns Community Board – forwarded to Cllrs.
5. Email link for Tfb Stakeholder Conference slides and videos – forwarded to Cllrs.
6. Rural Forum, information – forwarded to Cllr Jones.
7. Email from Buckinghamshire Council re: Call in Process Update for Towns and Parishes from Cllr Warren Whyte – forwarded to Cllrs.
8. Filming in Turville information – forwarded to Cllrs.
9. WDALC minutes and presentation – forwarded to Cllr Jones.
10. Email from Wormsley Estate re: filming in Turville village
11. Open Spaces magazine – for info.
12. LCR magazine – for info.
13. Email from BC re: South West Chilterns Community Board meetings 2021 – forwarded to Cllrs.

5. To report on matters arising from the minutes not on the agenda – for information:

- Clerk completed the paperwork to register The Bull and Butcher, Turville as an asset of community value.

- There is no update on altering the status of the Chilterns AONB to a National Park currently, but a response to the Glover Review (commissioned by the Government) is expected by the end of the year, although this may be delayed due to Covid-19.

- Clerk has confirmed the grass cutting outside the nursery in Turville with a contractor who will make the initial cut before the end of the year.

6. Public question and answer session:

The time period for public representations and participations shall not exceed 15 minutes, unless the Chairman permits a longer period.

7. Reports to be received if any:

- Clerk attended the Transport for Bucks virtual conference, the virtual SLCC Branch Meeting and the virtual WDALC meeting. Cllr Jones also attended WDALC. Clerk also attended the Parish Liaison meeting with Buckinghamshire Council and a virtual training course about engagement with residents.

8. Items to note – any items as appropriate that are not an agenda item:

- Clerk has reported various potholes around the parish to Transport for Bucks via Fix My Street. This is an online service that anyone can use.
- Clerk will be meeting with the Community Board Co-ordinator in November.
- There is a Covid-19 WhatsApp help group current for any parish person in need of assistance during the lockdown period. Contact the Clerk for further information.

9. Mobile Telephone Coverage:

An update to be provided if available from Cllr Sants (and any other Councillor as appropriate) regarding the investigation into a mobile phone coverage survey for the parish. Cllr Sants reported after the September meeting that BT/EE to say that there is no budget to improve coverage in Turville parish this year, but suggested asking again in April 2021, so he will follow up then.

10. Planning:

a. WDC decisions made since previous meeting:

20/07029/CTREE – St Marys Church Turville Valley Road Turville – Take down to ground level x 1 Ash (T1) – **Not to make a Tree Preservation Order**

20/06857/FUL – Chapel Cottage Dolesden Lane Turville Heath – Householder application for construction of single storey side/rear extension, roof alterations to study including gabled roof to replace hipped roof and insertion of 2 x conservation rooflights. Insertion of circular window to main gable at first floor – **Application Permitted**

20/06783/FUL – Balhams Farmhouse Balhams Lane Turville Heath – Householder application for construction of timber-framed covered outdoor poolside dining space with retaining wall, alterations to fenestration, replacement of existing black timber with grey timber and relocation of existing solar panels to central flat roof – **Application Permitted**

20/06479/LBC – The Old Bakehouse Turville Valley Road Turville – Internal works to return the house to habitable condition following a fire and long period of vacancy – **Application Permitted**

20/07439/CTREE – Turville Park Turville Heath – Tree works as per schedule – **Not to make a Tree Preservation Order**

20/07397/CTREE – Land Adjacent To Oaktree Cottage Turville Heath – Remove damaged limb, reduce height and crown spread by up to 4m x 1 Ash – **Not to make a Tree Preservation Order**

20/07444/MINAMD - The Old Vicarage Turville Valley Road Turville – Proposed non-material amendment to permission for householder application for internal and external repairs and alterations to The Old Vicarage, The Barn, Potting Sheds and Cottage, annexe/outbuilding, garage and store granted under planning reference: 20/05183/FUL – **Application Permitted** (PC not consulted)

b. Applications awaiting decision by Buckinghamshire Council:

20/07378/FUL – 6 Square Close Cottages School Lane Turville – Householder application for construction of single storey front extension, part single/part two storey rear extension, juliet balcony to first floor rear and fenestration alterations (alternative scheme to pp 20/06500/FUL)

c. New applications to be considered by the PC:

20/07536/FUL - Brackendale House Northend Road Northend – Householder application for construction of 2 x dormer windows to front, single storey front porch, retaining garden wall, rebuilding of front wall and external alterations

20/07697/FUL – Turville Manor Ibstone Road Ibstone – Householder application for construction of single storey link between main dwelling and ancillary accommodation with associated alterations including demolition and rebuilding of existing courtyard garden wall – this is in Ibstone parish but visible from Turville parish

11.The PC to consider and agree actions regarding a new bench in Turville village:

A new bench is needed for outside the churchyard as the current one is rotting. PC to discuss and decide on what style of bench to be added here.

12.The PC to consider filming that takes place in Turville village and the discussions that happen with the Village Association if any is scheduled

13. Finance

Copies of the accounts have been circulated to the Councillors via email along with copy of invoices.

a) Balance:

Opening Balance 01/09/2020	11969.17
Less September payments	(468.36)
Income – Precept Buckinghamshire Council	3250.00
Balance 01/10/2020	14750.81
Less October payments – salary via S/O	(257.29)
Closing Balance 31/10/2020	14493.52

f) Reserves:

CIL restricted reserve	2440.83
(CIL – committed for Northend pond)	(1417.95)
CIL restricted reserve less Northend pond (to include bench in Turville)	1022.88
Unrestricted Reserves	12052.69
Total reserves as of 31/10/2020	14493.52

g) To confirm the following payments:

Lorna Coldwell – salary November – paid via Standing Order	257.29
Lorna Coldwell – salary December – paid via Standing Order	257.29
Total:	514.58

14. To confirm the dates for the meetings in 2021 as:

Wednesday 13th January – online via Zoom
Wednesday 10th March – online via Zoom
Wednesday 12th May – to include Annual and Annual Parish Council meetings – Northend Village Hall
Wednesday 14th July – Bull and Butcher, Turville
Wednesday 8th September – Northend Village Hall
Wednesday 10th November – Bull and Butcher, Turville
Locations to be confirmed depending on the Government guidance at the time.

The Meeting is open to the public and members of the press.

5th November 2020

L M Coldwell

Lorna Coldwell, Clerk to the Council

The Chimes, Park Lane, Lane End, High Wycombe HP14 3LB

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Appendix 1 – Virtual Meeting Procedure

From 4 April 2020 until May 2021, Parish Councils have been given provision under *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* ("the 2020 Regulations") to hold legal virtual meetings in order that Parish Council business can be maintained.

A variety of different platforms including Microsoft Teams, Google Hangouts or Zoom are available.

The Parish Council has chosen to use the Zoom platform in order that the meeting is publicly available. The Clerk will Host the meeting using the Parish Council-paid account.

The meeting will be a formal Parish Council meeting and will be held using the agenda and summons which the Clerk has published. It will be governed by the usual Standing Orders, Financial Regulations and associated policies.

A code and link to the virtual meeting will be published on the agenda (which will also go on the noticeboard), on the website and on social media in order that the public are able to attend, just as they would be able to attend a meeting in the Village Hall, Northend or the Bull and Butcher, Turville.

Attendees will also have the ability to dial in to the meeting via telephone.

Attendees will collect in the Zoom 'waiting room' prior to the meeting. As the 'Host', the Clerk will have the ability to mute or remove anyone deemed a nuisance at the Chairman's request.

All attendees will be set to 'mute' on entry to the meeting and only the Chairman of the meeting will remain unmuted. All other participants, if they wish to speak will be invited to unmute. The Clerk will have the ability to mute anyone who forgets.

All Councillor attendees will display their name in order for the public to be able to identify them, just as they would at an in-person meeting.

If a Councillor has declared an interest in an item on the agenda, they will be placed in the waiting room for the duration of the agenda item. Once the item has been concluded, they will be re-admitted.

In order to protect participants from malware, the 'chat', file sharing and screen sharing function will be disabled during the meeting. If necessary, the Clerk will display any documents required using the 'share screen' function.

As with meetings in the Village Hall, Northend or the Bull and Butcher, Turville, members of the public will be given the opportunity to speak during public participation, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

Anyone wanting to speak should raise their hand using 'raise hand' in the options within the Participants section [or by waving if they're using a camera so that the Chairman can see].

Meeting participants may wish to protect their personal environment by choosing a virtual background in the Zoom Settings 'Virtual Background' or alternatively should consider what can be seen behind them while on camera