

MINUTES OF THE TURVILLE PARISH COUNCIL MEETING
Held on Wednesday 12th May at Northend Village Hall commencing at 7.30pm

PRESENT:

Cllr Alice Nuttgens – Chair, Cllr Hector Sants, Cllr Deborah Abbot, Cllr Gina Wessels.
 In attendance: Mrs L Coldwell – Clerk. Reverend Sue Lepp – Turville Church.
 2 members of the public

Declarations of Office were signed by the 4 Councillors present following the uncontested election. Members Register of Interests were completed and left for the Clerk.

Minute 21/22/.1**Apologies for absence**

None received.

Minute 21/22.2**Disclosure of Pecuniary and Personal Interest in items on the agenda:**

None.

Minute 21/22.3**To confirm the minutes of the Ordinary Meeting held on 10th March 2021**

The minutes from the meeting held via Zoom were confirmed as a true record and signed by the Chairman.

Minute 21/22.4**To note correspondence received by the Clerk with any actions taken:**

Correspondence received from 10th March to 12th May 2021

1. Community Board minutes – forwarded to Cllrs.
2. Open Spaces Society magazine – for info.
3. Candidates Election information – forwarded to Cllrs.
4. WDALC agenda – forwarded to Cllr Jones.
5. Planning Policy meeting – forwarded to Cllrs.
6. WDALC minutes – forwarded to Cllr Jones.
7. Email from new Lord Lieutenant – Clerk responded.
8. Rural Forum reminder – for info.
9. Cancellation of Parish Liaison meeting due to purdah – for info.
10. Email re: filming in Turville – forwarded to Cllrs, Clerk responded.
11. Clerks and Councils magazine – for info.
12. Remote meetings update from BMKALC – forwarded to Cllrs.
13. Email from PKF Littlejohn re: external audit – for info.
14. Email re: grazing Northend Common – forwarded to Cllrs.
15. NACO newsletter – forwarded to Cllrs.
16. Uncontested Election Notice – forwarded to Cllrs.
17. Email re: Buckinghamshire Council – Taxi & Private Hire Public Notice – forwarded to Cllrs.
18. Email response from the Church re: bench – forwarded to Cllrs.
19. Email from Buckinghamshire Council re: Service of Remembrance for His Royal Highness Prince Philip, Duke of Edinburgh – forwarded to Cllrs.
20. Response from Licensing Department – forwarded to Cllr Nuttgens.
21. CPRE magazine – for info.
22. Letter requesting a donation from the Open Spaces Society – for info.
23. Email from BMKALC re: no continuation of remote meetings – forwarded to Cllrs.
24. Email re: Planning and Environment Update – forwarded to Cllrs.
25. Clerks and Councils Direct magazine – for info.

26. CPRE AGM paperwork – for information.
27. TTROs for Turville Valley Road and Northend Road – forwarded to Cllrs, added to website and Facebook page.
- Noted.*

Minute 21/22.5

To report on matters arising from the minutes not on the agenda – for information:

- Clerk has placed the request for a road assessment survey for the length of Dolesden Lane, this is with Buckinghamshire Council.
- Clerk has also requested a new sign at the junction of Dolesden Lane with Drovers Lane, and for the lines to be repainted. TfB have confirmed it has been added to the schedule but are unable to give a date.
- Cllr Nuttgens has been given a statement from the owner of the windmill in Turville about the sails (attached at end of minutes), which should be erected in the next 2 months.

Minute 21/22.6

Public question and answer session:

- A resident attended about the proposed parking in Turville with concerns about the effects that it would have on residents in the village who have less parking.
- The new Priest in Charge of the Hambleton Valley churches introduced herself and will discuss benches in the churchyard later on during the meeting.

Minute 21/22.7

Reports to be received if any:

- Clerk attended the virtual WDALC, Rural Forum, Clerks meeting and the Community Board meeting. The main topic was Covid-19.

Minute 21/22.8

Items to note

- Elections for the parish council were uncontested, the new Unitary Authority Councillor is Mark Turner, who is also the Chair of Fawley Parish meeting.
- The Parish Council has been notified of TTROs (road closures) on the Turville Valley Road place from 8:00 to 16:00 on 1 June 2021 on behalf of BT Openreach and Northend Road by Thames Water taking place from 08:00- 16:00 on 14-18 June 2021. Further information including the diversion route can be found on <https://one.network/> along with all planned road closures in the county.
- BMKALC are running new Councillor training sessions on 08/06/21 at 1pm, 22/06/21 at 6.30pm. These are online via Zoom. Clerk to forward details to Cllrs Abbot and Wessels.
Action:Clerk
- Clerk advised about the return form that needs to be returned about expenses following the election.
- Following Cllr Wels standing down from the PC, someone will need to take on checking the defibrillator in Northend. Cllr Nuttgens volunteered to do this. Clerk has checked it this evening.
Action:Cllr Nuttgens
- Clerk has reported various potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.
- There is a Covid-19 WhatsApp help group current for any parish person in need of assistance during the lockdown period. [Contact the Clerk](#) for further information.

Minute 21/22.9

Planning:

- a) Buckinghamshire Council decisions made since previous meeting:

21/05717/CTREE – Heath House Northend Road Turville Heath – Fell to ground level and remove stump x 1 Ash tree (T1) – **Not to make a Tree Preservation Order**

21/05716/CTREE – Turville Lodge Turville Heath – Fell to ground and remove stumps of group x Laylandii (G1) – **Not to make a Tree Preservation Order**

21/05814/CTREE – Cobstone Mill Farmhouse Turville Valley Road Turville – Reduce, prune and shape by 1 – 2 metres x 1 Greengage (T8) and x 1 Cherry (T10), fell x 1 Walnut (T7) and x 1 Plum (T9) – **Not to make a Tree Preservation Order**

21/05521/ADRC – The White Hart Inn Northend Road Northend – Application for approval of details subject to Condition 3 (Detailed Drawings) and partial approval of Condition 2 (Approval of Building Materials) of planning ref: 18/05696/FUL – **Refuse detail Reserved by Condition** (PC not consulted)

20/08411/FUL – Turville Heath House Turville Heath – Householder application for construction of replacement vehicular access gate through the adjacent Turville Heath Barn with a inward opening timber 2/3 height gate and replacement pedestrian gate with a solid timber gate with a curved head – **Application Permitted**

21/05660/VCDN – The Old Vicarage Turville Valley Road Turville – Variation of condition 2 (plan) attached to 20/05183/FUL (Householder application for internal and external repairs and alterations to The Old Vicarage, The Barn, Potting Sheds and Cottage, annexe/outbuilding, garage and store) to allow for Internal layout changes and fenestration amendments to the annexe/outbuilding – **Application Permitted**

b) Applications awaiting decision by Buckinghamshire Council:

20/07697/FUL – Turville Manor Ibstone Road Ibstone – Householder application for construction of single storey link between main dwelling and ancillary accommodation with associated alterations including demolition and rebuilding of existing courtyard garden wall – this is in Ibstone parish but visible from Turville parish (PC not consulted)

20/08256/FUL – Blundells Farm Northend Road Northend – Application for construction of new secure store to accommodate tractor and implements

20/08286/FUL and 20/08287/LBC – Turville Heath House Turville Heath – Householder and Listed building consent for removal of non-historic stud walls for the creation of a new bathroom at first floor level, creation of new structural opening between the first-floor master bedroom and adjacent room to create a master dressing room, alteration of existing stud walls around stairs into master dressing room to increase usable space, creation of new opening in the external facade for an extractor fan to ventilate kitchen at ground floor level, creation of new structural opening between the ground floor dining room and the ground floor kitchen and replacement of existing single glazed external windows with double glazed timber framed external windows

21/05388/FUL – Dolesden Farm Dolesden Lane Turville Heath – Householder application for construction of single storey rear extension

21/05812/TPO – Cobstone Mill Farmhouse Turville Valley Road Turville – Fell as dead x 1 Scots Pine (T4)

c) New applications to be considered by the PC:

21/06328/FUL – The White Hart Inn Northend Road Northend – Householder application for construction of single storey side and rear extensions, renovation to existing roof including extended dormer window to rear, installation of rooflights to main dwelling and outbuilding and associated external alterations (part-retrospective) – **no objection**

Minute 21/22.10**To discuss parking issues in Turville village and approve the next steps forward:**

Following discussions at the previous parish council meeting, all to discuss a leaflet to all residences in Turville for a consultation about ways to alleviate parking issues. Cllr Sants gave a brief verbal report. This is not a recommendation from the PC, but giving options to the residents in the village as to what they would like to see following complaints from residents to the PC about the parking situation.

There are three options:

- No change – keep everything as it is.
- No parking at all in the village – double yellow lines.
- Restricted parking times, limit parking to 20 minutes waiting only around the top end of the village green.

A fourth box will be available for any suggestions that residents may have. These would need to be suitable and approved by Buckinghamshire Council. Residents parking is not an option in this location. Cllr Abbot said that during lockdown the residents were very jittery about the amount of visitors to the village, more so than usual but wonders now if complaints about parking are no longer relevant following the easing of Government restrictions. Majority in agreement to carry out an informal consultation of these 3 options within Turville village. Clerk to draft text. **Action:Clerk**

Minute 21/22.11**To discuss and approve repairs to the noticeboards and bus shelters in the parish**

Clerk and Cllr Nuttgens have asked for quotations for repairs to the noticeboards located in Turville village and Southend, and the bus shelters in Northend, Turville Heath and the border with Oxford county. Clerk has had a quotation for £200 per noticeboard, which all deemed too expensive. Cllr Nuttgens has been unable to get hold of the handyman but will continue trying. There are 2 rotten boards in the Northend bus shelter which need replacing/repairing. **Action:Cllr Nuttgens**

Minute 21/22.12**The PC to consider and agree actions regarding a new bench in Turville village:**

A new bench is needed to replace the current one that is rotting. PC to discuss and decide on what style of bench to be added here, in conjunction with the Church. CIL money could be used. All in agreement to replace the log located by the red telephone box that houses the defibrillator. Cllr Nuttgens will ask a local resident to organise. There is a plaque on there which would need to be transferred. All in agreement to pay for a bench in the churchyard, providing there is enough CIL money left after the log is purchased. The church will source and organise fitting of in the preferred location. **Action:Cllr Nuttgens**

Minute 21/22.13**To discuss the Parish Council website:**

Cllr Wels who did not stand for re-election currently hosts the website and updates it along with the Clerk. Now that he is no longer a member of the Council, it would be appropriate to look for an alternative website provider. Cllr Wessels and the Clerk will look into different options for a new website including free and paid for options. **Action:Clerk and Cllr Wessels**

Minute 21/22.14**Finance**

Copies of the below documents were circulated to the Councillors for reading prior to the meeting.

- a) To receive the Internal Auditors report. *Noted.*
- b) To complete Section 1 of the Annual Governance and Accountability Return 2020/2021, the Annual Governance statement for 2020/2021 to send to the external auditor. *Completed and signed by the Chairman.*
- c) To approve and adopt the accounts for 2020/2021 in receipts and payments format and

complete Section 2 Accounting Statements 2020/21 of the AGAR. *Approved and signed by the Chairman.*

- d) To note the end of year bank reconciliation. *Noted.*
 e) To confirm the dates for the 30 days elector's rights may be exercised. Clerk proposes 14/06/21 – 23/07/21. *Confirmed.*
 f) To confirm the addition of Cllrs Sants and Abbot as cheque signatories, and the removal of ex-Cllrs Wels and Jones. *Confirmed. Clerk to organise paperwork.* **Action:Clerk**

g) Balances:

Opening Balance 01/03/2021	13174.36
Less March payments	(337.29)
Balance 01/04/2021	12837.07
Less April payments – salary via S/O	(257.29)
Income – Buckinghamshire Council precept	3250.00
Closing Balance 30/04/2021	15829.78

h) Reserves:

CIL restricted reserve	2440.83
CIL – committed for Northend pond	(1417.95)
CIL restricted reserve less Northend pond (to include bench in Turville)	1022.88
Unrestricted Reserves	13388.95
Total reserves as of 30/04/2021	15829.78

i) To confirm the following payments:

Lorna Coldwell – salary May – paid via Standing Order	257.29
Lorna Coldwell – salary June – paid via Standing Order	257.29
Lorna Coldwell – expenses for September 2020 – April 2021	113.18
BMKALC – annual subs	61.49
Annual Insurance – Zurich Municipal	292.04
Northend Village Hall hire	20.00
Total:	1001.29

Minute 21/22.15

To confirm the date for the next meeting as:

Wednesday 14th July – Bull and Butcher, Turville.

The meeting was closed at 20.44.

The Chair Date