

MINUTES OF THE TURVILLE PARISH COUNCIL MEETING
Held on Wednesday 14th July at the Bull and Butcher, Turville

PRESENT:

Cllr Alice Nuttgens – Chair, Cllr Hector Sants, Cllr Deborah Abbot, Cllr Gina Wessels.

In attendance: Mrs L Coldwell – Clerk.

Cllrs Zahir Mohammed and Dominic Barnes, Chiltern Villages Ward –

Buckinghamshire Council

2 members of the public

Minute 21/22.16**Apologies for absence**

Buckinghamshire Councillor Mark Turner.

Minute 21/22.17**Disclosure of Pecuniary and Personal Interest in items on the agenda**

None declared.

Minute 21/22.18**To confirm the minutes of the Ordinary Meeting, the Annual Parish and Annual Parish Council meetings held on 12th May 2021**

The minutes from the meetings held in May were confirmed as a true record and signed by the Chairman.

Minute 21/22.19**Introduction from 2 of the new Ward Councillors for the Chiltern Villages, Cllr Zahir Mohammed and Cllr Dominic Barnes from Buckinghamshire Council**

Both Councillors introduced themselves and gave a brief background. Cllr Barnes is the Chair of the Community Board for South West Chilterns area and Cllr Mohammed is the Chairman of Buckinghamshire Council. Both have many years of experience from Wycombe District Council, Buckinghamshire County Council and now the Unitary authority. Broadband and the need for improvement was discussed.

Minute 21/22.20**To note correspondence received by the Clerk with any actions taken**

Correspondence received from 12th May to 14th July 2021

1. Email from the Turville Trust – forwarded to Cllrs.
2. CPRE membership renewal information.
3. Chiltern Conservation Board vacancy – nomination and process details – forwarded to Cllrs.
4. Email from Buckinghamshire Council re: Council confirms key political appointments – forwarded to Cllrs.
5. Email re: Code of Conduct training – forwarded to Cllrs.
6. Email re: Planning and Environment Service - Parish & Town Council Forums – forwarded to Cllrs.
7. Email invitation to Community Board meeting – forwarded to Cllr Sants.
8. TTROs Dolesden Lane and Balhams Lane – forwarded to Cllrs, added to website and objections sent to Buckinghamshire Council.
9. Open Spaces Society magazine – for info.
10. Email from Oxford Diocese re: parcel of land – forwarded to Cllrs.
11. Open Spaces Society AGM details – for info.
12. Email re: Agenda for South West Chilterns Community Board – forwarded to Cllrs.
13. Minutes of WDALC meeting on 17 June – forwarded to Cllrs.
14. Email re: working groups for Community Board – forwarded to Cllrs
15. Parish and Town Council involvement in planning applications – forwarded to Cllrs.

16. Email from BMKALC, invitation to participate in DCMS survey about rural network coverage (mobile) – forwarded to Cllrs, added to website.

Minute 21/22.21

To report on matters arising from the minutes not on the agenda – for information

- The parking survey for Turville village has been put on hold until the vacancy for the parish council has been filled. Cllr Sants suggests removing the “no parking” option, whilst Cllrs Abbot and Wessels suggests retiring the whole idea as there have been no further complaints. To be discussed at the September meeting. **Action:Agenda Item**
- All documentation regarding the AGAR has been sent to the external auditors who have confirmed receipt.

Minute 21/22.22

Public question and answer session

- A resident asked about removing the earth from outside Murrage Farm after the undergrounding of cables. Clerk will contact the Streetworks Inspector to chase. This was meant to have been carried out last week. TfB told the contractors that they had to repair the damage done to the road. **Action:Clerk**
- A resident attended to lodge their objection to planning applications 21/06762/FUL, 21/06763/LBC – replacement entrance gates at The Old Vicarage & Old Rectory Cottage Turville Valley Road Turville. This was discussed during Planning item.

Minute 21/22.23

Reports to be received if any

- Clerk has attended the WDALC meetings, the Community Board meeting and a Planning and Environment update from Buckinghamshire Council.

Minute 21/22.24

Items to note

- Clerk has reported various potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.
- There is a vacancy on the parish council, the notice of vacancy has been advertised. If no election is called by residents, then co-option procedure will commence.
- The parish council office will be closed from Friday 30th July for a week.
- Clerk has ordered pads for the AED at Northend. Cllr Nuttgens monitors this, but is finding it difficult to do so will ask for a volunteer who lives in Northend.
- The noticeboards at Southend and Turville need repairing. Cllr Nuttgens thinks that new noticeboards will be needed, she is waiting for a quotation for new boards. Cllr Wessels will also obtain a quotation from a local carpenter.

Action:Cllrs Nuttgens and Wessels

- A Turville resident has complained about the cutting of the village green, it often looks untidy and could do with a more regular cut. They have spoken with a local gardener who is prepared to trim the edges around the stones and mow it, for £30 a time fortnightly. This contractor already cuts the grass outside of the nursery in School Lane. All in agreement. **Action:Clerk**

Minute 21/22.25

Superfast Broadband

An update to be provided if available from Cllr Sants (and any other Councillor as appropriate) to include an update about the work of the Turville Broadband Action Group. An update was given during item the introduction from the Buckinghamshire Councillors. Cllr Mark Turner has been liaising with Cllr Sants, regarding discussions with BT Openreach to improve broadband in the parish. BT Openreach have not come back to Cllr Turner with an up to date quotation to put forward to the parish as of yet. It is likely that whatever the Government financial support is, it will be less than the actual cost; residents could be asked to make up the difference.

Minute 21/22.26**CIL Money received by the PC**

The Community Infrastructure Levy money currently stands at £2440.83. £1417.95 remains in the earmarked funding for the pond project in Northend. Other CIL money has been used for repairs benches at Churchfield Wood and Southend Bridleway. The PC to discuss if any other projects have been identified to spend CIL funds on. There are restrictions as to what CIL money can be spent on, namely infrastructure needs in the parish. Clerk to speak with Northend residents to see if any further works are needed at the pond or if the reserved money can be released back into the general CIL reserve, likely to be used for the purchase and installation of new benches.

Action: Clerk**Minute 21/22.27****Planning**

a) Buckinghamshire Council decisions made since previous meeting – noted:

21/05812/TPO – Cobstone Mill Farmhouse Turville Valley Road Turville – Fell as dead x 1 Scots Pine (T4) – **Application Permitted**

21/05388/FUL – Dolesden Farm Dolesden Lane Turville Heath – Householder application for construction of single storey rear extension – **Application Permitted**

21/06328/FUL – The White Hart Inn Northend Road Northend – Householder application for construction of single storey side and rear extensions, renovation to existing roof including extended dormer window to rear, installation of rooflights to main dwelling and outbuilding and associated external alterations (part-retrospective) – **Application Permitted**

21/06383/CTREE – Turville Heath Cottage Turville Heath – Fell retaining 4m stem for habitat x 1 Ash (T1) – **Not to Make a Tree Preservation Order**

21/06658/CTREE – Barn Cottage Turville Valley Road Turville – Pollard by 3 metres 1 x Willow – **Not to make a Tree Preservation Order**

21/06729/CTREE – The Old Vicarage Turville Valley Road Turville – Lateral prune of the crown canopy to leave approximately a crown height of 6m and radial spread of 3m all around x 1 Yew tree – **Not to make a Tree Preservation Order**

b) Applications awaiting decision by Buckinghamshire Council – noted:

20/07697/FUL – Turville Manor Ibstone Road Ibstone – Householder application for construction of single storey link between main dwelling and ancillary accommodation with associated alterations including demolition and rebuilding of existing courtyard garden wall – this is in Ibstone parish but visible from Turville parish (PC not consulted)

20/08256/FUL – Blundells Farm Northend Road Northend – Application for construction of new secure store to accommodate tractor and implements

20/08286/FUL and **20/08287/LBC** – **Turville Heath House Turville Heath** – Householder and Listed building consent for removal of non-historic stud walls for the creation of a new bathroom at first floor level, creation of new structural opening between the first-floor master bedroom and adjacent room to create a master dressing room, alteration of existing stud walls around stairs into master dressing room to increase usable space, creation of new opening in the external facade for an extractor fan to ventilate kitchen at ground floor level, creation of new structural opening between the ground floor dining room and the ground floor kitchen and replacement of existing single glazed external windows with double glazed timber framed external windows

- c) New applications to be considered by the PC with comments submitted to Buckinghamshire Council planning portal:

21/06762/FUL – The Old Vicarage & Old Rectory Cottage Turville Valley Road

Turville – Householder application for construction of replacement entrance gates – **objection.** Turville Parish Council object to this application, and have been contacted by residents in the village who also object. They have been advised to lodge their comments on the planning portal themselves. The PC have no objection to gates for privacy reasons and would be supportive of a like for like replacement of the white gates at the property. As they were, there has been a view of the Old Vicarage from the village, which is a listed grade II* building and publicly protected. It is mentioned in the Conservation Area Character Study of Turville carried out by (the legacy) Wycombe District Council as “particularly special” with its “fine display of decorative brick and flint”. This will be lost for residents and visitors if these gates are permitted, which would be a loss for the village. It is a valuable view in context of the village. The Conservation Study states that “modern materials would appear visually jarring in this rustic village and must be avoided”. To be painted black would over dominate the street scene and are not suitable - they do not “enhance and conserve” the AONB that they would be situated in. The area between the Old Vicarage and the highway is denoted in the Conservation study as an area of important open space, significant to the village as a whole.

21/06763/LBC – The Old Vicarage & Old Rectory Cottage Turville Valley Road

Turville – Listed Building application for construction of replacement entrance gates – **objection.** Turville Parish Council object to this application, and have been contacted by residents in the village who also object. They have been advised to lodge their comments on the planning portal themselves. The PC have no objection to gates for privacy reasons and would be supportive of a like for like replacement of the white gates at the property. As they were, there has been a view of the Old Vicarage from the village, which is a listed grade II* building and publicly protected. It is mentioned in the Conservation Area Character Study of Turville carried out by (the legacy) Wycombe District Council as “particularly special” with its “fine display of decorative brick and flint”. This will be lost for residents and visitors if these gates are permitted, which would be a loss for the village. It is a valuable view in context of the village. The Conservation Study states that “modern materials would appear visually jarring in this rustic village and must be avoided”. To be painted black would over dominate the street scene and are not suitable - they do not “enhance and conserve” the AONB that they would be situated in. The area between the Old Vicarage and the highway is denoted in the Conservation study as an area of important open space, significant to the village as a whole.

21/06633/FUL – The Old Vicarage & St Mary's Church Turville Valley Road

Turville – Erection of new metal railings and timber gate to western boundary of churchyard together with railing reinstatement work to churchyard northern boundary and insertion of gate and piers to north of the Old Vicarage – **objection.** The parish council object to this application, and would like to see the railings re-instated as they currently are. A height of 1.5metres between the Church and the Old Vicarage seems excessive for a rural setting next to a churchyard within a Conservation Area in the AONB. To keep railing that are all identical at the original height would be a more reasonable solution, particularly as there is a hedge there if there are safety concerns.

21/06634/LBC – The Old Vicarage & St Mary's Church Turville Valley Road

Turville – Listed building application for erection of new metal railings and timber gate to western boundary of churchyard together with railing reinstatement work to churchyard northern boundary and insertion of gate and piers to north of the Old Vicarage – **objection**. The parish council object to this application, and would like to see the railings re-instated as they currently are. A height of 1.5metres between the Church and the Old Vicarage seems excessive for a rural setting next to a churchyard within a Conservation Area in the AONB. To keep railing that are all identical at the original height would be a more reasonable solution, particularly as there is a hedge there if there are safety concerns.

- Cllr Sants raised a shepherds hut at the Old Vicarage, Turville which does not have planning permission. It is in the farming curtilage in the AONB and appears to be a permanent structure. Clerk to report to Planning Enforcement. **Action:Clerk**

- There is new pump possibly for a septic tank along the bridleway in School Lane which emits a loud humming noise, and is related to the Old Vicarage. Clerk to write to the landowner asking if it can be sunk underground or if something can be done to muffle the sound. **Action:Clerk**

Minute 21/22.28

To confirm renewal to the Campaign for Protection of Rural England (CPRE) at a cost of £36.00

All in agreement to renew, cheque to be signed at this meeting. **Action:Clerk**

Minute 21/22.29

To confirm the candidate to be nominated for the vacancy on the Chilterns Conservation Board

Cllr Sants wishes to be nominated, all in agreement. Paperwork signed by the Chairman. Clerk to forward to the CCB. **Action:Clerk**

Minute 21/22.30

To consider renting a piece of land in Turville from the Oxford Diocese

The Diocese have approached the PC to see if anyone would be interested in [renting this land](#). PC discussed what the land could be used for; suggestion to tidy it up and install a bench for visitors and residents of the parish to enjoy the countryside. All in agreement for Clerk to approach the Diocese and offer £100 rent per annum for a period of 3 years. It is a pivotal point at the entrance to the village. **Action:Clerk**

Minute 21/22.31

To discuss Parish Council involvement with planning applications at Buckinghamshire Council

Buckinghamshire Council circulated to Town and Parish Councils a guide to involvement in Planning Applications. Town and Parish Councils can now "call in" applications to the Planning Committee themselves, this does not have to be done by the Ward Member. The decision of whether it will be considered by the Planning Committee is up to the Chairman of the Planning Committee in consultation with the Service Director of Planning (or their delegated officer).

Minute 21/22.32

To discuss the Parish Council website:

Ex-Cllr Wels who did not stand for re-election currently hosts the website and updates as necessary along with the Clerk. Now that he is no longer a member of the Council, it would be appropriate to look for an alternative website provider. As per the Transparency Code Regulations, data and information specified in the Code must be published on a website which is publicly accessible free of charge. All in agreement that

the best solution would be to pay someone to build a website, for the Clerk to then update and maintain. Clerk will obtain quotations for the next meeting, Cllr Wessels will help and Cllr Sants has offered his son who is a website designer to speak with Clerk.

Action: Clerk/Cllr Wessels/Cllr Sants

Minute 21/22.33

Finance

Copies of the accounts have been circulated to the Councillors for reading prior to the meeting.

a) Balances:

Opening Balance 01/05/2021	15829.78
Less May payments	(744.00)
Balance 01/06/2021	15085.78
Less June payments – salary via S/O	(257.29)
Closing Balance 30/06/2021	14828.49

b) Reserves:

CIL restricted reserve	2440.83
CIL – committed for Northend pond	(1417.95)
CIL restricted reserve less Northend pond (to include bench in Turville)	1022.88
Unrestricted Reserves	13388.95
Total reserves as of 30/06/2021	15829.78

c) To confirm the following payments:

Lorna Coldwell – salary July – paid via Standing Order	257.29
Lorna Coldwell – salary August – paid via Standing Order	257.29
CPRE membership renewal	36.00
Total:	550.58

d) Paperwork to be completed to add Cllrs Sants to the bank account as a signatory.

Former Cllr Jones has agreed to sign this, along with Cllr Nuttgens. Once he have been added, former councillors can be removed from the bank account as signatories.

e) Clerk will submit expense reclaim for May/June/July/August at the September meeting once the new signatories are added to the account.

Minute 21/22.34

To confirm the date for the next meeting as:

Wednesday 8th September – Northend Village Hall. Cllr Abbot passes on her apologies.

The meeting was closed at 20.48.

The Chair Date

Land at Turville Glebe

