

**MINUTES OF THE TURVILLE PARISH COUNCIL MEETING**  
**Held on Wednesday 10<sup>th</sup> November 2021 at St Mary's Church, Turville**

**PRESENT:**

Cllr Alice Nuttgens – Chair, Cllr Hector Sants, Cllr Sophie Chambers.

In attendance: Mrs L Coldwell – Clerk.

Cllr Mark Turner, Chiltern Villages Ward – Buckinghamshire Council

5 members of the public

**Minute 21/22.54****Cllr Sophie Chambers to sign the Declaration of Office following co-option**

The Declaration of Office was signed prior to the meeting opening. Cllr Chambers register of interests has already been submitted.

Cllr Nuttgens welcomed Cllr Chambers to the Parish Council.

**Minute 21/22.55****Apologies for absence**

Cllrs Abbot and Wessels; Buckinghamshire Councillors Zahir Mohammed and Dominic Barnes.

**Minute 21/22.56****Disclosure of Pecuniary and Personal Interest in items on the agenda**

None declared.

**Minute 21/22.57****To confirm the minutes of the Ordinary Meeting held on 8<sup>th</sup> September 2021**

The minutes from the meeting held in September were confirmed as a true record by Councillors and signed by the Chairman.

**Minute 21/22.58****To note correspondence received by the Clerk with any actions taken****Correspondence received from 8<sup>th</sup> September to 10<sup>th</sup> November 2021**

1. Email re: Agenda for South West Chilterns Environment and Climate Change Action Group – forwarded to Cllrs.
2. Email from Buckinghamshire Councillor Cooper re: Consultation on 20mph Zones for residential areas in Buckinghamshire – forwarded to Cllrs.
3. CCB election – forwarded to Cllrs.
4. BMKALC survey – forwarded to Cllrs.
5. BMKALC Respect Conference 2021 Slides – forwarded to Cllrs.
6. Email from BMKALC re: Planning and Enforcement Service Update – forwarded to Cllrs.
7. Community Board meeting link – forwarded to Cllr Sants.
8. Response from Oxford Diocese – forwarded to Cllrs, Clerk responded.
9. Emails re: Northend pond.
10. Email re: Update for Town and Parish Councils from Buckinghamshire Council – forwarded to Cllrs.
11. Email re: Interactive Dementia Awareness Experience – forwarded to Cllrs.
12. Email re: works to noticeboards – forwarded to Cllrs.
13. Email from BMKALC re: Slides from Planning and Enforcement Meeting – forwarded to Cllrs.
14. Email from Buckinghamshire Council re: Planning Policy and Compliance – forwarded to Cllrs.
15. South West Chilterns - Environment and Climate Change Action Group Meeting agenda – for info.
16. South West Chilterns Economic Recovery and Regeneration action group meeting notes – for info.
17. South West Chilterns Community Board Transport and Highways action group meeting notes – for info.
18. Email from BMKALC re: High Court Decision by Deputy Monitoring – forwarded to Cllrs.

19. South West Chiltern Area Economic Recovery and Regeneration Action Group meeting agenda – for info.

#### **Minute 21/22.59**

##### **To report on matters arising from the minutes not on the agenda – for information**

- A new website is being investigated.
- The Oxford Diocese responded that subject to ODBF approval, an offer of a lease for 7 years less day with a break clause at 3 years. All Councillors were in favour, Clerk is waiting to hear back from the Diocese regarding the paperwork. Clerk will chase. **Action:Clerk**
- Cllr Sants reported that the new noticeboard in Turville has been erected but does not yet have the lettering on the top. The sign is being refurbished and will be replaced next week.

#### **Minute 21/22.60**

##### **Public question and answer session**

A Turville resident has organised the Christmas tree for the village green in Turville which will be placed in December. The Turville vs Northend Rounders match was held in October, the weather was kind and there was a good turnout.

Revered Morton said that Wild Church will be in Northend in December and there will be Christmas carols being held in Turville churchyard on Saturday 18<sup>th</sup> December, for all people in the parish not just Turville residents.

#### **Minute 21/22.61**

##### **Reports to be received if any**

- Clerk attended the Clerks meeting, WDALC meeting, the BMKALC AGM and conference along with a Planning and Enforcement update webinar. Clerk will attend the Community Board meeting later this month. Cllr Sants went to induction sessions with the Chilterns Conservation Board. Cllr Nuttgens is attending the National Farmers Union AGM next week.

#### **Minute 21/22.62**

##### **Items to note**

- Cllr Nuttgens spoke at the West Area Buckinghamshire Council Planning Committee to object to planning application 21/06407/FUL Litmore Shaw Grays Lane Ibstone, however the Committee decided to approve the application.
- A further donation was agreed to Northend pond for further works involving a digger to be carried out, this amounted to £446.50 plus VAT.
- Clerk has reported various potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.

#### **Minute 21/22.63**

##### **Superfast Broadband**

Cllr Sants gave an update regarding fibre to the property broadband. He has been canvassing residents in the phase 1 area to see if they would be interested in claiming the voucher from central government. He is part of the way round and has been trying to speak with people but will resort to putting a letter through the door if necessary. It seems at this stage it will be likely that the sum needed through vouchers will be established. **Action:Cllr Sants**

#### **Minute 21/22.64**

##### **CIL Money received by the PC**

The Community Infrastructure Levy money currently stands at £1994.33, following the further donation to Northend pond. There are no further funds earmarked for the pond project. £1730 is committed for the noticeboards, leaving £264.33 in the CIL reserve. This could be used to part fund a new bench in Turville. New figures noted. Clerk/Cllr Nuttgens will obtain quotations for a like for like replacement bench for the January meeting. **Action:Cllr Nuttgens/Clerk**

#### **Minute 21/22.65**

##### **Planning**

##### **a) Buckinghamshire Council decisions made since previous meeting – noted:**

[20/07697/FUL – Turville Manor Ibstone Road Ibstone](#) – Householder application for construction of single storey link between main dwelling and ancillary accommodation with associated alterations including demolition and rebuilding of existing courtyard garden wall –

this is in Ibstone parish but visible from Turville parish (PC not consulted) – **Application Permitted**

[21/07436/CTREE – Vine Lodge Northend Road Northend](#) – Remove lower growth to raise crown to around 4.5 metres, tip reduce the mid crown lateral growth extended towards the house by 1-2 metres and crown thin by around 15% x 1 Hornbeam (T1), remove x 1 Holly, x 1 Yew & x 1 Hawthorn (G2), x 1 Cypress (T3), x 2 Plum (T5), x 1 Plum, x 1 Elder (G6) and crown thin by up to 15% and remove lower growth to raise crown to around 3 metres x 1 Maple (T4) – **Not to make a Tree Preservation Order**

[21/07258/FUL - Northend House Northend Road Northend](#) – Householder application for construction of single storey detached rear storage outbuilding – **Application Refused**

[20/08286/FUL](#) and [20/08287/LBC](#) – Turville Heath House Turville Heath – Householder and Listed building consent for removal of non-historic stud walls for the creation of a new bathroom at first floor level, creation of new structural opening between the first-floor master bedroom and adjacent room to create a master dressing room, alteration of existing stud walls around stairs into master dressing room to increase usable space, creation of new opening in the external facade for an extractor fan to ventilate kitchen at ground floor level, creation of new structural opening between the ground floor dining room and the ground floor kitchen and replacement of existing single glazed external windows with double glazed timber framed external windows – **Applications Permitted**

[20/08256/FUL – Blundells Farm Northend Road Northend](#) – Application for construction of new secure store to accommodate tractor and implements – **Application Permitted**

[21/07192/FUL – Northend Cottage Northend Road Northend](#) – Householder application for construction of front porch and single storey side extensions – **Application Permitted**

[21/07105/FUL – Wisteria Cottage Turville Valley Road Turville](#) – Householder application for removal of modern extension, replacement of side door and window with french windows, lowering the cill of kitchen window, removal of Lleyandii hedge and replace with flint and brick wall, removal of shed and replacement with timber LPG housing and opening up of existing fireplace in living room – **Application Permitted**

[21/07106/LBC – Wisteria Cottage Turville Valley Road Turville](#) – Listed building application for removal of modern extension, replacement of side door and window with french windows, lowering the cill of kitchen window, removal of Lleyandii hedge and replace with flint and brick wall, removal of shed and replacement with timber LPG housing and opening up of existing fireplace in living room – **Application Permitted**

**b) Applications awaiting decision by Buckinghamshire Council – noted:**

[21/07220/VCDN – Vine Lodge Northend Road Northend](#) – Variation of condition 6 (plans) attached to 19/06577/MINAMD (Proposed non-material amendment to permission for application for demolition of conservatory and construction of two storey side/rear extension/annexe comprising of 2 bedrooms and living accommodation ancillary to main dwelling granted under householder planning ref: 19/05909/FUL) to allow for the works to be carried out in accordance with drawings VLEL 03 and VLEL 04

[21/08154/FUL – Northend House Northend Road Northend](#) – Householder application for construction of single storey exterior garden storage outbuilding

**c) New applications to be considered by the PC with comments submitted to Buckinghamshire Council planning portal:**

[21/07850/CTREE – Barn Cottage Turville Valley Road Turville](#) – Remove 1 x Conifer, reduce height to row of conifers to approx. 2 - 2.5 metres and prune 1 x Damson by approx. 1.5 metres – **no objection**

[21/08212/CTREE – Edgington Cottage Turville Valley Road Turville](#) – Fell x 1 Apple (T1), reduce crown to approx 3.5 metres height x 1 Magnolia (T2) and fell x 1 Laurel (T3) – **no objection**

#### **Minute 21/22.66**

##### **To consider the request from Turville Nursery School regarding putting their bins for collection by the Church**

Turville Forest School Nursery have approached the Parish Council about leaving a large commercial bin out for collection on the grassed area at the bottom of School Lane. This is due to their refuse contractor being unable to leave the vehicle (which is too large to drive up the lane to the nursery) unattended and therefore they can no longer walk to collect the bins from outside the building as previously done. The Nursery Manager has said that she assumes this will be once a week with general waste and recycling alternating. Nursery staff would wheel it up and down the lane to and from the nursery. After a lengthy discussion, it was agreed that Buckinghamshire Cllr Turner and the Clerk will contact Buckinghamshire Council to try to resolve the issues around collection, and forward to the nursery. The Parish Council does not own this piece of land.

**Action:Clerk**

#### **Minute 21/22.67**

##### **To discuss the car parking survey in Turville**

Previously the Parish Council resolved to carry out a parking survey regarding parking in the centre of Turville village. Since the easing of Covid-19 restrictions, some people feel that parking is no longer as big an issue and this is unnecessary. PC to discuss and agree whether to:

- i) Continue with the parking survey as originally agreed
- ii) Continue with the survey but remove “no parking” as an option – leaving suggestions as “limited waiting time” around the village green or “no change”
- iii) Resolve to rescind the previous resolution and do nothing further about parking in the centre of Turville village
- iv) Any other appropriate suggestion by Members – additional signage about parking considerably was suggested.

It was **resolved** that this item be postponed again until next meeting when there all 5 councillors will be available to discuss. Clerk to approach Thames Valley Police to ask if they are still able to provide “Emergency vehicles can’t get through” signs.

**Action:Clerk**

#### **Minute 21/22.68**

##### **To consider reprinting the Village Information Leaflets with updated details**

In 2017 the Parish Council funded a leaflet produced by a then Parish Councillor which was distributed to households, left in the bus shelter noticeboards in the parish, as well as the telephone boxes that house the AED machines. Much of this information is now outdated, including the list of Parish Councillors and details about the Local Authority. The Print Shop in Stokenchurch prices start at £79 plus VAT to produce 200 tri-folded colour leaflets.

Cllr Chambers suggested that the information could be put on to the website, as it may become outdated quickly and this will be easier to keep up to date. All in agreement to add information to the website. Cllr Nuttgens thinks that it is a good idea to give a leaflet to any new residents in the parish. Clerk to update the information in the leaflet, for the website and can decide whether to print the leaflet at a later date.

**Action:Clerk**

#### **Minute 21/22.69**

##### **Finance**

Copies of the accounts were circulated to the Councillors for reading prior to the meeting. The bank statements were available for inspection at the meeting.

a) Balances:

Opening Balance 01/09/2021	<b>14247.91</b>
Less September payments	<b>(794.24)</b>

Balance 01/10/2021	<b>13453.67</b>
Less October payments – salary via S/O	(257.29)
Helpful Hirings – digger for Northend Pond	(525.83)
Beechridge Services, Martin Griggs – grass cutting Turville village	(65.00)
Income – Buckinghamshire Council – Precept	3250.00
Closing Balance 31/10/2021	<b>15855.55</b>

## b) Reserves:

CIL restricted reserve	1994.33
CIL – currently committed for Northend pond	Nil
CIL – currently committed for noticeboards	1730.00
CIL restricted reserve less committed funds	264.33
Unrestricted Reserves	<b>13861.22</b>
<b>Total reserves as of 31/10/2021</b>	<b>15855.55</b>

## c) To confirm the following payments:

Lorna Coldwell – salary November – paid via Standing Order	257.29
Lorna Coldwell – expenses Sep/Oct	51.14
Turville Parochial Church Council – donation to heating costs	20.00
<b>Total:</b>	<b>328.43</b>

Councillors to begin thinking of any projects for the 2022/2023 budget which will be set at the January meeting, along with the precept. Clerk will circulate a draft budget to Cllrs.

Cllr Sants said that broadband may need to be included in the budget in case of a shortfall in the vouchers from DCMS.

**Action:Clerk**

**Minute 21/22.70****To confirm the dates for the meetings in 2022 as:**

(Locations to be confirmed, and subject to any changes set by Central Government)

Wednesday 12<sup>th</sup> January – Turville Northend Village Hall, Northend

Wednesday 9<sup>th</sup> March – St Marys Church, Turville

Wednesday 11<sup>th</sup> May – Turville Northend Village Hall, Northend – to include Annual Parish and Annual Parish Council meetings

Wednesday 13<sup>th</sup> July – St Marys Church, Turville

Wednesday 14<sup>th</sup> September – Turville Northend Village Hall, Northend

Wednesday 9<sup>th</sup> November – St Marys Church, Turville

The meeting was closed at 20.37.

The Chair .....

Date .....