

PLEASE BE AWARE THAT DUE TO COVID-19 RESTRICTIONS ONLY A LIMITED NUMBER ARE ALLOWED IN NORTHEND VILLAGE HALL. YOU MAY NEED TO WAIT OUTSIDE AND BE CALLED IN

**Notice of the meeting of Turville Parish Council on
Wednesday 12th May 2021, following the Annual Parish and Annual Parish
Council Meetings, Northend Village Hall**

In accordance with the provisions of Local Government Act 1972, you are hereby summoned to the above Meeting, when the business to be discussed will be as follows:

AGENDA

1. Apologies for absence:

Any apologies to be given and accepted if appropriate.

2. Disclosure of Pecuniary and Personal Interest in items on the agenda:

Opportunity for any Councillor to declare an interest in any items on this agenda.

3. To confirm the minutes of the Ordinary Meeting held on 10th March 2021

4. To note correspondence received by the Clerk with any actions taken:

Any correspondence received after the date of issue for this agenda will be discussed at the meeting and added to the minutes

Correspondence received from 10th March to 5th May 2021

1. Community Board minutes – forwarded to Cllrs.
2. Open Spaces Society magazine – for info.
3. Candidates Election information – forwarded to Cllrs.
4. WDALC agenda – forwarded to Cllr Jones.
5. Planning Policy meeting – forwarded to Cllrs.
6. WDALC minutes – forwarded to Cllr Jones.
7. Email from new Lord Lieutenant – Clerk responded.
8. Rural Forum reminder – for info.
9. Cancellation of Parish Liaison meeting due to purdah – for info.
10. Email re: filming in Turville – forwarded to Cllrs, Clerk responded.
11. Clerks and Councils magazine – for info.
12. Remote meetings update from BMKALC – forwarded to Cllrs.
13. Email from PKF Littlejohn re: external audit – for info.
14. Email re: grazing Northend Common – forwarded to Cllrs.
15. NACO newsletter – forwarded to Cllrs.
16. Uncontested Election Notice – forwarded to Cllrs.
17. Email re: Buckinghamshire Council -Taxi & Private Hire Public Notice – forwarded to Cllrs.
18. Email response from the Church re: bench – forwarded to Cllrs.
19. Email from Buckinghamshire Council re: Service of Remembrance for His Royal Highness Prince Philip, Duke of Edinburgh – forwarded to Cllrs.
20. Response from Licensing Department – forwarded to Cllr Nuttgens.
21. CPRE magazine – for info.
22. Letter requesting a donation from the Open Spaces Society – for info.
23. Email from BMKALC re: no continuation of remote meetings – forwarded to Cllrs.
24. Email re: Planning and Environment Update – forwarded to Cllrs.
25. Clerks and Councils Direct magazine – for info.

5. To report on matters arising from the minutes not on the agenda – for information:

- Clerk has placed the request for a road assessment survey for the length of Dolsden Lane, this is with Buckinghamshire Council.

6. Public question and answer session:

The time period for public representations and participations shall not exceed 15 minutes, unless the Chairman permits a longer period.

7. Reports to be received if any:

- Clerk attended the virtual WDALC, Rural Forum, Clerks and Community Board meetings.

8. Items to note – any items as appropriate that are not an agenda item:

- Elections for the parish council were uncontested, the new Unitary Authority Councillor will be known by the time the meeting is held.

- Clerk has reported various potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.

- There is a Covid-19 WhatsApp help group current for any parish person in need of assistance during the lockdown period. [Contact the Clerk](#) for further information.

9. Planning:

a) Buckinghamshire Council decisions made since previous meeting:

21/05717/CTREE – Heath House Northend Road Turville Heath – Fell to ground level and remove stump x 1 Ash tree (T1) – **Not to make a Tree Preservation Order**

21/05716/CTREE – Turville Lodge Turville Heath – Fell to ground and remove stumps of group x Laylandii (G1) – **Not to make a Tree Preservation Order**

21/05814/CTREE – Cobstone Mill Farmhouse Turville Valley Road Turville – Reduce, prune and shape by 1 - 2 metres x 1 Greengage (T8) and x 1 Cherry (T10), fell x 1 Walnut (T7) and x 1 Plum (T9) – **Not to make a Tree Preservation Order**

21/05521/ADRC – The White Hart Inn Northend Road Northend – Application for approval of details subject to Condition 3 (Detailed Drawings) and partial approval of Condition 2 (Approval of Building Materials) of planning ref: 18/05696/FUL – **Refuse detail Reserved by Condition** (PC not consulted)

20/08411/FUL – Turville Heath House Turville Heath – Householder application for construction of replacement vehicular access gate through the adjacent Turville Heath Barn with a inward opening timber 2/3 height gate and replacement pedestrian gate with a solid timber gate with a curved head – **Application Permitted**

21/05660/VCDN – The Old Vicarage Turville Valley Road Turville – Variation of condition 2 (plan) attached to 20/05183/FUL (Householder application for internal and external repairs and alterations to The Old Vicarage, The Barn, Potting Sheds and Cottage, annexe/outbuilding, garage and store) to allow for Internal layout changes and fenestration amendments to the annexe/outbuilding – **Application Permitted**

b) Applications awaiting decision by Buckinghamshire Council:

20/07697/FUL – Turville Manor Ibstone Road Ibstone – Householder application for construction of single storey link between main dwelling and ancillary accommodation with associated alterations including demolition and rebuilding of existing courtyard garden wall – this is in Ibstone parish but visible from Turville parish (PC not consulted)

20/08256/FUL – Blundells Farm Northend Road Northend – Application for construction of new secure store to accommodate tractor and implements

20/08286/FUL and 20/08287/LBC – Turville Heath House Turville Heath – Householder and Listed building consent for removal of non-historic stud walls for the creation of a new bathroom at first floor level, creation of new structural opening between the first-floor master bedroom and adjacent room to create a master dressing room, alteration of existing stud walls around stairs into master dressing room to increase usable space, creation of new opening in the external facade for an extractor fan to ventilate kitchen at ground floor level, creation of new structural opening between

the ground floor dining room and the ground floor kitchen and replacement of existing single glazed external windows with double glazed timber framed external windows

21/05388/FUL – Dolesden Farm Dolesden Lane Turville Heath – Householder application for construction of single storey rear extension

21/05812/TPO – Cobstone Mill Farmhouse Turville Valley Road Turville – Fell as dead x 1 Scots Pine (T4)

c) New applications to be considered by the PC:

21/06328/FUL – The White Hart Inn Northend Road Northend – Householder application for construction of single storey side and rear extensions, renovation to existing roof including extended dormer window to rear, installation of rooflights to main dwelling and outbuilding and associated external alterations (part-retrospective)

10.To discuss parking issues in Turville village and approve the next steps forward:

Following discussions at the previous parish council meeting, all to agree on wording for a leaflet to be delivered to households in the village to start an informal consultation for suggestions to try to alleviate parking issues.

11.To discuss and approve repairs to the noticeboards and bus shelters in the parish

Clerk and Cllr Nuttgens have asked for quotations for repairs to the noticeboards located in Turville village and Southend, and the bus shelters in Northend, Turville Heath and the border with Oxford county. Quotations to be discussed and agreed, for works to proceed.

12.The PC to consider and agree actions regarding a new bench in Turville village:

A new bench is needed to replace the current one that is rotting. PC to discuss and decide on what style of bench to be added here, in conjunction with the Church. CIL money could be used.

13.To discuss the Parish Council website:

Cllr Wels who did not stand for re-election previously hosted the website and updated along with the Clerk. Now that he is no longer a member of the Council, it would be appropriate to look for an alternative website provider. All to discuss options.

14.Finance

Copies of the below documents have been circulated to the Councillors for reading prior to the meeting.

- a) To receive the Internal Auditors report.
- b) To complete Section 1 of the Annual Governance and Accountability Return 2020/2021, the Annual Governance statement for 2020/2021 to send to the external auditor.
- c) To approve and adopt the accounts for 2020/2021 in receipts and payments format and complete Section 2 Accounting Statements 2020/21 of the AGAR.
- d) To note the end of year bank reconciliation.
- e) To confirm the dates for the 30 days elector's rights may be exercised. Clerk proposes 14/06/21 – 23/07/21.
- f) To confirm the addition of Cllrs Sants and Abbot as cheque signatories, and the removal of ex-Cllrs Wels and Jones.
- g) Balances:

Opening Balance 01/03/2021	13174.36
Less March payments	(337.29)
Balance 01/04/2021	12837.07
Less April payments – salary via S/O	(257.29)
Income – Buckinghamshire Council precept	3250.00
Closing Balance 30/04/2021	15829.78

h) Reserves:

CIL restricted reserve	2440.83
CIL – committed for Northend pond	(1417.95)
CIL restricted reserve less Northend pond (to include bench in Turville)	1022.88
Unrestricted Reserves	13388.95
Total reserves as of 30/04/2021	15829.78

i) To confirm the following payments:

Lorna Coldwell – salary May – paid via Standing Order	257.29
Lorna Coldwell – salary June – paid via Standing Order	257.29
Lorna Coldwell – for September 2020 – April 2021	113.18
BMKALC – annual subs	61.49
Came and Company Annual Insurance	597.50
Total:	1286.75

15. To confirm the date for the next meeting as:

Wednesday 8th July –Bull and Butcher, Turville.

The Meeting is open to the public and members of the press.

5th May 2021

L M Coldwell

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