

**MINUTES OF THE TURVILLE PARISH COUNCIL MEETING**  
**Held on Wednesday 12<sup>th</sup> January 2022 at Northend Village Hall, Northend**

**PRESENT:**

Cllr Alice Nuttgens – Chair, Cllr Hector Sants, Cllr Gina Wessels, Cllr Deborah Abbot.

In attendance: Mrs L Coldwell – Clerk.

0 members of the public

**Minute 21/22.71**

**Apologies for absence**

Cllr Sophie Chambers.

**Minute 21/22.72**

**Disclosure of Pecuniary and Personal Interest in items on the agenda**

None declared.

**Minute 21/22.73**

**To confirm the minutes of the Ordinary Meeting held on 10<sup>th</sup> November 2021**

The minutes from the meeting held in November were confirmed as a true record by Councillors and signed by the Chairman.

**Minute 21/22.74**

**To note correspondence received by the Clerk with any actions taken**

Correspondence received from received from 10<sup>th</sup> November to 12<sup>th</sup> January 2021

1. Email re: Agenda for South West Chilterns Community Board meeting – for info.
2. Clerks and Councils Direct magazine – brought to meeting.
3. Oxfordshire Voice magazine – brought to meeting.
4. South West Chilterns Economic Recovery and Regeneration action group notes – for info.
5. The Clerk magazine – brought to meeting.
6. Countryside Voices magazine – brought to meeting.
7. The LCR magazine – brought to meeting.
8. Cancellation of South West Chilterns Environment and Climate Change action group – for info.
9. WDALC agenda – for info.
10. The Chiltern Society magazine – brought to meeting.
11. South West Chilterns Community Board - Economic Recovery and Regeneration Action Group agenda – for info.
12. WDALC agenda – for info.
13. South West Chilterns Environment Action Group notes and agenda – for info.
14. South West Chilterns Community Board Meeting – Community Action Group notes and agenda – for info.
15. 1000 Trees email from Buckinghamshire Council – forwarded to Cllrs.
16. Notes from South West Chiltern Transport Committee meeting – for info.
17. South West Chilterns Community Board Environment and Climate Change action group notes – for info.
18. South West Chilterns Community Board Highways and Transport action group agenda – for info.
19. Buckinghamshire Heritage Local List email – forwarded to Cllrs.
20. Email invite to a remote Planning and Environment Service update – forwarded to Cllrs.
21. Email with Minutes for South West Chilterns Community Board held in November – for info.
22. Email re: Buckinghamshire Council announces 2022/23 budget proposals – forwarded to Cllrs.
23. Email re: South West Chilterns Economic Recovery and Regeneration Action Group agenda – for info.
24. Email re: News Release from the Local Government Boundary Commission for England – forwarded to Cllrs.

**Minute 21/22.75****To report on matters arising from the minutes not on the agenda – for information**

- Clerk is waiting for a response from Buckinghamshire Council regarding the waste collections for the nursery in Turville. **Action:Clerk**

- Clerk has not yet started to update the "welcome" leaflet for the website but will do so when possible. **Action:Clerk**

- Clerk approached Thames Valley Police following the last meeting to ask if they are still able to provide "Emergency vehicles can't get through" signs. PC Smith has since confirmed that they no longer hold these signs but have "Keep Clear" signs.

**Minute 21/22.76****Public question and answer session**

None.

**Minute 21/22.77****Reports to be received if any**

Clerk attended the Community Board meeting, WDALC and the Clerks Forum. Clerk will be attending the Parish Liaison and Planning and Enforcement Update meetings later this month. Cllr Sants attended a workshop for the Chilterns Community Board.

**Minute 21/22.78****Items to note**

- Clerk has reported various potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.

- The invoice for the noticeboards was paid in between meetings as a previously agreed expense. Clerk spent time dealing with Lloyds and their refusal to pay the original cheque in December – this was ultimately resolved as their error.

- Clerk responded to the "1000 trees" offer for 10 trees, 5 for a location in Northend and 5 for Turville Heath.

- Cllr Nuttgens has spoken to a local contractor about a log bench in Turville village, who has agreed to make a new one like for like. Cllr Nuttgens suggested putting an additional plaque on the new bench for the Queen's Jubilee this year along with moving the existing one from a previous Jubilee. All in agreement. **Action:Agenda Item**

- Cllr Nuttgens - the hedge from Ashfield Barn Lane to Turville is overgrown leaning into the highway. Clerk to contact Wormsley Estate requesting them to cut back. **Action:Clerk**

- Cllr Nuttgens received an email from a Tetsworth resident asking for assistance with a pond there. She will put him into contact with the Northend pond volunteers. **Action:Cllr Nuttgens**

- A box was built around the noisy pump at the Old Vicarage, but this has not really helped the noise. A number of residents have raised an issue that there is a smell emitting from it. Clerk to contact the homeowner to advise, as they may be unaware of it. **Action:Clerk**

- A volunteer is needed to check the defibrillator in Northend once a fortnight and then report the results via an online form. Please contact [the Clerk](#) if you can help. Cllr Wessels will approach a Northend resident to see if they are able to do this. **Action:Cllr Wessels**

- Cllr Nuttgens noted that the "Warden's post" plaque at the Old Vicarage in Turville, which is included as part of the listing for the building has not yet been replaced.

- The bus shelters at Northend and at the Oxford county boundary need maintenance work carried out. Clerk to contact the contractor to ask for quotations. **Action:Clerk**

**Minute 21/22.79****Superfast Broadband**

Cllr Sants to give an update regarding fibre to the property broadband. Cllr Sants has approached residents in the area proposed by BT for an informal expression of interest. It seems likely that the total amount needed will be received via the government vouchers. A number of local residents have agreed that should there be a shortfall, they will provide up to £10,000 to cover this. If there is any further shortfall, the parish council would likely have to cover this.

BT Openreach are waiting to hear back from central government regarding the grant. All in agreement for Cllr Sants to continue the process. **Action:Cllr Sants**

**Minute 21/22.80****CIL Money received by the PC**

The Community Infrastructure Levy money currently stands at £264.33 following the payment for the noticeboards. This money is currently earmarked to part fund a new log bench in Turville. Clerk to speak with the contractor Cllr Nuttgens has found.

**Action: Clerk**

## **Minute 21/22.81**

### **Planning**

#### **a) Buckinghamshire Council decisions made since previous meeting – noted:**

[21/07850/CTREE – Barn Cottage Turville Valley Road Turville](#) – Remove 1 x Conifer, reduce height to row of conifers to approx. 2 - 2.5 metres and prune 1 x Damson by approx. 1.5 metres – **Not to make a Tree Preservation Order**

[21/08212/CTREE – Edgington Cottage Turville Valley Road Turville](#) – Fell x 1 Apple (T1), reduce crown to approx 3.5 metres height x 1 Magnolia (T2) and fell x 1 Laurel (T3) – **Not to Make a Tree Preservation Order**

[21/08473/CTREE – The Old Vicarage Turville Valley Road Turville](#) – Height reduction to 3.5 metres and lateral reduction to 2 metres to Yew (T22) – **Not to Make a Tree Preservation Order**

#### **b) Applications awaiting decision by Buckinghamshire Council – noted:**

[21/07220/VCDN – Vine Lodge Northend Road Northend](#) – Variation of condition 6 (plans) attached to 19/06577/MINAMD (Proposed non-material amendment to permission for application for demolition of conservatory and construction of two storey side/rear extension/annexe comprising of 2 bedrooms and living accommodation ancillary to main dwelling granted under householder planning ref: 19/05909/FUL) to allow for the works to be carried out in accordance with drawings VLEL 03 and VLEL 04

[21/08154/FUL – Northend House Northend Road Northend](#) – Householder application for construction of single storey exterior garden storage outbuilding

[21/08323/FUL – Kimble Farm Dudley Lane Southend](#) – Construction of external structure to enclose part of existing manege and creation of tennis court and associated works

[21/08328/FUL – 1 Beulah Cottages Turville Valley Road Turville](#) – Householder application for construction of part two/part single storey rear extension including replacement of rear garden room

#### **c) New applications to be considered by the PC with comments submitted to Buckinghamshire Council planning portal:**

[21/08423/TPO – 8 School Lane Turville](#) – Crown Lift by 6 metres to Sycamore (T1) to remove branches obstructing house and shed and causing excessive shading – **no objection**

[21/08586/FUL](#) & [21/08587/LBC](#) Turville Heath House Turville Heath – Householder application and Listed building consent for demolition of existing greenhouse and construction of two bay carport – **no objection**

[21/08498/LBC – Turville Heath House Turville Heath](#) – Internal alterations and use of existing services in connection with proposed master ensuite bathroom at first floor – **no objection**

## **Minute 21/22.82**

### **To consider the car parking survey in Turville**

Previously the Parish Council resolved to carry out a parking survey regarding parking in the centre of Turville village. Since the easing of Covid-19 restrictions, some people feel that parking is no longer as big an issue and this is unnecessary. The PC discussed whether to:

- i) Continue with the parking survey as originally agreed
- ii) Continue with the survey but remove “no parking” as an option – leaving suggestions as “limited waiting time” around the village green or “no change”

- iii) Resolve to rescind the previous resolution and do nothing further about parking in the centre of Turville village
- iv) Any other appropriate suggestion by Members – additional signage about parking considerably was suggested.

All in agreement not to continue with any formal parking restrictions. If suitable "Emergency Vehicle Access Needed" signs can be procured, then the Cllrs will carry out a site visit to ascertain if there are appropriate locations for them to be placed.

#### **Minute 21/22.83**

#### **10.To provide an update from the Oxford Diocese regarding the leasing of the land at Turville Glebe (if available)**

Clerk has been advised that the solicitor should be in contact this week before the meeting date, an update to be given if possible. The Diocese have previously said a lease for 7 years with a break clause at 3 years would be offered. There is no update available currently – the matter is in the hands of the Diocese's solicitor.

#### **Minute 21/22.84**

#### **Finance**

Copies of the accounts and draft budget have been circulated to the Councillors for reading prior to the meeting. The bank statements were available for inspection at the meeting.

- a) To set the budget for 2022/2023;  
All agreed the draft budget subject to adding £100 to the maintenance budget line, for the bus shelter works.
- b) To set the precept demand to Buckinghamshire Council for 2022/2023;  
All in agreement to set the precept at £6500.

**Action:Clerk**

- c) Balances:

|                                            |                 |
|--------------------------------------------|-----------------|
| <b>Opening Balance 01/11/2021</b>          | <b>15855.55</b> |
| Less November payments                     | (328.43)        |
| <b>Balance 01/12/2021</b>                  | <b>15527.12</b> |
| Less December payments – salary via S/O    | (257.29)        |
| MR Munday Property Services – noticeboards | (1730.00)       |
| <b>Closing Balance 31/12/2021</b>          | <b>13539.83</b> |

- d) Reserves:

|                                                         |                 |
|---------------------------------------------------------|-----------------|
| CIL restricted reserve – to part fund bench in Turville | 264.33          |
| Unrestricted Reserves                                   | 13275.50        |
| <b>Total reserves as of 31/12/2021</b>                  | <b>13539.83</b> |

- e) To confirm the following payments:

|                                                           |               |
|-----------------------------------------------------------|---------------|
| Lorna Coldwell – salary January – paid via Standing Order | 257.29        |
| Lorna Coldwell – expenses Nov/Dec                         | 21.84         |
| Northend Village Hall – hire                              | 20.00         |
| <b>Total:</b>                                             | <b>299.13</b> |

Bank account balances noted, all payments agreed.

#### **Minute 21/22.85**

#### **To confirm the date for the next meeting as:**

**Wednesday 9<sup>th</sup> March – St Marys Church, Turville.**

The meeting was closed at 20.34

The Chair .....

Date .....