

MINUTES OF THE TURVILLE PARISH COUNCIL MEETING
Held on Wednesday 9th March 2022 at St Marys Church, Turville

PRESENT:

Cllr Alice Nuttgens – Chair, Cllr Hector Sants, Cllr Sophie Chambers.

In attendance: Mrs L Coldwell – Clerk.

1 member of the public

Minute 21/22.86**Apologies for absence**

Cllrs Wessels and Cllr Abbot – apologies accepted.

Minute 21/22.87**Disclosure of Pecuniary and Personal Interest in items on the agenda**

Cllr Sants declared a personal interest in agenda item 13, land at Turville Glebe.

Minute 21/22.88**To confirm the minutes of the Ordinary Meeting held on 12th January 2022**

The minutes from the meeting held in January were confirmed as a true record by Councillors and signed by the Chairman.

Minute 21/22.89**To discuss the Queens Platinum Jubilee and plans for celebrations:**

The PC agreed to:

- install a "Queen's Platinum Jubilee 2022" plaque on the new bench in Turville;
- to apply to Buckinghamshire Council for a road closure at Holloway Lane, Turville from Dolesden Lane to Ashfield Barn Lane (TBC) on 05/06/22;

Clerk to liaise with resident for diversion route.

Action:Clerk

- to use the Parish Council liability insurance – Clerk is liaising with the insurance company to extend cover to possibly include a bouncy slide at Northend Common;

Action:Clerk

- a donation towards costs if needed will be discussed at a later date:

- Cllr Chambers to sit on the Turville committee; Cllr Nuttgens will be the point of contact for Northend events.

An extra ordinary meeting will be planned for further discussions. Clerk advised that permission from the landowner at Northend Common would need to be obtained, Clerk will tell the Northend residents. The insurance company does not need to see the risk assessments, but they must be available should a claim need to be made.

Minute 21/22.90**1. To note correspondence received by the Clerk with any actions taken:**

Correspondence received from 13th January to 9th March 2022

1. South West Chilterns Community Board – Community Engagement action group meeting notes – for info.
2. South West Chilterns Community Board - Community Engagement action group agenda – for info.
3. South West Chilterns Community Board meeting date – forwarded to Cllr Sants.
4. Joining instructions for new councillor training – forwarded to Cllr Chambers.
5. South West Chilterns Community Board Transport and Highways action group meeting – for info.
6. Email re: felling a tree in Lime Avenue – forwarded to Cllrs.
7. Training slide for councillor induction training – forwarded to Cllr Chambers.
8. Funding for Queens Jubilee – forwarded to Cllrs.
9. Online training session Planning Policy & Compliance Buckinghamshire – forwarded to Cllrs.
10. Planning and Environment Meeting slides – forwarded to Cllrs.
11. South West Chilterns Community Board Transport and Highways Action Group Agenda – for info.

12. South West Chilterns Community Board Community Engagement action group notes – for info.
13. South West Chilterns Community Board Environment and Climate Change action group – for info.
14. South West Chilterns Community Board agenda details – forwarded to Cllr Sants.
15. Councillor Interests and the Code of Conduct training session – forwarded to Cllrs.
16. Response from the Old Vicarage re: noisy pump – forwarded to Cllrs.
17. TfB Stakeholder Events - Town and Parish Council invite – forwarded to Cllrs.
18. Community Engagement Action Group Meeting agenda – for info.
19. Change of dates for TfB Stakeholder event – forwarded to Cllrs.
20. Chiltern Society magazine – brought to meeting.
21. WDALC agenda – for info.
22. Levelling Up – evaluation from NALC email – forwarded to Cllrs.
23. SWCCB - Transport and Highways action group agenda – for info.
24. Email re: New licensing policy adopted for Buckinghamshire – forwarded to Cllrs.
25. Email re: invite to South West Chiltern's Community Engagement Event – forwarded to Cllrs.
26. South West Chilterns Community Board – Community Engagement meeting notes – for info.
27. Email re: Northend Concerts – forwarded to Cllrs.
28. Clerks and Councils Direct magazine – brought to meeting.

Minute 21/22.91

To report on matters arising from the minutes not on the agenda – for information

- Clerk is waiting for a response from Buckinghamshire Council regarding the waste collections for the nursery in Turville. The query has been forwarded to their service providers who will update in due course.
- Clerk wrote to the Wormsley Estate and they will organise to cut back the overhanging branches on the highway.
- The contractor approached for maintenance works on the bus shelters is unable to quote at this time, a different contractor to be found. **Action: Cllrs/Clerk**
- HS2 have not yet responded to BC about the 1000 Trees project, Buckinghamshire Council will update the PC when possible.
- Clerk will speak to some website providers about creating a new website. **Action: Clerk**

Minute 21/22.92

Public question and answer session

None.

Minute 21/22.93

Reports to be received if any

Clerk attended the Parish Liaison meeting, Planning and Enforcement update, South West Chilterns Community Board meeting, the Electoral boundary review meeting, and will attend the TfB Stakeholder conference and WDALC.

Community Resilience was discussed at WDALC; however the Council feels the informal arrangements in the parish work well and are sufficient.

Minute 21/22.94

Items to note

- Clerk has reported various potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.
- A cycling event through parts of Turville Heath and Northend will take place on 18/06/22. Clerk will add to the website closer to the date.
- The Open Spaces Society renewal has been received.
- The "Warden's post" sign at the Old Vicarage, Turville – Cllr Sants spoke with the homeowner who has confirmed he still has the plaque, and it will be put back in the original position.

Minute 21/22.95**Superfast Broadband**

Cllr Sants is still awaiting feedback from BT Openreach as to when the grant will be approved, it is in a queue with central government along with many others.

Minute 21/22.96**CIL Money received by the PC**

The Community Infrastructure Levy money currently stands at £264.33 following the payment for the noticeboards. This money is currently earmarked to part fund a new bench in Turville. Cllr Nuttgens has confirmed with the contractor that he will supply the new log bench, no date has been provided as of yet.

Minute 21/22.97**Planning****a) Buckinghamshire Council decisions made since previous meeting – noted:**

[21/08423/TPO – 8 School Lane Turville](#) – Crown Lift by 6 metres to Sycamore (T1) to remove branches obstructing house and shed and causing excessive shading – Application Permitted

[21/08323/FUL – Kimble Farm Dudley Lane Southend](#) – Construction of external structure to enclose part of existing manege and creation of tennis court and associated works – Application Refused

[21/08154/FUL – Northend House Northend Road Northend](#) – Householder application for construction of single storey exterior garden storage outbuilding – Application Permitted

[21/08586/FUL](#) – Turville Heath House Turville Heath – Householder application and Listed building consent for demolition of existing greenhouse and construction of two bay carport – Application Permitted

[21/08587/LBC](#) – Turville Heath House Turville Heath – Listed building consent for demolition of existing greenhouse and construction of two bay carport – Application Withdrawn

[21/08498/LBC – Turville Heath House Turville Heath](#) – Internal alterations and use of existing services in connection with proposed master ensuite bathroom at first floor – Application Permitted

b) Applications awaiting decision by Buckinghamshire Council – noted:

[21/07220/VCDN – Vine Lodge Northend Road Northend](#) – Variation of condition 6 (plans) attached to 19/06577/MINAMD (Proposed non-material amendment to permission for application for demolition of conservatory and construction of two storey side/rear extension/annexe comprising of 2 bedrooms and living accommodation ancillary to main dwelling granted under householder planning ref: 19/05909/FUL) to allow for the works to be carried out in accordance with drawings VLEL 03 and VLEL 04

[21/08328/FUL – 1 Beulah Cottages Turville Valley Road Turville](#) – Householder application for construction of part two/part single storey rear extension including replacement of rear garden room

[22/05227/CTREE – Turville Grange Turville Heath](#) – Fell x 1 Pine (T1)

c) New applications to be considered by the PC with comments submitted to Buckinghamshire Council planning portal:

[22/05330/CTREE – Flint Cottage 7 - 8 Southend Common Southend](#) – Tree works as per schedule – **No objection**

Minute 21/22.98**To consider and approve if appropriate an offer from the Oxford Diocese of a one-off payment of £2000 +VAT for paperwork relating to the leasing of the land at Turville Glebe**

The annual rent will be £100 per annum. All in agreement to continue, Clerk to advise. The Open Spaces Society General Secretary has forwarded details of grants that could be applied for towards costs, which the Clerk will pursue.

Action: Clerk**Minute 21/22.99****To discuss a new draft of the original parish leaflet**

Clerk has updated the parish information leaflet from 2017 and has circulated to Councillors. Some items are awaiting confirmation with external sources before producing. Previously the leaflet was distributed to households, left in leaflet holders in the telephone boxes that house the AED machines and the bus shelters in the parish. A resident gave an alternative draft version including more information from Turville Church – Clerk to merge parts of both to create the final leaflet. All in agreement to print 200 leaflets at a cost of £79 +VAT at The Print Shop, Stokenchurch, and to add the copy to the website.

Action: Clerk**Minute 21/22.100****Finance**

Copies of the accounts and draft budget have been circulated to the Councillors for reading prior to the meeting. The bank statements were available for inspection at the meeting.

a) Balances:

Opening Balance 01/01/2022	13539.83
Less January payments	(299.13)
Balance 01/02/2022	13240.70
Less February payments – salary via S/O	(257.29)
Closing Balance 28/02/2022	12983.41

b) Reserves:

CIL restricted reserve – to part fund bench in Turville	264.33
Unrestricted Reserves	12719.08
Total reserves as of 28/02/2022	12983.41

c) To confirm the following payments:

Lorna Coldwell – salary March – paid via Standing Order	257.29
Lorna Coldwell – expenses Jan/Feb	25.17
Donation to St Marys Church for use of heating at meeting	20.00
BMKALC – Councillor induction training	38.00
ICO – Renewal fee – paid via direct debit	40.00
Open Spaces Society – renewal fee	45.00
Total:	425.46

Bank account balances noted, all payments agreed.

Minute 21/22.101**To confirm the date for the next meeting as:**

Wednesday 11th May – Village Hall, Northend. To include the Annual Parish and Annual Parish Council meetings.

The meeting was closed at 20.35.

The Chair

Date