

**MINUTES OF THE TURVILLE PARISH COUNCIL MEETING**  
**Held on Wednesday 11<sup>th</sup> May 2022 at Northend Village Hall, Northend**

**PRESENT:**

Cllr Alice Nuttgens – Chair, Cllr Hector Sants, Cllr Sophie Chambers, Cllr Gina Wessels.

In attendance: Mrs L Coldwell – Clerk.

1 member of the public

**Minute 22/23.01****Apologies for absence**

Cllr Abbot – apologies accepted.

**Minute 22/23.02****Disclosure of Pecuniary and Personal Interest in items on the agenda**

Cllr Sants declared a personal interest in agenda item 13, land at Turville Glebe.

**Minute 22/23.03****To confirm the minutes of the Ordinary Meeting held on 9<sup>th</sup> March 2022**

The minutes from the meeting held in March were confirmed as a true record by Councillors and signed by the Chairman.

**Minute 22/23.04****To discuss the Queens Platinum Jubilee and plans for celebrations:**

Clerk has applied for a road closure in Turville for the celebrations, and confirmed with the insurance company that events will be covered under the PC liability cover. Northend Jubilee celebrations have asked for a donation of £200, £100 to cover the costs of decorations/plates/cups and £100 contribution towards the cost of the bouncy slide/fun run. Cllr Nuttgens proposed donating £200, Cllr Sants seconded. All in agreement. Cheque to be signed at this meeting and forwarded to the Committee.

Cllr Nuttgens suggested also donating £200 to the Turville celebrations, and to Turville Heath should either require it. All in agreed to re-imburse up to £200 for activities relating to the celebration on production of receipts. A Turville resident attended to discuss specifics, there is a meeting for there next week. Clerk to see if it is possible to borrow road closure signs from Buckinghamshire Council.

**Action:Clerk****Minute 22/23.05****To note correspondence received by the Clerk with any actions taken**

Correspondence received from 10<sup>th</sup> March to 11<sup>th</sup> May 2022

1. South West Chilterns Community Board – Community Engagement action group agenda – for info.
2. Homes for Ukrainian refugees email from Buckinghamshire Council – forwarded to Cllrs.
3. Email from NALC Ukraine and NACO Guidance on the Death of a National Figure Version 6 – forwarded to Cllrs.
4. South West Chilterns Community Board Environment and Climate Change action group – for info.
5. Open Spaces Society magazine – brought to meeting.
6. Email Planning Policy and Compliance Training slides – forwarded to Cllrs.
7. WAALC minutes – forwarded to Cllrs.
8. Email re: BMKALC and Bucks Council Parish Liaison Meeting – forwarded to Cllrs.
9. 1000 trees update email – forwarded to Cllrs.
10. Gambling Policy update from Buckinghamshire Council – forwarded to Cllrs.
11. Countryside Voices magazine – brought to meeting.
12. Various emails re: Jubilee celebration plans – forwarded/actioned as appropriate.
13. Email re: grazing Northend Common – forwarded to Cllrs.
14. Email re: Out of hours service details for May B/H weekend for Planning Enforcement – forwarded to Cllrs.
15. BC Parish Liaison Slide Pack and Notes – forwarded to Cllrs.
16. South West Chilterns Environment and Climate Change action group meeting agenda and notes – for info.
17. Email about Planning Services – forwarded to Cllrs.

- 18. Countryside Voices magazine – brought to the meeting.
- 19. Email from BMKALC – forwarded to Cllrs.
- 20. CPRE magazine – brought to the meeting.

#### **Minute 22/23.06**

##### **To report on matters arising from the minutes not on the agenda – for information**

- Clerk is still waiting for a response from Buckinghamshire Council regarding the waste collections for the nursery in Turville. The query has been forwarded to their service providers who will update in due course.
- Clerk has contacted 2 suggested companies for maintenance works on the bus shelters, neither have responded. Clerk will contact other contractors.

##### **Action:Clerk**

- 1000 Trees project that the PC applied for – the trees will be ready for collection in November, and BC will be in touch closer to the date for species. Cllr Nuttgens suggested small leaf lime trees for Lime Avenue.
- The owner of the Old Vicarage has confirmed that upon inspection the aeroator pump has failed, which caused both the noise and the odour. This has now been addressed and both issues have been reduced. The sound has reduced, but the Cllrs are not sure if the smell has. Situation will continue to be monitored.

#### **Minute 22/23.07**

##### **Public question and answer session**

None.

#### **Minute 22/23.08**

##### **Reports to be received if any**

Clerk attended the WAALC meeting, Planning and Policy Compliance training, Clerks Forum and the TfB Stakeholder conference. Clerk will attend an extra WAALC meeting next week, where is it likely the association will be disbanded.

#### **Minute 22/23.09**

##### **Items to note**

- Clerk has reported various potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.
- Clerk has got the updated parish leaflet printed, which can be distributed throughout the parish and given to new habitants. The leaflets were taken by Cllrs for circulation to include the local pubs, Church and cafes.

#### **Minute 22/23.10**

##### **Superfast Broadband**

Cllr Sants reported that BT have confirmed that the grant for fibre to the property broadband is in the queue at [DCMS](#), and whilst they expect it to be successful they are unable to give a date for confirmation of this. He asked Buckinghamshire Cllr Turner about alternative ideas to provide FTTP, but there are none except for the village self funding which is very expensive.

#### **Minute 22/23.11**

##### **CIL Money received by the PC**

The Community Infrastructure Levy money currently stands at £264.33 following the payment for the noticeboards. This money is currently earmarked to part fund a new bench in Turville. Cllr Nuttgens reported that the contractor should be able install the bench before the jubilee. A plaque to be commissioned for the Platinum Jubilee to be placed on the bench, same wording as the existing one which will also be replaced.

##### **Action:Clerk**

#### **Minute 22/23.12**

##### **Planning**

##### **a) Buckinghamshire Council decisions made since previous meeting – noted:**

[21/08328/FUL – 1 Beulah Cottages Turville Valley Road Turville](#) – Householder application for construction of part two/part single storey rear extension including replacement of rear garden room – Application Refused

[21/07220/VCDN – Vine Lodge Northend Road Northend](#) – Variation of condition 6 (plans) attached to 19/06577/MINAMD (Proposed non-material amendment to permission for application for demolition of conservatory and construction of two storey side/rear extension/annexe comprising of 2 bedrooms and living accommodation ancillary to main dwelling granted under householder planning ref: 19/05909/FUL) to allow for the works to be carried out in accordance with drawings VLEL 03 and VLEL 04 – Application Refused

[22/05330/CTREE – Flint Cottage 7 - 8 Southend Common Southend](#) – Tree works as per schedule – Not to make a Tree Preservation Order

[22/05860/CTREE – Oaktree Cottage Turville Heath](#) – Re-Pollard to previous knuckles to 1 x small Willow Tree (T1), reduce over extended limb over garden by approx 3 meters to 1 x small Lime Tree (T2) and remove to ground level to 1 x small declining Walnut tree (T3) – Not to Make a Tree Preservation Order

[22/05454/CLP – School House Northend Road Northend](#) – Certificate of lawfulness for proposed construction of single storey detached garden room – Refuse Certificate of Lawful Use (PC not consulted)

**b) Applications awaiting decision by Buckinghamshire Council – to be noted only:**

[22/05227/CTREE – Turville Grange Turville Heath](#) – Fell x 1 Pine (T1)

[22/05274/FUL – Juniper Cottage Northend Road Northend](#) – Householder application for construction of single storey rear sunroom and installation of a swimming pool and decking

[22/05746/FUL – The Old Vicarage Turville Valley Road Turville](#) – Householder application for re-siting and re-orientation of existing greenhouse structure within vegetable garden

**c) New applications to be considered by the PC with comments submitted to Buckinghamshire Council planning portal:**

[22/05740/FUL – 1 St Marys Cottages Turville Valley Road Turville](#) – Householder application for construction of hip to gable loft conversion with 4 x roof lights and rear dormer window associated fenestration alterations – **no objection**

[22/06161/CTREE – St Marys Church Turville Valley Road Turville](#) – Reduce back by 1.5m x 1 Crab Apple (T3), crown reduce by 1.5m x 1 Purple Plum (T4), fell x 1 Cherry (T6), crown lift by 1.5m x 1 Rauli (T10), reduce the lowest lateral limbs by 2m x 1 Beech (T13), crown lift by 5.3m x 1 Horse Chestnut (T22) and crown lift by 5.3 metres and reduce back off the church roof by 1.5m x 1 Sycamore (T23) – **no objection**

**Minute 22/23.13**

**To discuss an update to the land at Turville Glebe, being leased from the Oxford Diocese**

Cllr Sants reported that the Oxford Diocese have confirmed to the PC that they have asked their surveyors to look into the erection of gates on the road and the installation of hardcore across the Glebe land. They will inform the PC once this has been clarified, and lease agreements can then be looked at.

**Minute 22/23.14**

**To discuss the recently erected hard standing by The Old Vicarage in Turville**

Cllr Sants will contact to the landowner to find out the situation regarding the hardstanding that has been installed over agricultural land, and the ongoing intention for it.

**Action:Cllr Sants**

**Minute 22/23.15**

**To discuss farmers rights to graze and being informed before village events are planned on Common Land in Northend and Turville Heath**

The PC acknowledge that various farmers have rights to graze the Common Land at Northend and Turville Heath, and will where possible advise any event organisers to contact the graziers well in advance of the event.

**Minute 22/23.16****To discuss a new website for the parish council**

Clerk provided a report to Councillors with 4 suggestions for new providers to ensure website compliance with both WCAG 2.1 and the Transparency Code. Cllr Sants proposed Eyelid Productions, Cllr Wessels seconded. Clerk to liaise with the new provider.

**Action: Clerk**

**Minute 22/23.17****Finance**

Copies of the end of year accounts and current accounts have been circulated to the Councillors for reading prior to the meeting. The bank statements will be available for inspection at the meeting.

- a) The Parish Council to certify itself as exempt from limited assurance review. We do this as a smaller authority where the higher of gross income or gross expenditure was £25,000 or less and that meet the qualifying criteria (the annual return is published on the web site.) **Certified.**
- b) To note the internal auditor's report. **Noted.**
- c) To approve and adopt the accounts for 2021-22 in the receipts and payments format. **Adopted.**
- d) To note the year end bank reconciliation. **Noted.**
- e) Agree and sign Section 1 – the Annual Governance Statement for 2021-22. **Signed.**
- f) Agree and sign Section 2 – the of Accounting Statements for 2021-22. **Signed.**
- g) To confirm the dates for the period for the exercise of public rights – Clerk proposes 13/06/22 – 22/07/22. **Confirmed.**
- h) Balances:

Opening Balance 01/03/2022	<b>12983.41</b>
Less March payments	(420.46)
Balance 01/04/2022	<b>12562.95</b>
Less April payments – salary via S/O	(257.29)
Precept – Buckinghamshire Council	3250.00
Closing Balance 30/04/2022	<b>15555.66</b>

- i) Reserves:

CIL restricted reserve – to part fund bench in Turville	264.33
Unrestricted Reserves	15291.33
<b>Total reserves as of 30/04/2022</b>	<b>15555.66</b>

- j) To confirm the following payments:

Lorna Coldwell – salary May – paid via Standing Order	257.29
Lorna Coldwell – expenses Mar/Apr	155.55
Northend Village Hall – hire	20.00
BMKALC – annual subs	45.27
Insurance renewal – Zurich	292.99
Miss K Legg re-issue cheque for 20-21 audit (original cancelled)	35.00
Donation to Northend Jubilee event	200.00
<b>Total:</b>	<b>1006.10</b>

**Minute 22/23.18****To confirm the date for the next meeting as:**

Wednesday 13<sup>th</sup> July – St Marys Church, Turville.

The meeting was closed at 21.18.

The Chair .....

Date .....