

**Notice of the meeting of Turville Parish Council on  
Wednesday 11<sup>th</sup> May 2022, at 7.30pm, Northend Village Hall**

*In accordance with the provisions of Local Government Act 1972, you are hereby summoned to the above Meeting, when the business to be discussed will be as follows:*

**AGENDA**

**1. Apologies for absence:**

Any apologies to be given and accepted if appropriate.  
Cllr Abbot has forwarded apologies.

**2. Disclosure of Pecuniary and Personal Interest in items on the agenda:**

Opportunity for any Councillor to declare an interest in any items on this agenda.

**3. To confirm the minutes of the Ordinary Meeting held on 9<sup>th</sup> March 2022**

Minutes from meeting held in March to be confirmed and signed by the Chairman.

**4. To discuss the Queens Platinum Jubilee and plans for celebrations:**

These items will include but are not limited to: to consider any additional funding requirements needed to contribute to celebrations including the possibility of a donation from the Parish Council; any other matters requiring attention.

Clerk has applied for a road closure in Turville for the celebrations, and confirmed with the insurance company that events will be covered under the PC liability cover.

**5. To note correspondence received by the Clerk with any actions taken:**

*Any correspondence received after the date of issue for this agenda will be discussed at the meeting and added to the minutes*

Correspondence received from 10<sup>th</sup> March to 4<sup>th</sup> May 2022

1. South West Chilterns Community Board – Community Engagement action group agenda – for info.
2. Homes for Ukrainian refugees email from Buckinghamshire Council – forwarded to Cllrs.
3. Email from NALC Ukraine and NACO Guidance on the Death of a National Figure Version 6 – forwarded to Cllrs.
4. South West Chilterns Community Board – Environment and Climate Change action group – for info.
5. Open Spaces Society magazine – will bring to meeting.
6. Email Planning Policy and Compliance Training slides – forwarded to Cllrs.
7. WAALC minutes – forwarded to Cllrs.
8. Email re: BMKALC and Bucks Council Parish Liaison Meeting – forwarded to Cllrs.
9. 1000 trees update email – forwarded to Cllrs.
10. Gambling Policy update from Buckinghamshire Council – forwarded to Cllrs.
11. Countryside Voices magazine – will bring to meeting.
12. Various emails re: Jubilee celebration plans – forwarded/actioned as appropriate.
13. Email re: grazing Northend Common – forwarded to Cllrs.
14. Email re: Out of hours service details for May B/H weekend for Planning Enforcement – forwarded to Cllrs.
15. BC Parish Liaison Slide Pack and Notes – forwarded to Cllrs.
16. South West Chilterns Environment and Climate Change action group meeting agenda and notes – for info.

**6. To report on matters arising from the minutes not on the agenda – for information:**

- Clerk is still waiting for a response from Buckinghamshire Council regarding the waste collections for the nursery in Turville. The query has been forwarded to their service providers who will update in due course.

- Clerk has contacted 2 suggested companies for maintenance works on the bus

shelters, neither have responded. Clerk will contact others.

- 1000 Trees project that the PC applied for – the trees will be ready for collection in November, and BC will be in touch closer to the date for species.

- The owner of the Old Vicarage has confirmed that upon inspection the aeroator pump has failed, which caused both the noise and the odour. This has now been addressed and both issues have been reduced.

#### **7. Public question and answer session:**

The time period for public representations and participations shall not exceed 15 minutes, unless the Chairman permits a longer period.

#### **8. Reports to be received if any:**

Clerk attended the WAALC, Planning and Policy Compliance training, Clerks Forum and the TfB Stakeholder conference.

#### **9. Items to note – any items as appropriate that are not an agenda item:**

- Clerk has reported various potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.

- Clerk has ordered the updated parish leaflet and it will be distributed to households in the parish and put in locations around the parish.

#### **10. Superfast Broadband**

Cllr Sants to provide an update if available regarding fibre to the property broadband. The scheme is currently halted by central government and BT are unsure of when it will move forward.

#### **11. CIL Money received by the PC:**

The Community Infrastructure Levy money currently stands at £264.33 following the payment for the noticeboards. This money is currently earmarked to part fund a new bench in Turville. Cllr Nuttgens to provide an update about the bench.

#### **12. Planning:**

##### **a) Buckinghamshire Council decisions made since previous meeting – to be noted only:**

[21/08328/FUL – 1 Beulah Cottages Turville Valley Road Turville](#) – Householder application for construction of part two/part single storey rear extension including replacement of rear garden room – Application Refused

[21/07220/VCDN – Vine Lodge Northend Road Northend](#) – Variation of condition 6 (plans attached to 19/06577/MINAMD (Proposed non-material amendment to permission for application for demolition of conservatory and construction of two storey side/rear extension/annexe comprising of 2 bedrooms and living accommodation ancillary to main dwelling granted under householder planning ref: 19/05909/FUL) to allow for the works to be carried out in accordance with drawings VLEL 03 and VLEL 04 – Application Refused

[22/05330/CTREE – Flint Cottage 7 - 8 Southend Common Southend](#) – Tree works as per schedule – Not to make a Tree Preservation Order

##### **b) Applications awaiting decision by Buckinghamshire Council – to be noted only:**

[22/05227/CTREE – Turville Grange Turville Heath](#) – Fell x 1 Pine (T1)

[22/05274/FUL – Juniper Cottage Northend Road Northend](#) – Householder application for construction of single storey rear sunroom and installation of a swimming pool and decking

[22/05746/FUL – The Old Vicarage Turville Valley Road Turville](#) – Householder application for re-siting and re-orientation of existing greenhouse structure within vegetable garden

[22/05860/CTREE – Oaktree Cottage Turville Heath](#) – Re-Pollard to previous knuckles to 1 x small Willow Tree (T1), reduce over extended limb over garden by aprox 3 meters to 1 x small Lime Tree (T2) and remove to ground level to 1 x small declining Walnut tree (T3)

**c) New applications to be considered by the PC with comments submitted to Buckinghamshire Council planning portal:**

[22/05740/FUL – 1 St Marys Cottages Turville Valley Road Turville](#) – Householder application for construction of hip to gable loft conversion with 4 x roof lights and rear dormer window associated fenestration alterations

**13. To discuss an update to the land at Turville Glebe, being leased from the Oxford Diocese**

PC to discuss current situation. The offer of a one off payment of £2000 +VAT for paperwork relating to the lease was accepted, however part of the land has been fenced off. The Diocese will attend to look and report back their findings to the PC.

**14. To discuss the recently erected hard standing by The Old Vicarage in Turville**

PC to consider what if any action needs to be taken, the hardstanding has been put over agricultural land.

**15. To discuss farmers rights to graze and being informed before village events are planned on Common Land in Northend and Turville Heath**

PC to consider what if any ramifications there are when events take place.

**16. To discuss a new website for the parish council**

A website that is compliant with Web Content Accessibility Guidelines (known as WCAG 2.1) is needed. Council to consider and discuss the options.

**17. Finance**

Copies of the end of year accounts and current accounts have been circulated to the Councillors for reading prior to the meeting. The bank statements will be available for inspection at the meeting.

- a) The Parish Council to certify itself as exempt from limited assurance review. We do this as a smaller authority where the higher of gross income or gross expenditure was £25,000 or less and that meet the qualifying criteria (we publish our annual return on our web site.)
- b) To note the internal auditor's report.
- c) To approve and adopt the accounts for 2021-22 in the receipts and payments format.
- d) To note the year end bank reconciliation.
- e) Agree and sign Section 1 – the Annual Governance Statement for 2021-22
- f) Agree and sign Section 2 – the of Accounting Statements for 2021-22
- g) To confirm the dates for the period for the exercise of public rights – Clerk proposes 13/06/22 – 22/07/22

h) Balances:

Opening Balance 01/03/2022	<b>12983.41</b>
Less March payments	(420.46)
Balance 01/04/2022	<b>12562.95</b>
Less April payments – salary via S/O	(257.29)
Precept – Buckinghamshire Council	3250.00
Closing Balance 30/04/2022	<b>15555.66</b>

i) Reserves:

CIL restricted reserve – to part fund bench in Turville	264.33
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Unrestricted Reserves	15291.33
<b>Total reserves as of 30/04/2022</b>	<b>15555.66</b>

j) To confirm the following payments:

Lorna Coldwell – salary May – paid via Standing Order	257.29
Lorna Coldwell – expenses Mar/Apr	76.55
Northend Village Hall – hire	20.00
BMKALC – annual subs	45.27
Insurance renewal – Zurich	292.99
<b>Total:</b>	<b>692.10</b>

**18. To confirm the date for the next meeting as:**

Wednesday 13<sup>th</sup> July – St Marys Church, Turville.

The Meeting is open to the public and members of the press  
4<sup>th</sup> May 2022

LM Coldwell

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