

**MINUTES OF THE TURVILLE PARISH COUNCIL MEETING**  
**Held on Monday 30<sup>th</sup> January 2023 at Turville Northend Village Hall, Northend**

**PRESENT:**

Cllr Alice Nuttgens – Chair, Cllr Hector Sants, Cllr Sophie Chambers, Cllr Deborah Abbot

In attendance:

Mrs L Coldwell – Clerk

0 members of the public

Cllr Nuttgens paid tribute to former Councillor Margaret Drage, who passed away recently. Margaret was a member of the parish council for over 10 years, as well as being a Trustee of Turville Northend Village Hall and a member of Turville Parochial Church Council, until she moved away from the parish to be closer to family.

**Minute 22/23.49****Apologies for absence**

Cllr Wessels.

**Minute 22/23.50****Disclosure of Pecuniary and Personal Interest in items on the agenda**

Cllr Sants declared an interest in agenda item 14, land at Turville Glebe.

**Minute 22/23.51****To confirm the minutes of the Ordinary Meeting held on 9<sup>th</sup> November 2022**

The minutes from meeting held in November were confirmed as a true record by Councillors and signed by the Chair.

**Minute 22/23.52****To note correspondence received by the Clerk with any actions taken**

Correspondence received from 9<sup>th</sup> November 2022 to 30<sup>th</sup> January 2023

1. Email from BMKALC – Parish Liaison slides - forwarded to Cllrs.
2. BMKALC end of week emails – forwarded to Cllrs.
3. CPRE magazine – brought to meeting.
4. Correspondence re: 1000 Trees Project – forwarded to Cllr Nuttgens.
5. Representation of Wycombe area based Councils on BMKALC email – forwarded to Cllrs.
6. The Chiltern Society magazine – brought to meeting.
7. Bank Holiday changes to rubbish collections – added to Facebook page and website.
8. Minutes from SWCCB meeting – for info.
9. Email from Buckinghamshire Council re: News for Town and Parish Councils – forwarded to Cllrs.
10. Update from Martin Tett – forwarded to Cllrs.
11. Bus shelter repairs quotation – forwarded to Cllrs.
12. Additional date for Planning Responses training – forwarded to Cllrs.
13. Emailed minutes from SWCCB Community Engagement group minutes – for info.
14. Email re: Tourism survey – forwarded to Cllrs, added to website and Facebook page.
15. Email re: Economic Development and Regeneration action group meeting – for info.
16. Email re: Kings Coronation – forwarded to Cllrs.
17. Email re: damage to wheel on a pothole – Clerk responded with BC details.
18. SWCCB Environmental Group agenda – for info.
19. Email from Buckinghamshire Council re: Turville Settlement Review – Clerk altered some information, forwarded to Cllrs for suggested responses.
20. Email from BMKALC re: Helpful Civility and Respect Protocols – forwarded to Cllrs.

**Minute 22/23.53****To report on matters arising from the minutes not on the agenda – for information**

- Repair works will be carried out to the bus shelters in the next few weeks.

- 1000 Trees project – 10 trees were collected at the end of November and are with Cllr Nuttgens. She has potted them up in feed sacks, but they do not look great – most are actually bushes rather than trees. Suggestion to plant them in the Glebe land. Cllrs are happy to assist in planting, which needs to happen soon.

January 2023

- Clerk reported the problem footpaths discussed at the previous meeting.

#### **Minute 22/23.54**

##### **Public question and answer session**

None in attendance.

#### **Minute 22/23.55**

##### **Reports to be received if any**

- Clerk has attended the BMKALC AGM, the Buckinghamshire Council Planning Liaison meeting, and some training sessions ran by BMKALC.

#### **Minute 22/23.56**

##### **Items to note**

- The Parish Council have been informed by a resident that the private sale of Northend Common to The Chiltern Society is nearly complete. Clerk has spoken with The Chiltern Society, who will be letter dropping residents around the common and a public meeting is scheduled to take place in March.

- Cllr Nuttgens has 2 large beech tree benches that have been cut to the correct size, but they need to be moved to be cut into the "bench shape". Cllr Nuttgens is liaising with the contractor to organise.

- Cllr Nuttgens said the Wormsley Estate are meant to have cut back the trees that are overhanging the highway between Ashfield Barn Lane and Turville, which does not appear to have been carried out. Clerk to contact.

##### **Action:Clerk**

- Clerk has reported potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.

#### **Minute 22/23.57**

##### **Superfast Broadband**

Cllr Sants had a meeting with Mikrotek Solutions Ltd, a technology broadband consultancy to ask if there was an alternative to waiting for the DCMS grant. They said they would investigate but Cllr Sants has heard nothing since November. Buckinghamshire Cllr Mark Turner has confirmed that there is no news from DCMS or a further alternative, which is a grant from Buckinghamshire Council who are seeking new funding for broadband. It is currently a situation of awaiting any of the 3 to develop, Cllr Sants continues to try. Speeds are better now that there is fibre to the box, but people who work from home do continue to ask him what the situation is.

#### **Minute 22/23.58**

##### **CIL Money received by the PC**

The Community Infrastructure Levy money currently stands at £264.33 following the payment for the noticeboards. This money is currently earmarked to part fund a new bench in Turville. Cllr Sants mentioned the telephone box in Turville needs to be repainted. Clerk to investigate costs.

##### **Action:Clerk**

#### **Minute 22/23.59**

##### **Planning**

##### **a) Buckinghamshire Council decisions made since previous meeting – to be noted only:**

[22/07834/CTREE – Turville Nursery School School Lane Turville](#) – Fell one Mature Ash (T1) – **Not to make a Tree Preservation Order**

[22/07432/FUL – Heath House Northend Road Turville Heath](#) – Householder application for construction of single storey side extension and 1 x front and 1 x rear dormer windows to converted garage – **Application Permitted**

[22/05740/FUL – 1 St Marys Cottages Turville Valley Road Turville](#) – Householder application for construction of hip to gable loft conversion with 4 x roof lights and rear dormer window associated fenestration alterations – **Application Permitted**

**b) Applications awaiting decision by Buckinghamshire Council – to be noted only:**

[22/06982/FUL – Drovers End Dolesden Lane Turville Heath](#) – Householder application for the raising of garage and main dwelling roof height, garage conversion, construction of two storey front extension, outdoor swimming pool, fenestration alterations and removal of timber cladding to house

[22/07862/FUL – Park Cottage Northend Road Turville Heath](#) – Householder application for construction of single storey detached outbuilding for use as summer room following demolition of existing garage/workshop

[22/08078/FUL – Flint Cottage 7 - 8 Southend Common Southend](#) – Erection of part single/part two storey rear and side extension in connection with creation of additional dwelling, construction of garage/annexe, removal of front porch and erection of a new porch with associated works

**c) New applications to be considered since the last meeting by the PC with comments submitted to Buckinghamshire Council planning portal:**

[22/08367/FUL – Stayes Wood Northend Road Northend](#) – Householder application for construction of single storey garden room building with link extension attached to western elevation, alterations to existing ground floor doors and windows on southern elevation and provision of external swimming pool – **no objection**

[22/08368/LBC – Stayes Wood Northend Road Northend](#) – Listed building application for construction of single storey garden room building with link extension attached to western elevation, alterations to existing ground floor doors and windows on southern elevation and provision of external swimming pool – **no objection**

[23/05188/CTREE – Saviours Northend Road Turville Heath](#) – Fell to ground level x 1 Copper Beech (T28) and x 1 Common Lime (T31) – **no objection**

**Minute 22/23.60**

**To provide an update if any from Thames Water and problems in Northend**

Thames Water have not provided any updates since the meeting held in September, despite being contacted by Clerk. Cllr Sants has spoken again with the Customer Services Manager on 23/01/23, where he expressed concerns that we have yet to receive the promised slides following the September meeting, and no timeline as promised. She said she would chase, but nothing has been received as of yet. Clerk to draft a formal complaint letter regarding lack of feedback.

**Action:Clerk**

**Minute 22/23.61**

**To discuss the Glebe Land in Turville; signing of contracts; consider works needed to be carried out**

Cllr Nuttgens signed the lease documents; Clerk will forward to the relevant parties. Cllr Sants proposed removing the barbed wire fencing and posts which will open up the area, and then use pine logs to mark the boundary line. A suggestion was made to use the area for the benefit of younger children in the parish by putting up things such as bird boxes and a bug hotel. Cllr Chambers will speak with Cllr Wessels, and the possibility of involving with the nursery. The bushes from the 1000 Trees project can also be planted.

**Action:Clerk/Cllr Chambers**

**Minute 22/23.62**

**Finance**

Copies of the current account have been circulated to the Councillors for reading prior to the meeting. The bank statements will be available for inspection at the meeting.

- a) To confirm the budget for 2023/2024. The draft budget as circulated by the Clerk was confirmed, subject to an increase to the maintenance budget and proposed precept.
- b) To set the precept demand to Buckinghamshire Council. The precept was set at £7500, which results in an estimated payment of £34.33 for a Band D household.

## c) Balances:

Opening Balance 01/11/2022	<b>14058.72</b>
Less November payments	(357.60)
Balance 01/12/2022	<b>13701.12</b>
Less December payments – salary via S/O	(257.29)
Closing Balance 31/12/2022	<b>13443.83</b>

## d) Reserves:

CIL restricted reserve – to part fund bench in Turville	264.33
Unrestricted Reserves	13179.50
<b>Total reserves as of 31/12/2022</b>	<b>13443.83</b>

## e) To confirm the following payments:

Lorna Coldwell – salary January – paid via Standing Order	257.29
Lorna Coldwell – expenses Nov/Dec	21.93
Northend Village Hall – hire for meeting	20.00
<b>Total:</b>	<b>299.22</b>

Payments confirmed.

f) To nominate a Councillor to check and approve the bank reconciliation:  
Cllr Sants checked, confirmed and signed the bank reconciliation.**Minute 22/23.63****To confirm the date for the meetings in 2023 as:**

Wednesday 8<sup>th</sup> March – St Marys Church, Turville

The meeting was closed at 20.36.

The Chair .....

Date .....