

**UNCONFIRMED**  
**MINUTES OF THE TURVILLE PARISH COUNCIL MEETING**  
**Held on Wednesday 11<sup>th</sup> June 2025 at St Marys Church, Turville**

**PRESENT:**

Cllr Nuttgens – Chair  
 Cllr Bragg  
 Cllr Sants

**In attendance:**

Mrs L Coldwell – Clerk  
 Buckinghamshire Councillor Mark Turner  
 2 members of the public

**Minute 25/26.1****Apologies for absence**

Cllr Deborah Abbot – apologies accepted.

**Minute 25/26.2****Disclosure of Pecuniary and Personal Interest in items on the agenda**

None declared.

**Minute 25/26.3****To confirm the minutes of the ordinary meeting held on 12<sup>th</sup> March 2025**

The minutes from the meeting held in March were confirmed as accurate and signed by the Chairman.

**Minute 25/26.4****To report on matters arising from the minutes not on the agenda – for information:**

- Clerk spoke with the pub in Turville who assured that the garden would be tidied. Cllr Sants suggested contacting Brakspear asking what their plans are following the planning permission granted in 2023 – all in agreement.

**Action: Clerk**

- Clerk arranged for some fixes to the Southend noticeboard; the Perspex is back in place and the door has been tightened. Clerk will contact him to ask if he would be able to refurbish the telephone boxes as the original contractor is unable too.
- Elections took place on 01/05/25, Buckinghamshire Councillor Mark Turner was re-elected for the Chilterns Villages ward. The Parish Council election was uncontested and one vacancy remains.

**Minute 25/26.5****Public question and answer session**

A resident asked a question regarding Thames Water and road closures. Unfortunately, they are legally able to close roads with very little notice in the case of what they

**Minute 25/26.6****Reports to be received if any including any update regarding tree works being carried out at Northend Common:**

Clerk has attended:

12/03/25 – One UNIFORM Update  
 22/04/25 – Clerks Meeting  
 21/05/25 – Tree Liability webinar  
 05/06/25 – Email and Web Compliance webinar  
 10/06/25 – SLCC Clerks Meeting

**Minute 25/26.7****Items to note**

- A trail running event is taking place around the parish on 19<sup>th</sup> July, further

information can be found on the PC website.

- Clerk has reported potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.
- Various road closures have been advertised on the website; these are also sent to the WhatsApp Community. This for parish information to be distributed, please [contact the Clerk](#) should you wish to be added.
- Clerk has reported a left behind "road closed" sign in Southend and asked for collection.
- Clerk has asked Highways if the "Northend" and "Southend" signs could be replaced or tidied up. They have confirmed there is no budget for them to take any action, but if the PC wanted to attempt to clean them that is fine.
- Clerk has asked the Chiltern Society to cut back a sycamore tree close to the bus shelter at the county boundary.

## **Minute 25/26.8**

### **Planning**

#### **a) Buckinghamshire Council decisions made since previous meeting – to be noted only:**

[25/05328/FUL](#) & [25/05329/LBC](#) – White Cottage Turville Valley Road Turville – application for installation of new oil tank to west of existing garden store, with alterations to boundary wall – **application permitted**

[25/05773/TPO](#) – [The Mill House Turville Valley Road Turville](#) – Reduce path and house side by 1m to reduce the mess falling onto the paths and house gutters x 2 Yew (T1 & T2) – **application permitted**

[25/05934/CTREE](#) – [St Marys Church Turville Valley Road Turville](#) – Remove x 2 Larch (T1 & T2) – **Not to make a Tree Preservation Order.**

Cllr Sants advised that it is expected for the larches to be removed at some point week commencing 23<sup>rd</sup> June.

[25/05935/CTREE](#) – [The Old Vicarage Turville Valley Road Turville](#) – Pollard to approx 12ft stems as T2 partially failed in storms of December 2024, damaging grave stones in the neighbouring graveyard, both T1 and T2 are in poor condition, pollarding will allow for regeneration, preventing complete removal and T1 and T2 have visible stem fractures, and large amounts of decay present from historic reductions/work x 2 Horse Chestnut (T1 & T2) – **Not to make a Tree Preservation Order**

[25/05412/FUL](#) & [25/05413/LBC](#) – Turville Grange Turville Heath – applications for replacement of roof to main house and removal of existing dormer – **awaiting decision**

[25/05828/FUL](#) – [Cobstone Mill Farmhouse Turville Valley Road Turville](#) – Householder application for construction of a double garage and workshop – **awaiting decision**

[25/05846/FUL](#) – [Copp Hall Balhams Lane Turville Heath](#) – Householder application for replacement of existing oil tank with Air Source Heat Pump, and installation of back up generator – **awaiting decision**

#### **b) New applications to be considered the PC with comments to be submitted to Buckinghamshire Council planning portal, including any applications received between the circulation of this agenda and the meeting:**

None at this time.

**c) Planning Appeals to the Planning Inspectorate:**

[APP/K0425/W/24/3347750](#) – Kimble Farm Dudley Lane Southend – appeal against refusal of permission for Creation of a padel court, including the erection of glass/mesh walls – **Application Permitted**

[APP/K0425/Y/24/3356981](#) – Church Cottage Turville Valley Road Turville – appeal against Listed building application for repairs and alterations to the internals and externals – **awaiting decision**

**Minute 25/26.9**

**To discuss co-opting for the vacancy on the Parish following the election:**

Robin Harman was co-opted to the Parish Council and signed the Declaration of Office. Clerk will forward various paperwork to him.

**Minute 25/26.10**

**Finance**

Copies of the accounts have been circulated to the Councillors for reading prior to the meeting. The bank statements were available for inspection at the meeting.

- a) To receive the internal auditor's report: **Noted**
- b) Certificate of Exemption – to consider whether to complete a Certificate of Exemption from submission to the External Auditor due to being under the £25,000 threshold or to have a Limited Assurance Review: **The Parish Council resolved to certify itself as exempt from a limited assurance review. We do this as a smaller authority where the higher of gross income or gross expenditure was £25,000 or less and that we meet the qualifying criteria (the annual return will be published on the website).**
- c) To approve and adopt the accounts for 2024-25 in the receipts and payments format: **Approved**
- d) To note the year end bank reconciliation: **Noted**
- e) To agree and sign Section 1 – the Annual Governance Statement for 2024-25: **Signed**
- f) To agree and sign Section 2 – the Accounting Statements for 2024-25: **Signed**
- g) To confirm the dates for the period for the exercise of public rights – Clerk proposes 13/06/25 – 24/07/25: **Confirmed**
- h) Balances: **Noted**

Opening Balance 01/03/2025	13767.03
Less March payments	(524.20)
Balance 01/04/2025	13242.83
Less April payments	
Salary via S/O	(353.26)
Lloyds Bank charges	(4.75)
Income – ½ precept	5250.00
<b>Closing Balance 30/04/25 unrestricted reserves</b>	<b>18134.82</b>

- i) To confirm the following payments: **Confirmed**

Lorna Coldwell – salary May – paid via Standing Order	353.26
Lorna Coldwell – expenses March/April	95.00
BMKALC – subs	50.60
Zurich Insurance	289.46
CPRE annual subs	36.00
St Marys Church – donation for hire	20.00
Lloyds Bank charges	4.25
<b>Total:</b>	<b>848.57</b>

j) To ratify cheques signed between meetings for Beechridge Services, as in the budget  
A cheque was signed for 2 invoices for grass cutting in April and May, for £180.

**Ratified.**

k) To nominate a Councillor to check and approve the bank reconciliation:  
Cllr Sants checked the bank reconciliation, and the outstanding reconciliation from March.

l) To note the Clerks working hours: **Noted**

Contracted hours per month = 20

Jan – May 2025 – total contracted hours 100h, 101h 15m worked to 31/05/25

### **Minute 25/26.11**

**To confirm the dates for the next meeting as:**

Wednesday 10<sup>th</sup> September – St Marys Church, Turville.

The meeting was closed at 20.30.

The Chair ..... Date .....