

**MINUTES OF THE TURVILLE PARISH COUNCIL MEETING**  
**Held on Wednesday 10<sup>th</sup> September 2025 at St Marys Church, Turville**

PRESENT:

Cllr Nuttgens – Chair  
Cllr Bragg  
Cllr Sants  
Cllr Harman

In attendance:

Mrs L Coldwell – Clerk  
Buckinghamshire Councillor Mark Turner  
2 members of the public

**Minute 25/26.12**

**Apologies for absence**

Cllr Deborah Abbot – apologies accepted.

**Minute 25/26.13**

**Disclosure of Pecuniary and Personal Interest in items on the agenda**

Cllrs Bragg and Sants declared an interest in planning application PL/25/2309/FA.  
Cllr Harman declared an interest in agenda item 10, the request for a mobile catering unit.

**Minute 25/26.14**

**To confirm the minutes of the Annual Parish, Annual Parish Council and ordinary parish council meetings held on 11<sup>th</sup> June 2025**

The minutes from the meetings held in June were confirmed as accurate and signed by the Chairman.

**Minute 25/26.15**

**To report on matters arising from the minutes not on the agenda – for information:**

- Clerk displayed the necessary papers following the signing of the AGAR at the June meeting.
- The top 2 rails have fallen off the fence at the Glebe Land, Cllr Sants has asked the contractor to attend to repair.

**Minute 25/26.16**

**Public question and answer session**

None.

**Minute 25/26.17**

**Reports to be received if any including any update regarding tree works being carried out at Northend Common:**

Clerk has attended:

13/06/25 – GDPR Compliance for new SAPPP regulations  
26/06/25 – Planning Liaison Forum  
16/07/25 – Community Board new manager introduction  
22/07/25 – Clerks meeting

**Minute 25/26.18**

**Items to note**

- A resident attended the noticeboard and added magnets. Clerk has new name stickers to replace the ones that have curled.
- Clerk has reported potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.
- Various road closures have been advertised on the website, these are also sent to the WhatsApp Community. This for parish information to be distributed, please [contact the](#)

Clerk should you wish to be added.

- Cllr Nuttgens raised a resident in Turville village and their desire to move properties within Red Kite Housing. All in agreement to write to Red Kite Housing in support.

**Action:Clerk**

- Cllr Nuttgens discussed planning application 25/05828/FUL. The PC wrote to Wormsley Estate regarding the track, and they responded but this would now be a civil matter. Clerk will speak with Rights of Way regarding vehicular access across a footpath.

**Action:Clerk**

**Minute 25/26.19**

**Planning**

**a) Buckinghamshire Council decisions made since previous meeting – to be noted only:**

[25/05846/FUL – Copp Hall Balhams Lane Turville Heath](#) – Householder application for replacement of existing oil tank with Air Source Heat Pump, and installation of back up generator – **Application Permitted**

[25/05828/FUL – Cobstone Mill Farmhouse Turville Valley Road Turville](#) – Householder application for construction of a double garage and workshop – **Application Permitted**

[25/06424/CTREE – Vine Lodge Northend Road Northend](#) – Removal of lower limb overhanging garden and raise canopy to 5 m over rear neighbour to 1 x Hornbeam (T1) and removal of lower limb above hedge and limb overhanging garden at approx 6m to 1 x Ash (T2) – **Not to Make a Tree Preservation Order**

[25/06581/VCDN – Copp Hall Balhams Lane Turville Heath](#) – Variation of condition 11 (bat mitigation measures) attached to 24/07099/FUL (Householder application for construction of extension and alterations to main house) – **Application Permitted**

[25/05412/FUL](#) & [25/05413/LBC](#) – Turville Grange Turville Heath – applications for replacement of roof to main house and removal of existing dormer – **awaiting decision**

[25/06108/FUL – Chiltern Fold Southend Common](#) – Householder application for construction of part two storey, part first floor extension, replacement of existing flat roof with pitched roof and associated alterations – **awaiting decision**

[25/06412/FUL – Kimble Farm Dudley Lane Southend](#) – Proposed creation of a tennis court and padel court – **awaiting decision**

**b) New applications to be considered the PC with comments to be submitted to Buckinghamshire Council planning portal, including any applications received between the circulation of this agenda and the meeting:**

[PL/25/2309/FA – St Marys Church Turville Valley Road Turville](#) – Addition of a shed within the churchyard – **no objection**

[PL/25/2574/FA – 39 Southend Common Southend](#) – Single storey rear extension and associated alterations – **comments to be submitted at a later date**

**c) Planning Appeals to the Planning Inspectorate:**

[APP/K0425/Y/24/3356981](#) – Church Cottage Turville Valley Road Turville – appeal against Listed building application for repairs and alterations to the internals and externals – **appeal dismissed**

**Minute 25/26.20**

**To discuss Bull and Butcher public house, Turville and the decision by Brakspear to not carry out the works as permitted by Buckinghamshire Council in 2023**

It was resolved to write again to Brakspear that there is support for the renovations to the pub from the village, whilst some aspects of the application such as the bi-fold doors were not desired. There were no material objections raised at the meeting; therefore we would like to re-iterate the desire to modernise the kitchen and a general refurbishment to ensure the longevity of the pub.

**Action:Clerk**

**Minute 25/26.21**

**To discuss a request for a mobile catering unit in Turville village, which would not be located on parish council land**

Whilst the Parish Council mow this piece of grass, it is not PC land, and therefore the PC are unable to make any decisions. Red Kite Housing have been approached for permission. The applicant was advised to speak with residents in Square Close and School Lane, as the PC would not want to endorse anything without clear evidence of widespread support from them. Concerns were raised regarding additional traffic in School Lane, and residents' driveways being used for turning.

**Minute 25/26.22**

**To confirm the pay scale increase as per the clerks contract**

Following negotiations, the pay scale has increased by 50p per hour. A letter to Lloyds Bank to reflect the increase will be signed at this meeting.

**Minute 25/26.23**

**Finance**

Copies of the accounts have been circulated to the Councillors for reading prior to the meeting. The bank statements were available for inspection at the meeting.

**Balances:**

|   |                 |
|---|-----------------|
| Opening Balance 01/05/2025                            | 18134.82        |
| Less May payments                                     | (358.51)        |
| Less June payments                                    | (1028.57)       |
| Less July payments                                    | (528.01)        |
| Less August payments                                  | (359.01)        |
| <b>Closing Balance 31/08/25 unrestricted reserves</b> | <b>15860.72</b> |

a) To confirm the following payments: Confirmed.

|  |               |
|--|---------------|
| Lorna Coldwell – salary July – paid via Standing Order | 353.26        |
| Lorna Coldwell – expenses May/June/July/August         | 70.56         |
| Buckinghamshire Council – election costs               | 88.00         |
| Open Spaces Society – annual subs                      | 45.00         |
| St Marys Church Hall – hire                            | 20.00         |
| Lloyds Bank charges – paid via DD                      | 5.25          |
| <b>Total:</b>  | <b>582.07</b> |

b) To nominate a Councillor to check and approve the bank reconciliation  
Cllr Sants checked and approved the bank reconciliations for June-August.

c) To note the Clerks working hours: Noted.

Contracted hours per month = 20

Jan – August 2025 – total contracted hours 160h, 157h 30m worked to 31/08/25

**Minute 25/26.24**

**To confirm the dates for the next meeting as:**

Wednesday 12<sup>th</sup> November – Northend Village Hall, Northend.

The meeting was closed at 20.33.

The Chair ..... Date .....