

MINUTES OF THE TURVILLE PARISH COUNCIL MEETING
Held on Tuesday 13th January 2026 at St Marys Church, Turville

PRESENT:

Cllr Nuttgens – Chair
 Cllr Sants
 Cllr Harman

In attendance:

Mrs L Coldwell – Clerk
 Buckinghamshire Councillor Mark Turner
 2 members of the public

Minute 25/26.25**Apologies for absence**

Cllr Deborah Abbot – apologies accepted.

Minute 25/26.26**Disclosure of Pecuniary and Personal Interest in items on the agenda**

Cllrs Sants declared an interest in agenda item 9, tree works in Turville churchyard as a member of the PCC.

Minute 25/26.27**To confirm the minutes of the ordinary parish council meeting held on 10th September 2025**

The minutes from the meeting held in September were confirmed as accurate and signed by the Chairman.

Minute 25/26.28**To report on matters arising from the minutes not on the agenda – for information:**

- Clerk wrote to Red Kite in support of the parishioners, who advised that they were unable to assist any further.
- Clerk has helped Cllr Sants and a resident regarding ownership of land.
- Clerk replaced the stickers on the Northend noticeboard but they have already failed, she will source alternatives.
- Lloyds Bank are encouraging the PC to adopt online banking.
- Brakspear confirmed after being written to that there are no current plans to carry out the works at the Bull and Butcher that were applied for.
- The contractor attended and repaired the wooden fence at the Glebe land in Turville.

Minute 25/26.29**Public question and answer session**

A resident noted with sadness the passing of former Parish Councillor Valmai Pickett, who served as Chair of the Parish Council for many years. During her tenure, she was a great asset to the parish and made a significant contribution to the community.

Minute 25/26.30**Reports to be received if any including any update regarding tree works being carried out at Northend Common:**

Clerk has attended:

11/09/25 – West Chilterns Community Board meeting
 16/09/25 – SLCC Branch meeting
 25/09/25 – Planning Liaison meeting
 29/09/25 – Buckinghamshire Highways conference
 07/10/25 – Assertion 10 Data Protection Compliance webinar
 08/10/25 – Parish Liaison meeting
 09/10/25 – ScribeFest webinar
 09/10/25 – GDPR Assertion 10 webinar

20/10/25 – Clerks Meeting
 21/10/25 – “Martyn’s Law” webinar
 29/10/25 – Planning Comments training
 02/12/25 – Assertion 10 training
 10/12/25 – SLCC Branch meeting

Minute 25/26.31

Items to note

- Clerk has reported potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.
- Various road closures have been advertised on the website; these are also sent to the WhatsApp Community. This is for parish information to be distributed, please [contact the Clerk](#) should you wish to be added.
- Clerk has replaced the AED pads in the Turville box which are due to expire.
- A planning application submitted in Ibstone Parish, [PL/25/4490/FA – Land Adjacent St Nicholas Church Ibstone Road Ibstone](#) that may affect views from Turville.
- Students carried out filming in Turville in January, Buckinghamshire Council Film Office advised that they did not need permission as there was no infringement on the highway and would only be using hand held cameras. In fact, there were filming lights and cables across the road, and significantly more was carried out than was implied to/by Buckinghamshire Council. Filming also occurred on private land without consent. The Village Association has a system to ensure that the village is appropriately compensated, a discussion may need to happen with Buckinghamshire Film Office to make sure this continues. A representative from the Village Association said they need to be aware of what is happening to make sure that everyone is aware of what is happening and avoid as much disruption as possible. He spoke with Buckinghamshire Film Office at the time, that the issue is not just the disruption at the time but the tourism that results from the filming afterwards. The VA have contacted the Film and Television Studio and Buckinghamshire Film Office to make sure that the VA are kept informed of any future filming. All in agreement to write to the Film Office.

Action:Clerk

Minute 25/26.32

Planning

a) Buckinghamshire Council decisions made since previous meeting – to be noted only:

[25/06412/FUL – Kimble Farm Dudley Lane Southend](#) – Proposed creation of a tennis court and padel court – **Application Permitted**

[PL/25/2574/FA – 39 Southend Common Southend](#) – Single storey rear extension and associated alterations – **Application Permitted**

[25/05412/FUL](#) & [25/05413/LBC](#) – Turville Grange Turville Heath – applications for replacement of roof to main house and removal of existing dormer – **Applications Permitted**

[25/06108/FUL – Chiltern Fold Southend Common](#) – Householder application for construction of part two storey, part first floor extension, replacement of existing flat roof with pitched roof and associated alterations – **Application Permitted**

[25/06424/CTREE – Vine Lodge Northend Road Northend](#) – Removal of lower limb overhanging garden and raise canopy to 5 m over rear neighbour to 1 x Hornbeam (T1) and removal of lower limb above hedge and limb overhanging garden at approx 6m to 1 x Ash (T2) – **Not to Make a Tree Preservation Order**

[25/06581/VCDN – Copp Hall Balhams Lane Turville Heath](#) – Variation of condition 11 (bat mitigation measures) attached to 24/07099/FUL (Householder application for construction of extension and alterations to main house) – **Application Permitted**

[PL/25/2309/FA – St Marys Church Turville Valley Road Turville](#) – Addition of a shed within the churchyard – **Not to Make a Tree Preservation Order**

[PL/25/2371/FA – Turville Court Dolesden Lane Turville Heath](#) – Single storey side and rear extensions and alteration of existing dwelling; construction of padel court, pergolas and garden wall; associated landscaping and other works – **Conditional Permission**

[PL/25/5080/KA – Nairne Cottage Northend Road Northend](#) – Reduction of two Ash trees (T1 & T2) in rear garden by approx 2.5m in height and lateral spread – **TPO shall not be made**

[PL/25/4366/KA – St Marys Church Turville Valley Road Turville](#) – Fell 1 x Sycamore (T1) due to decay pockets and the location of the tree within close proximity to road and church, and within a high use pedestrian area – **TPO shall not be made**

[25/06449/FUL – Saviours Northend Road Turville Heath](#) – Demolition of existing outbuildings and extensions, alterations to the elevation of the existing dwelling and erection of a new building in the curtilage of the existing dwelling with associated hard and soft landscaping works including swimming pool – **awaiting decision**

b) New applications to be considered the PC with comments to be submitted to Buckinghamshire Council planning portal, including any applications received between the circulation of this agenda and the meeting:

[PL/25/4990/FA – Swainswood Northend Road Northend](#) – Demolition of existing dwellinghouse, shed and carport and construction of a self-build detached dwellinghouse with air source heat pump and integrated roof Solar PV Panels together with associated hardstanding, decking and landscaping works – **no objection**

[PL/25/5246/FA – 6 Square Close Cottages School Lane Turville](#) – Single storey rear extension and fenestration alterations including the replacement of ground and first floor rear windows and doors – **no objection**

[PL/26/00037/KA – Chiltern Cottage Northend Road Northend](#) – T2 Sycamore – remove to ground level, T3 Willow – Remove to ground level – **no objection**

Minute 25/26.33

To a grant request from Turville Church for a £500 contribution towards the removal/pollarding of a sycamore tree in the churchyard

Full removal of the tree (the advised and preferred option) will be at a cost of £3078, residents and the church will also be contributing. All in agreement, Clerk to advise.

Action:Clerk

Minute 25/26.34

To consider a new website

The current website is not compliant for this year's AGAR and the new Assertion 10, a new one has been discussed and agreed previously. The option that was resolved is no longer available, and after researching various options Clerk proposes Aubergine, who are a well known provider for parish councils who offer the necessary ".gov.uk" domain name. This is at a cost of £560 +VAT for the first year, reducing to £359 +VAT for the second year of website hosting, support, domain, and email services. All in agreement to proceed, Clerk to organise.

Action:Clerk

Minute 25/26.35**To consider refurbishing the old school sign in Turville**

Clerk has been contacted regarding the sign. Cllr Harman has said he will investigate what needs doing with the post and carry out, a resident has offered to paint afterwards.

Action: Cllr Harman/Clerk

Minute 25/26.36**Finance**

Copies of the accounts have been circulated to the Councillors for reading prior to the meeting. The bank statements were available for inspection at the meeting.

a) To confirm the budget for 2026/2027

A draft budget was provided; minor amendments were made and then it was agreed at £9000.

b) To set the precept demand to Buckinghamshire Council

The precept demand was set at £9000, which equates to £40.33 per Band D household, a decrease of £6.72. This is possible due to the level of reserves currently held.

c) To note the Bank Balance: Noted.

Opening Balance 01/09/2025	15860.72
Less September payments	(592.07)
Income – second half precept	5250.00
Less October payments	(368.01)
Less November payments	(474.01)
Less December payments	(368.01)
Closing Balance 31/12/25 unrestricted reserves	19308.62

d) To confirm the following payments: Confirmed.

Lorna Coldwell – salary January – paid via Standing Order	363.26
Lorna Coldwell – expenses Sept/Oct/Nov/Dec	87.76
St Marys Church – hire	20.00
Lloyds Bank charges – paid via DD	4.25
Lorna Coldwell – AED pads	84.19
Total:	559.46

e) To nominate a Councillor to check and approve the bank reconciliation

Cllr Sants checked and approved the bank reconciliations for October to December 2025.

f) To note the Clerks working hours: Noted.

Contracted hours per month = 20

Jan – December 2025 – total contracted hours 240h, 238h worked to 31/12/25

Minute 25/26.37**To confirm the dates for the next meeting as:**

The date for the next meeting was confirmed as Wednesday 11th March, at 7.30pm to be held in Northend Village Hall (location TBC).

The meeting was closed at 20.21.

The Chair Date