

MINUTES OF THE TURVILLE PARISH COUNCIL MEETING
Held on Tuesday 5th May 2026 at St Marys Church, Turville following the
Annual Parish and Annual Parish Council meetings

PRESENT:

Cllr Nuttgens – Chair
 Cllr Sants
 Cllr Harman
 Cllr Bragg
 Cllr Abbot

In attendance:

Mrs L Coldwell – Clerk
 Buckinghamshire Councillor Mark Turner
 0 members of the public

Minute 26.27.1**Apologies for absence**

None.

Minute 26/27.2**Disclosure of Pecuniary and Personal Interest in items on the agenda**

None declared.

Minute 26/27.3**To confirm the minutes of the ordinary parish council meeting held on 11th March 2026**

The minutes from the meeting held in March were confirmed as accurate and signed by the Chairman.

Minute 26/27.4**To report on matters arising from the minutes not on the agenda – for information:**

- Clerk has instructed the contractor for renovating the telephone boxes where the AEDs are housed, he will be carrying out the work imminently.
- Clerk has started the paperwork for online banking and will complete and send. Signatures from existing signatories will be required, Clerk will organise.

Minute 26/27.5**Public question and answer session**

None in attendance.

Minute 26/27.6**Reports to be received if any including any update regarding tree works being carried out at Northend Common:**

Clerk has attended:

20/03/26 – Cyber Resilience webinar
 31/03/26 – 21st Century Clerking webinar
 14/04/26 – Parish Planning Meeting
 16/04/26 – Parish Liaison meeting
 20/04/26 – BMKALC Clerks Seminar
 28/04/26 – Clerks Meeting

Minute 26/27.7**Items to note**

- Clerk has reported potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.
- Various road closures have been advertised on the website; these are also sent to the WhatsApp Community. This is for parish information to be distributed, please [contact the Clerk](#) should you wish to be added.

- Cllr Harman raised the [oak processionary moth](#) which has been spotted in the close vicinity. Parishioners should be aware and look out for it, and if it is seen report to [Tree Alert](#).

- The mast at Stokenchurch is currently not working, Cllr Harman reports that any residents affected should be entitled to refunds during the outage period if they contact their mobile provider. There is no timeline currently for repair/replacement.

Minute 26/27.8

Planning

a) Buckinghamshire Council decisions made since previous meeting – to be noted only:

[PL/25/5246/FA – 6 Square Close Cottages School Lane Turville](#) – Single storey rear extension and fenestration alterations including the replacement of ground and first floor rear windows and doors – **Conditional Permission**

[PL/26/00373/KA – Turville Lodge Turville Heath Turville Heath](#) – Tree works as shown on Tree Assessment (Turville Heath Conservation Area) – **TPO shall not be made**

[PL/26/00506/KA - The White House Turville Heath Turville Heath](#) – Reduce height by circa 3m and radial spread by circa 1.5m x 1 Beech (T1) – **TPO shall not be made**

[PL/26/01409/KA – St Marys Church Turville Valley Road Turville](#) – Reduce two Horse Chestnut trees by 3m in height and spread (Turville Conservation Area) – **TPO shall not be made.**

Cllr Sants will report back to the PCC that the Parish Council would be happy to see more branches taken off the tree.

[PL/26/00824/HB – Turville Grange Turville Heath Turville Heath](#) – Listed building application for removal of existing windows in primary building and replacement with new timber windows – **awaiting decision**

[PL/26/00858/HB – Turville Grange Turville Heath Turville Heath](#) – Listed building application for repointing with some localised repairs to the primary building – **awaiting decision**

[25/06449/FUL – Saviours Northend Road Turville Heath](#) – Demolition of existing outbuildings and extensions, alterations to the elevation of the existing dwelling and erection of a new building in the curtilage of the existing dwelling with associated hard and soft landscaping works including swimming pool – **awaiting decision**

[PL/26/00714/HB – Telfers Cottage Turville Valley Road Turville](#) – Listed building application for replacement windows and doors and add secondary glazing – **awaiting decision**

[PL/26/01487/FA – Vine Lodge Northend Road Northend](#) – Demolition of existing garage and sheds and construction of replacement garage, shed and Japanese tea hut – **awaiting decision**

[PL/26/01268/HB – White Cottage Turville Valley Road Turville](#) – Listed building application for minor amendment to internal layout, with bathroom to west side of cottage added – **awaiting decision**

[PL/26/01267/FA – Cobstones Turville Valley Road Turville](#) – Installation of in-ground swimming pool to rear of house – **awaiting decision**

b) New applications to be considered the PC with comments to be submitted to Buckinghamshire Council planning portal, including any applications received between the circulation of this agenda and the meeting:

[PL/26/03073/KA – The Old Vicarage Turville Valley Road Turville](#) – Thin upper canopy by 20% on pleached Lime trees and prune remaining canopy to previous pruning points (approximately 0.5m height and spread) – **no objection**

[PL/26/01881/HB – Telfers Cottage Turville Valley Road Turville](#) – Listed building application for replacement of asbestos chimney pot and add additional chimney pot to south east chimney – **no objection**

Minute 26/27.9

Finance

Copies of the accounts have been circulated to the Councillors for reading prior to the meeting. The bank statements were available for inspection at the meeting.

- a) To receive the internal auditor's report - *Noted*
- b) Certificate of Exemption – to consider whether to complete a Certificate of Exemption from submission to the External Auditor due to being under the £25,000 threshold or to have a Limited Assurance Review – *Agreed*
- c) To approve and adopt the accounts for 2025-26 in the receipts and payments format – *Approved*
- d) To note the year end bank reconciliation – *Noted*
- e) To agree and sign Section 1 – the Annual Governance Statement for 2025-26 – *Approved*
- f) To agree and sign Section 2 – the Accounting Statements for 2025-26 – *Approved*
- g) To confirm the dates for the period for the exercise of public rights – Clerk proposes 03/06/26 – 14/07/26 – *Approved*
- h) To note the Bank Balance:

Opening Balance 01/03/2026	18381.65
Less March payments	(1069.03)
Less April payments	(867.51)
Closing Balance 30/04/26 unrestricted reserves	16445.11

- i) To confirm the following payments - *Confirmed*

Lorna Coldwell – salary May – paid via Standing Order	363.26
Lorna Coldwell – expenses Mar/Apr	113.62
Zurich – PLI insurance	305.67
BMKALC – annual subs	54.24
BMKALC – Clerks Seminar (split 3 PCs)	8.30
St Marys Church – hire	20.00
Beechridge Services – grass maintenance	70.00
Aubergine – website set up charges	670.80
Lloyds Bank charges – paid via DD	4.25
Total:	1610.14

- j) To nominate a Councillor to check and approve the bank reconciliations for January, February, March and April

Clr Sants checked and approved the bank reconciliations.

- k) To note the Clerks working hours:

Contracted hours per month = 20

Jan – Apr 2026 – total contracted hours 80h, 80h 30m worked to 30/04/26

Noted.

Minute 26/27.10

To confirm the dates for the next meeting as:

The date for the meeting to be held in July was confirmed as Tuesday 7th July, to be held at St Marys Church, Turville.

The meeting was closed at 20.21.

The Chair Date