

**Notice of the meeting of Turville Parish Council on
Wednesday 11th June 2025 following the Annual Parish Council meeting,
St Marys Church, Turville**

In accordance with the provisions of Local Government Act 1972, you are hereby summoned to the above Meeting, when the business to be discussed will be as follows:

AGENDA

- 1. Apologies for absence:**
Any apologies to be given.
- 2. Disclosure of Pecuniary and Personal Interest in items on the agenda:**
Opportunity for any Councillor to declare an interest in any items on this agenda.
- 3. To confirm the minutes of the ordinary meeting held on 12th March 2025**
Minutes from the meeting held in January to be confirmed as accurate and signed by the Chairman.
- 4. To report on matters arising from the minutes not on the agenda – for information:**
 - Clerk spoke with the pub in Turville who assured that the garden would be tidied.
 - Clerk has been unsuccessful in instructing a contractor to attend the Southend noticeboard but continues to try.
 - Elections took place on 01/05/25, Buckinghamshire Councillor Mark Turner was re-elected for the Chilterns Villages ward. The Parish Council election was uncontested and one vacancy remains.
- 5. Public question and answer session:**
The time period for public representations and participations shall not exceed 15 minutes, unless the Chairman permits a longer period.
- 6. Reports to be received if any, including any update regarding tree works being carried out at Northend Common:**
Clerk has attended:
12/03/25 – One UNIFORM Update
22/04/25 – Clerks Meeting
21/05/25 – Tree Liability webinar
The Chiltern Society have confirmed that the initial stage of felling is complete, and planting should start in the winter.
- 7. Items to note – any items as appropriate that are not an agenda item:**
 - A trail running event is taking place around the parish on 19th July, further information can be found on the PC website.
 - Clerk has reported potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.
 - Various road closures have been advertised on the website, these are also sent to the WhatsApp Community. This for parish information to be distributed, please [contact the Clerk](#) should you wish to be added.
- 8. Planning:**
 - a) Buckinghamshire Council decisions made since previous meeting – to be noted only:**
[25/05328/FUL](#) & [25/05329/LBC](#) – White Cottage Turville Valley Road Turville – application for installation of new oil tank to west of existing garden store, with alterations to boundary wall – **application permitted**

[25/05773/TPO – The Mill House Turville Valley Road Turville](#) – Reduce path and house side by 1m to reduce the mess falling onto the paths and house gutters x 2 Yew (T1 & T2) – **application permitted**

[25/05934/CTREE – St Marys Church Turville Valley Road Turville](#) – Remove x 2 Larch (T1 & T2) – **Not to make a Tree Preservation Order**

[25/05935/CTREE – The Old Vicarage Turville Valley Road Turville](#) – Pollard to approx 12ft stems as T2 partially failed in storms of December 2024, damaging grave stones in the neighbouring graveyard, both T1 and T2 are in poor condition, pollarding will allow for regeneration, preventing complete removal and T1 and T2 have visible stem fractures, and large amounts of decay present from historic reductions/work x 2 Horse Chestnut (T1 & T2) – **Not to make a Tree Preservation Order**

[25/05412/FUL](#) & [25/05413/LBC](#) – Turville Grange Turville Heath – applications for replacement of roof to main house and removal of existing dormer – **awaiting decision**

[25/05828/FUL – Cobstone Mill Farmhouse Turville Valley Road Turville](#) – Householder application for construction of a double garage and workshop – **awaiting decision**

[25/05846/FUL – Copp Hall Balhams Lane Turville Heath](#) – Householder application for replacement of existing oil tank with Air Source Heat Pump, and installation of back up generator – **awaiting decision**

b) New applications to be considered the PC with comments to be submitted to Buckinghamshire Council planning portal, including any applications received between the circulation of this agenda and the meeting:

None at the time of issue of this agenda.

c) Planning Appeals to the Planning Inspectorate:

[APP/K0425/W/24/3347750](#) – Kimble Farm Dudley Lane Southend – appeal against refusal of permission for Creation of a padel court, including the erection of glass/mesh walls – **Application Permitted**

[APP/K0425/Y/24/3356981](#) – Church Cottage Turville Valley Road Turville – appeal against Listed building application for repairs and alterations to the internals and externals – **awaiting decision**

9. To discuss co-opting for the vacancy on the Parish Council following the election:

The election was uncontested with only 4 seats filled, which leaves 1 vacancy to be co-opted. Please [contact the Clerk](#) or speak with an [existing Councillor](#) if you are interested.

10. Finance

Copies of the accounts have been circulated to the Councillors for reading prior to the meeting. The bank statements will be available for inspection at the meeting.

- a) To receive the internal auditor's report
- b) Certificate of Exemption – to consider whether to complete a Certificate of Exemption from submission to the External Auditor due to being under the £25,000 threshold or to have a Limited Assurance Review
- c) To approve and adopt the accounts for 2024-25 in the receipts and payments format
- d) To note the year end bank reconciliation
- e) To agree and sign Section 1 – the Annual Governance Statement for 2024-25
- f) To agree and sign Section 2 – the Accounting Statements for 2024-25
- g) To confirm the dates for the period for the exercise of public rights – Clerk proposes

13/06/25 – 24/07/25

h) Balances:

Opening Balance 01/03/2025	13767.03
Less March payments	(524.20)
Balance 01/04/2025	13242.83
Less April payments	
Salary via S/O	(353.26)
Lloyds Bank charges	(4.75)
Income – ½ precept	5250.00
Closing Balance 30/04/25 unrestricted reserves	18134.82

i) To confirm the following payments:

Lorna Coldwell – salary May – paid via Standing Order	353.26
Lorna Coldwell – expenses March/April	55.00
BMKALC – subs	50.60
Zurich Insurance	289.46
CPRE annual subs	36.00
St Marys Church – donation for hire	20.00
Lloyds Bank charges	5.25 (approx..)
Total:	809.57

j) To ratify cheques signed between meetings for Beechridge Services, as in the budget
A cheque was signed for 2 invoices for grass cutting in April and May, for £180.

k) To nominate a Councillor to check and approve the bank reconciliation

l) To note the Clerks working hours:

Contracted hours per month = 20

Jan – May 2025 – total contracted hours 100h, 101h 15m worked to 31/05/25

11. To confirm the date for the next meeting as:

Wednesday 9th July – Northend Village Hall

The Meeting is open to the public and members of the press



3rd June 2025