

Notice of the meeting of Turville Parish Council on Tuesday 22nd September 2026 at 7.30pm at St Mary's Church, Turville

In accordance with the provisions of Local Government Act 1972, you are hereby summoned to the above Meeting, when the business to be discussed will be as follows:

AGENDA

- 1. Apologies for absence:**
Any apologies to be given.
- 2. Disclosure of Pecuniary and Personal Interest in items on the agenda:**
Opportunity for any Councillor to declare an interest in any items on this agenda.
- 3. To confirm the minutes of the ordinary parish council meeting held on 7th July 2026**
Minutes from the meeting held in July to be confirmed as accurate and signed by the Chairman.
- 4. To report on matters arising from the minutes not on the agenda – for information:**
 - Aubergine have built the website and expect it to be live by the end of the month. Clerk has attended various meetings and training sessions to discuss. The new “.gov.uk” emails are set up, Cllrs will begin using only these emails rather than personal email addresses.
 - Clerk has set up internet banking with Lloyds but is waiting for them to confirm. She has chased as following Councillors authorising the changes in July there has been no contact.
- 5. Public question and answer session:**
The time period for public representations and participations shall not exceed 15 minutes, unless the Chairman permits a longer period.
- 6. Reports to be received if any, including any update regarding tree works being carried out at Northend Common:**
Clerk has attended:
 - 08/07/26 – Employment Rights Act 2025 webinar
 - 14/07/2026 – Town and Parish Councils in the New Local Plan
 - 16/07/2026 – Parish Liaison meeting
 - 17/07/2026 – ONH Updates on Local Plans
 - 30/07/2026 – ONH Planning Update re: Buckinghamshire Local Plan
 - 03/09/2026 – Reading a Planning Application webinar
 - 03/09/2026 – Preparing for Employment Law Reforms webinar
 - 08/09/2026 – Parish Planning Liaison meeting
- 7. Items to note – any items as appropriate that are not an agenda item:**
 - Clerk has reported potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.
 - Various road closures have been advertised on the website; these are also sent to the WhatsApp Community. This is for parish information to be distributed, please [contact the Clerk](#) should you wish to be added.
- 8. Planning:**
 - a) Buckinghamshire Council decisions made since previous meeting – to be noted only:**
[PL/26/00824/HB – Turville Grange Turville Heath Turville Heath](#) – Listed building application for removal of existing windows in primary building and replacement with new timber windows – **awaiting decision**

[PL/26/00858/HB – Turville Grange Turville Heath Turville Heath](#) – Listed building application for repointing with some localised repairs to the primary building – **awaiting decision**

[PL/26/02839/FA](#) & [PL/26/02840/HB](#) – Turville Lodge Turville Heath Turville Heath – Listed building application for construction of entrance wall and gate, construction of 2x dormers to existing annexe building including internal alterations and fenestration changes, relocation of existing sauna outbuilding, single storey extension to existing pool-house outbuilding including internal alterations and fenestration changes, internal alterations and changes to fenestrations to main house, construction of garden walls to existing tennis court and existing swimming pool – **awaiting decision**

[PL/26/02918/HB – The Old Bakehouse Turville Valley Road Turville](#) – Listed building application for the removal of oversized modern boiler flue, currently exiting through barn roof, and redirection of flue horizontally to exit through garden elevation – **awaiting decision**

[PL/26/04303/KA – Turville Park Turville Heath Turville Heath](#) – Tree works as per schedule – **awaiting decision**

[PL/26/04814/KA – Pond at Northend House Northend Road Northend](#) – T1 (Goat Willow) - Pollard to 1.8m above ground level – **awaiting decision**

[PL/26/04929/HB – Turville Grange Turville Heath](#) – Listed building application for the replacement of existing stairs with a period correct replacement – **awaiting decision**

[PL/26/05179/PIP – Pierceys Northend Road Northend](#) – Application for permission in principle for the erection of minimum of 1 and a maximum of 1 dwelling – **awaiting decision**

[PL/26/06265/VRC – Spinney Farm Holloway Lane Turville](#) – Removal of condition 3 (agricultural occupancy) attached to planning permission WR/1336/64 (Site for erection of a farmhouse) – **awaiting decision**

[PL/26/06348/FA – Swainswood Northend Road Northend](#) – Construction of new replacement shed/garden outbuilding – **awaiting decision**

b) New applications to be considered the PC with comments to be submitted to Buckinghamshire Council planning portal, including any applications received between the circulation of this agenda and the meeting:

None at this time.

9. To discuss the parish council risk assessment

To make any updates and amendments as necessary.

10. To consider a parish emergency contact list or an emergency plan

Following recent items in the news not in Buckinghamshire, the PC to discuss the benefits of holding a contact list that could be distributed in emergencies should it be required.

11. To confirm the Clerk's pay increase following negotiations to the NJC salary scales as per the contract, including back dated salary to April 2026

As per the Clerk's contract, hourly pay increase to be confirmed. A letter to Lloyds Bank reflecting this to be signed.

12. To discuss large vehicles driving through the parish, including deliveries to active work sites

Councillors have been approached following large vehicles accessing ongoing building projects via Ashfield Barn Road, and other roads unsuitable for vehicles of this size. The PC to discuss what if any action could be taken, including writing to the homeowners and approaching the Planning Department at Buckinghamshire Council.

13. Finance

Copies of the accounts have been circulated to the Councillors for reading prior to the meeting. The bank statements will be available for inspection at the meeting.

a) To note the Bank Balance:

Opening Balance 01/07/2026	19347.96
Less July payments	(1452.19)
Less August payments	(468.01)
Closing Balance 31/08/26 unrestricted reserves	17427.76

b) To confirm the following payments:

Lorna Coldwell – salary September – paid via Standing Order	363.26
Lorna Coldwell – expenses Jul/Aug	50.60
Lorna Coldwell – backdated pay	63.60
St Marys Church – hire	20.00
Kat's Accounts – internal audit	35.00
Lloyds Bank charges – paid via DD	6.25
Total:	538.71

c) To nominate a Councillor to check and approve the bank reconciliations for June, July and August

d) To note the Clerks working hours:

Contracted hours per month = 20

Jan – August 2026 – total contracted hours 160h, 153h 20m worked to 31/08/26

14. To confirm the date for the next meeting as:

The date for the meeting to be held in November will be confirmed.

The Meeting is open to the public and members of the press



15th September 2026