

**Notice of the meeting of Turville Parish Council on Wednesday 13th May 2015 at Turville Village Hall, Northend following the Annual Parish Meeting and Annual Parish Council Meeting commencing at 7.30 pm**

**Agenda**

1. Apologies
2. Disclosure of interest in items on the agenda
3. To confirm the minutes of the Ordinary Meeting of 19<sup>th</sup> March 2015.
4. To report on matters arising from the minutes not on the agenda

*Meeting to be closed for a **Public question and answer session***

5. Reports to be received:
  - a. Police
  - b. Northend- village association
  - c. Turville- village association
  - d. Chairman's report/correspondence received/local matters
  - e. Village Hall
  - f. Any Meetings attended:
    - NAG 24/04/15
    - Speed watch 25/04/15
    - Turville roads with the Local Area Technician 08/05/15
6. Himalayan Balsam issues in the parish:
  - a. At the March 2015 it was agreed to enter a 3 year contract to clear the Himalayan Balsam on Turville Heath. The contract has been awarded.
  - b. A letter to the residents of Turville Heath has been issued informing them of the activities that will be carried out (copy attached) to clear the HB over a 3 year period and asking for the residents to assist. One resident has offered to help pulling up HB with her family.
7. Bus shelter repairs :
  - a. It had been agreed in March 2015 to repaint the Turville Heath bus shelter, but the work has not been carried out yet, although the order has been given. Expenditure will now occur in 2015/16.
  - b. Discuss maintenance of the other bus shelters in the parish.
8. Discuss Parish Council maintenance plans for all PC assets for 2015/16.
9. Planning:
  - a. Review and discuss reply from Alistair Nicholson, WDC Development Manager, to the PC's letters addressed to Penelope Tollitt Head of Planning and Sustainability
  - b. An appeal to the Secretary of State has been made by Mr Shlewet, Kimble Farm on WDC refusal to grant a Certificate of lawful Use for completion of the agricultural workers cottage in accordance with planning permission W/93/6507/FF. Appeal Ref: APP/K0425/X/15/3017290. The PC had provided "no comment" to the application made to WDC.
  - c. 14/07656/CTREE Cobstone Mill Farmhouse. Various tree works. Reduce height of cherry by 4-5 meters to provide clearance from telephone wires, fell sycamore: reduce cedar, 2 Scots Pine and a spruce by 20-30%. PC no objection. WDC made a tree preservation order on four trees located in the curtilage of the property, but not on 2 others nearer the dwelling house. The property owners have appealed the WDC decision. WDC have now confirmed the order.

- d. WDC decisions:
  - 15/05264/CTREE notification for tree works fell yew T1, yew T2, rowan T3, yew T6 and yew T7; pollard to previous pollard points chestnut T4, T8 and sycamore T9 at St Mary's church, Turville. Cllr Jones declared an interest and did not comment. In principle the PC had no objections, but there were points raised. WDC did not make a TPO.
  - Model Farm, Northend (SODC) P15/S0092/FUL revision of planning permission P13/S1543/FUL. Erection of two storey dwelling with residential curtilage, link to retained stable block with new pitched roof to allow plain tiles and use as ancillary to main house. PC had no comment to make. PC had not objected to previous application. SODC permitted.
  - 15/05268/FUL Tumblewood, Northend. Householder application for demolition of existing dwelling, annexe and outbuildings and erection of two storey detached 5-bed dwelling with detached garage sited northwest of the dwelling. PC objected (minute 346, EOM 4/03/15). At WDC planning committee (29/04/15) the application was refused.
  - 15/05406/FUL Northend Cottage, Northend. Householder application for erection of replacement shed using existing concrete base. PC no objection. WDC permitted.
  - 15/05695/CTREE Turville Valley Stud. Fell and remove T1 sycamore. PC no objection, WDC made a TPO.
- e. New applications:
  - 15/05993/FUL 2 Beulah Cottages, Turville. Householder application for construction of first floor rear/side extension incorporating porch and support pier at ground floor side and insertion of window at first floor to rear.
  - P15/S1385/FUL-15 Model Farm (SODC). Removal of condition 8 of planning permission P15/S0092/FUL- the code for sustainable homes. PC supplied "no comment" to planning application P15/S0092/FUL.

10. Undergrounding electric cables in Turville.

- a. Replies on the PC's concerns received from Chilterns Conservation Board and Savills( circulated)
- b. Turville villagers concerns

11. Broadband.

- a. A letter was issued to Martin Tett and others, some responses have been received.
- b. Further action

12. The use of Turville School for meetings.

13. Nominations for a Buckinghamshire Parish Council Member to the Chilterns Conservation Board.

14. Replacing stiles with gates under the "Donate a gate scheme" run by the Chiltern Society.

- a. To note that the landowner will not permit the replacement of the 2 stiles on footpath T???
- b. Alternative stiles proposed on footpath T17.

15. To note that the defibrillators on the Northend and Turville phone boxes need monthly inspections as notified by Community Heartbeat. The PC does not own the defibrillators, but it does own the phone boxes the defibrillators have been placed in. Peter Teague deals with the matter.

16. To note that Rural Housing Trust Ltd is advertising shared ownership property in Lane End in Turville Parish.

17. Finance:

- a. Year end 2015:
  - i. Internal Audit
  - ii. Asset Register
  - iii. Agree the year end accounts
  - iv. Sign off the Accounting Statement 2015
  - v. Discuss and sign the Annual Governance Statement.

- b. Precept received £3,328.91 in April 2015. This includes £3250 ½ year precept plus £78.91 grant from WDC. This is the share of central Government LCTS support grant allocated to WDC.
- c. Bank balances: cleared balance Lloyds **31/03/15**- £ 6,097.41, Nationwide 31/12/14 £ 1,792.06, total £7889.47.
- d. PC Financial commitments to future expenditure agreed in 2014/15:
- i. The PC committed itself to spending up to £3000 in 2015/16, up to £3000 in 2016/17 and up to £1500 in 2017/18 on the eradication of Himalayan Balsam on Turville Heath
  - ii. £120 is committed for the repainting of the Turville Heath Bus shelter.
  - iii. A commitment has been made to repaint and repair the Turville phone box.
- e. Financial position as at 13/05/15.

Income	Year to date 13/05/15 £	Budget 2015/16 £	Expenditure	Year to date 13/05/15 £	Budget 2015/16 £
Precept	3250.00	6500.00	Staff costs	277.75	3333.00
WDC grant	78.91	79.00	Admin Expenses	109.46	500.00
Filming			Insurance	265.00	277.00
Vat repayment			Grass cutting	30.00	350.00
Interest			Donations	0	100.00
			Subscriptions	53.48	175.00
			Maintenance	0	400.00
			Internal audit fee	20.00	20.00
			PC election	0	200.00
			Training	0	75.00
			Commons	0	3500.00
			Sundry	6.00	250.00
			Footpath improvements	0	1000.00
			Vat	10.21	
<b>Total income</b>	<b>3328.92</b>	<b>6579.00</b>	<b>Total expenditure</b>	<b>771.90</b>	<b>10180.00</b>

- f. Approve insurance renewal for 2015/16. We have signed a 3 year agreement with Hiscox via our broker Came and company. Renewal premium is £265.00 the same as 2014/15. Renewal due 01/06/15.
- g. Approve clerk's salary incl. working from home allowance March and April 2015 by S/O of £277.75 per month.
- h. To approve and sign the following payments;

<b>Cheques to be approved:</b>		£
BALC	3x The Good Councillor guide@ £2 each	6.00
BALC	Subscription 2015/16	53.48
Brokernetwork	Insurance renewal 2015/16	265.00
Mr D Timms	Internal audit 2014/15	20.00
RJ Symes & Son	Inv 4385, 2 grass cuts in April	36.00
D Hansen	Clerk's expenses April-May	113.67
Total		494.15

18. To confirm date of the next Meeting Wednesday Thursday 9<sup>th</sup> July 2015 at 7.30pm location TBC

Clerk to the Council

Riva, Naphill Common, Naphill, High Wycombe, Bucks. HP14 4SZ Tel: 01494-562254, e-mail turvillepc@tiscali.co.uk

**The Meeting is open to the public and members of the press.**