

**Notice of the meeting of Turville Parish Council on Wednesday 14<sup>th</sup> September 2016 at  
Turville and Northend Village Hall, Northend commencing at 7.30 pm**

**Agenda**

1. Apologies
2. Disclosure of interest in items on the agenda
3. Welcome the new clerk, Lorna Coldwell.
4. To confirm the minutes of the Ordinary Meeting of 20<sup>th</sup> July 2016.
5. To report on matters arising from the minutes not on the agenda-for information
  - Election charges: the WDC Electoral services manager had replied that the charges marry with what the Government agrees and also across the county. A formal fees charging order is agreed by the council each year. Certain charges will be different each year. The basis for charging in 2015 is the same as for 2016.
  - Gary Steventon is planning to arrange a village association meeting in September after the summer holidays.
6. Public question and answer session
7. Reports to be received (if required):
  - a. Meetings attended
8. Items to note:
  - a. Undergrounding of high voltage electrical cabling in Turville commenced 05/09/16 project is due for completion 30/09/16 with tree planting around substation to follow
  - b. Bentley productions are discussing filming in Turville with Gary Steventon.
  - c. Pothole filling will take place in Turville village later this month or early October.
  - d. The PC to note that it has been invited to attend Hambleden PC meeting at 8pm in Skirmett village Hall on 14/11/16 at 8pm to hear BCC's plans on stream lining Local Government (converting to a unitary authority). Clerk can provide more information.
9. Broadband- update if available.
10. Wycombe Local Plan.  
Note the PC's comments on the Wycombe local plan.
11. Web site:

Rob and Cally Oldershaw have managed the PC's web site for many years, they will be leaving the parish in the next few months. Rob has indicated that he wishes to hand over the running of the web site. The PC needs to consider how it will manage the PC's web site in the future. The new clerk has indicated that she might run the web site once she has been tutored. Rob has been asked if it could be taken over by Lorna.

Rob Oldershaw also runs "Turville.net" messaging village news items to those signed up, this however is a personal initiative, but very useful.
12. Planning:
  - a. WDC decisions:

- a. 16/16/06432/FUL Idlecombe Farmhouse, Holloway Lane, Turville. Householder application for construction of part two storey, part single storey side extension. PC no objection. WDC permitted
- b. 16/06428/FUL Woodpeckers, Turville Heath. Erection of 1 x5 bed detached dwelling house with associated parking. PC objections based on WDC policies C10, L1. WDC refused.
- b. Awaiting decision:
  - 16/06906/FUL Dolesden Farm, Turville Heath. Householder application for part demolition of existing dwelling, construction of two storey front/side extension and rear bay extension. PC no objection.
- c. New applications:
  - 16/07207/FUL Juniper Cottage, Northend. Householder application for construction of detached garage (alternative scheme to PP15/08514/FUL)

13. CIL money received by the PC.

The PC to consider the use of the CIL money received to date (£3,572.79).

14. Finance:

- a. Annual Return signed and returned by Mazars, external auditors. Their report stating that “on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”.
- b. Receipts: £250 from Responaut productions for filming on Dolesden Lane 04/08/16.

c. Bank balances:

Opening balance 29/07/16-	£ 10,411.17
less uncleared cheques	£ 238.65
Less Sept meeting payments	£ 1,621.25
Closing balance	<u>£ 8,551.27</u>

d. Financial position as at 20/07/16

<b>Income</b>	<b>YTD 14/09/16 £</b>	<b>Estimated income for the year £</b>	<b>Budget 2016/17 £</b>
Precept	3250.00	6500.00	6500.00
WDC local council tax support grant	67.12	67.12	67.00
CIL	1642.36	1642.36	1650.00
Vat repay	664.01	664.01	600.00
Filming income	250.00	250.00	
<b>Total income</b>	<b>5873.49</b>	<b>9123.49</b>	<b>8817.00</b>

<b>Expenditure</b>	<b>YTD 14/09/16 £</b>	<b>Estimated full year expenditure £</b>	<b>Budget 2016/17 £</b>
Staff costs incl working from home allowance	1778.29	3366.00	3366.00
Admin Expenses	181.09	500.00	500.00
Insurance	276.49	276.49	265.00
Grass cutting	105.00	270.00	270.00
Donations	0	100.00	100.00
Subscriptions	129.55	170.00	170.00
Maintenance	882.52	900.00	400.00
Internal/external audit fee	140.00	140.00	40.00
Training	0	50.00	50.00
Commons	0	3000.00	3000.00
Sundry	154.25	50.00	50.00

Vat	93.36	650.00	600.00
<b>Total expenditure</b>	<b>3740.55</b>	<b>9472.49</b>	<b>8811.00</b>

**Reserves:**

Opening balance 01/04/16:	£6,396.81
<b>Add</b> est. income for the year	£9,123.49
<b>Less</b> est. expenditure for the year	£9,472.49
Estimated closing balance:	<u>£6,047.81</u>

Represented by RESERVES:

CIL restricted reserve	£3,572.79
Committed Common expenditure 2017/18	£1,500.00
Unrestricted reserve	£ 975.02
Total reserves	<u>£6,047.81</u>

e. To approve and sign the following payments;

<b>Cheques to be approved:</b>	<b>Description</b>	<b>£</b>
Chiltern Society	Replacement for cheque 184 issued 09/03/16 to replace 4 stiles with gates under the donate a gate scheme. (2015/16 expenditure)	1000.00
R J Symes	Grass cutting	36.00
Mazars	External audit 2015/16	144.00
L Coldwell	Clerk's salary	257.29
L Coldwell	Clerk's expenses	6.00
D Hansen	Clerk ½ month salary	138.88
D Hansen	Clerk's expenses Aug/Sept	39.48
Total this meeting		1621.65

15. To confirm date of the next Meeting Wednesday 9 November in Turville at 7.30pm.

Lorna Coldwell, Clerk to the Council  
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**The Meeting is open to the public and members of the press.**