

**Minutes of the meeting of Turville Parish Council on Wednesday 3<sup>th</sup>  
September 2014 at Turville Village Hall, Northend  
commencing at 7.30 pm**

Present: David Cairns, Chairman  
Ray Jones, Vice Chairman  
Margaret Drage  
Veronica Ramsay, arrived 19.50

In attendance: Deirdre Hansen- Clerk.

Also attended by PC Claire Marchant, Sarah Evans and Carolyn Wyndham.

301. Apologies received and accepted from Barbara Phillips.
302. Disclosure of interest in items on the agenda: Cllr D. Cairns disclosed a personal interest in planning application 14/07011/FUL item 306.c as the immediate neighbour.
303. The minutes of the Annual Parish meeting, the Annual Parish Council meeting and the Ordinary meeting of 7<sup>th</sup> May 2014, the Extra Ordinary Meeting of 6<sup>th</sup> June 2014 and the Ordinary meeting of 3<sup>rd</sup> July 2014 were confirmed as true record and signed by the Chairman.
304. Matters arising from the minutes not on the agenda.
- The Chairman informed the meeting that he had been informed that the strip of land in front of the school, in Square Close is owned by Red Kite Community Housing, which took it over from WDC when they took over the council's housing stock in December 2011. He thanked Sarah Evans for her research into the matter.
305. Reports:
- a. Police: PC Claire Marchant gave a report on recent police matters in the area.
- Neighbourhood Watch is looking at invigorating new interest in NHW. New co-ordinators are required she asked for assistance in promoting the activity.
- 7.50pm Veronica Ramsay arrived*
- 15/9-19/9 a road safety campaign will be carried out in the area targeting any motoring offences including speeding in Turville Parish as well as other local parishes. She is looking for volunteers.
  - There is a trend of theft of heating oil.
  - Again she asked that residents report anything suspicious.
  - A new sergeant is now in place: Robin Hughes.
  - She informed the meeting that BCC had advised the length of time it was considered to be reasonable for traffic to wait when filming was taking place is 15 minutes.
- b. Northend- village association. Nothing new to report
- c. Turville- village association. Nothing new to report
- d. Chairman's report/local matters: the chairman reported that he had attended a recent meeting about the tree work to be carried out on the Lime Avenue. The work due to be carried out is a continuation of the management plan.
- e. Village Hall: nothing new to report.
- f. Meetings attended:
- NAG had been attended by the Chairman 11/07/14
  - LAF had been attended by the Chairman 23/06/14. The Chairman and representatives from other parishes had expressed significant concerns about BCC's proposals on Town and Parish council Devolution under which parishes would take on certain services that BCC could no longer afford to fully undertake. Their concerns included the adequacy of proposed funding from BCC, the availability

of resources within parishes and inaccuracies in the documents supplied by BCC. The LAF had looked at the use of its devolved budget. This included the possible funding of a twice weekly bus service between the greater Hambleden Valley and Marlow and Henley. Encompassing Turville, Turville Heath and Northend in this scheme was discussed by the PC.

*Meeting to be closed for **Public question and answer session.***

*The meeting was reopened.*

306. Planning:

- a. The response received from the planning officer, dealing with the application, to the PC's 2<sup>nd</sup> letter to Penelope Tollit, WDC Head of Sustainability re the enquiry regarding planning permission 13/07447/FUL, Northend House was discussed. The PC was dissatisfied with the response. It was decided to send a strongly worded letter to the Head of Sustainability and Planning expressing the PC's dissatisfaction with the procedures followed, the unanswered questions and the inconsistencies in WDC's approach to planning applications.
- b. WDC decisions:
  - 14/05249/CTREE the Old Smithy, Northend. Fell Ash T1, fell mixed species group H1 within 3m of property and fell mixed species group within 1 m of property. PC requested a TPO for this tree. WDC have placed a TPO on the ash tree.
  - 14/06363/LBC for replacement of window in ground floor front elevation, 4 School Lane, Turville. PC no objection, WDC permitted.
  - 14/06110/CLE Three Ways, certificate of Lawfulness of use of land as residential amenity used and incidental to existing dwelling. PC had objected to this land being used as residential amenity. WDC permitted.
- c. New applications:
  - 14/06812/CTREE The White House, Turville Heath. Crown clean and thin crown by 15% to beech at front of property. PC no objection.

*Having declared a personal interest in planning application 14/07011/FUL, David Cairns vacated the Chair and took no further part in this part of the meeting.*

*Ray Jones took the Chair.*

- 14/07011/FUL Woodpeckers, Turville Heath. Demolition of existing dwelling and construction of 1 x 6 bed detached dwelling with outdoor tennis court and swimming pool. The meeting discussed the plans and the PC objected to this application on the grounds that the proposed property is not in line with the standards set by neighbouring properties. The location of the tennis court will impact on existing trees. The pool will be visible from neighbouring properties. No mention is made of possible lighting and noise. The impact of construction traffic on the unmade access track will be a considerable nuisance to the neighbouring properties. No tree survey had been submitted on the tree work that could influence the landscape character. There was insufficient detail provided on the sewerage treatment facilities proposed.

*David Cairns re-joined the meeting and took the Chair again.*

307. Devolution of Green Space Management: The BCC proposal of Town and Parish Council devolution in general and in particular about hedge cutting and footpath and bridleway clearance and maintenance was noted.

- a. The meeting noted the offer from the Chiltern Society to take over the footpath and bridleway maintenance for the parish council in return for a financial contribution.

The meeting noted that the BCC proposal did not include any funding for footpath or bridleway maintenance in the parish as, the BCC proposal shows there to be no footpaths or bridleways in the parish. The Chairman had circulated a report on the state of all the footpaths and bridleways in the parish which he had compiled with Anna Hipkiss for the Chilterns Society. The report shows the good state the footpaths and bridleways are currently in, and that only a very limited amount of maintenance work is required.

308. Road resurfacing:

- a. The clerk informed the meeting that the flooded part of Turville Valley Road is due for resurfacing and structural flood defence work in Mid November.
- b. It was noted that BC Cllr Jean Teesdale will ask for the resurfacing of the lower part of Dolesden Lane to be added to her priorities list 2015/16.

309. The receipt of the annual accounts of the Turville and Fawley Relief in Sickness Fund was noted.

310. Turville Times replacement:

- a. The PC agreed in principle to print and distribute to all residents a leaflet on replacing the Turville Times subject to some redrafting.
- b. It was also agreed to update the Parish Welcome letter and to print and distribute this to all residents. Sarah Evans and the Clerk have been looking at this. Clerk to send Sarah Evans the latest version.
- c. It was agreed to look at the web site.

311. Revised Parish Plan: item to be moved to the next meeting.

312. Finance:

- a. It was noted that the internal auditor had recommended in the Annual Return that all cheque counter foils be initialled.
- b. It was noted that the Annual Return has been signed off by the external auditors and that their report stated that the "information in the annual return is in accordance with proper practices and no matters have come to our attention giving concern that relevant legislation and regulatory requirements have not been met".
- c. Bank balances: 29/07/14- £ 6,158.36, Nationwide £ 1,792.06
- d. Clerk's salary incl. working from home allowance for June, July, August and September by S/O of £274.93 per month was approved.
- e. The annual subscription to the Chiltern Society by DD of £25.00 was approved.
- f. Review income and expenditure year to date:  
In view of the accumulated surplus of £6,500 at 31 March 2014, the PC had decided in May to discuss in detail at the September meeting the expected expenses for 2014/15 and the budget for 2015/16. It was noted that, based on current plans, it would generate a further surplus of £1,600 in the current year (see below). The PC considered whether there are things it should do or whether it should return the surpluses to council tax payers. The PC noted that a council election would take place in May 2015 and that its decisions may affect the new council. The PC also noted that central Government had initiated that it may extend the capping rules and the requirement for a referendum on increases above 2% to parish council precepts. A variety of projects that the PC could undertake were discussed:
  - Substantially refurbishing the councils assets e.g. bus shelters, benches
  - Improving access to footpaths and bridleways in the parish e.g. replacing stiles with gates and improving safety to footpaths and bridleways
  - Contributing to projects that benefit the community such as work on the commons within the parish,( ponds, invasive plants, etc.) faster broadband or the village hall.
  - Contributing to costs of extending the proposed the greater Hambleden Valley bus service to Turville, Turville Heath and Northend.

Members of the PC indicated tentative support for providing financial support for works on footpaths and bridleways and on supporting the extension of the proposed bus service into the parish, but no decisions were taken. The PC agreed to consider costed proposals for possible projects at its next meeting in conjunction with its further consideration of the 2015/16 budget and possible 2015/16 precept.

Income	YTD £	Budget £	Expenditure	YTD £	Est. full yr £	Budget £
Precept	3250.00	6500.00	Staff costs	1370.00	3288	3305.00
Interest	0		Admin	234.80	470	495.00
Grant from WDC	93.27		Insurance	265.00	265	380.00
			Grasscutting	135.00	200	210.00
			Maintenance	40.00	100	400.00
			(Internal) audit	20.00	20	20.00
			Subscriptions	116.52	210	210.00
			Donations	0	100	100.00
			Turville Times	0	50	650.00
			Training	0	50	100.00
			Sundry	0	150	500.00
<b>Total</b>	3343.27	6500.00	<b>Total</b>	2181.32	4903	6370.00

g. In between meetings the following cheques have been signed:

- Mr. D. Timms, Internal audit 2013/14, £20.00
- RJ Symes and Son, £72.00
- D Hansen, Clerk's expenses June/July £88.83
- Mr K Hopkins, repair of Southend and Turville noticeboards £40.00

h. The following payments were approved and the cheques signed:

Cheques approved:		
RJ Symes and Son	Grass cutting July and August	£ 72.00
D Hansen	Clerk's expenses August	£ 86.13
Total		£ 158.13

313. Tour of Britain 12/09/14. It was noted that the route through Christmas Common would lead to temporary road closures affecting the parish.

314. *Subsequent to the meeting the date for the next meeting has been set as **Thursday 30<sup>th</sup> October 2014** at Turville School, Turville starting at 7.30pm.*

315. Election of nominated Buckinghamshire PC member to the Chilterns Conservation Board. It was decided to vote for Anthony Penn.

The Chairman.....

Date.....