

**Minutes of the meeting of Turville Parish Council on Wednesday  
7<sup>th</sup> May 2014 at Turville Village Hall, Northend  
Following the Annual Parish Meeting and Annual Parish council  
meeting commencing at 7.30 pm**

Present: David Cairns, Chairman  
Ray Jones, Vice Chairman  
Margaret Drage  
Barbara Phillips

In attendance: Deirdre Hansen- Clerk.

Also attended by Sarah Evans.

279. Apologies received and accepted from Veronica Ramsay.

280. No disclosure of interest in items on the agenda was made.

281. The minutes of ordinary meeting of 12<sup>th</sup> March 2014 were confirmed as true record and signed by the Chairman.

282. Matters arising from the minutes not on the agenda.  
No matters arising not on the agenda.

*The meeting was closed for **Public question and answers.***

283. Reports:

- a. Police: not present.
- b. Northend- village association: nothing to report.
- c. Turville- village association: no report
- d. Chairman's report:
  - A resident had approached the Chairman about the state of the grassed area in Square Close in front of the School. The Chairman had investigated and been informed that the area is used by residents for overflow parking. There are some issues with school parents parking there, but this is being dealt with by the school and the School Trust. The land is not owned by the parish council and it was decided that the PC should take no action.
  - The Chairman informed the meeting of the invitation for free Garsington Opera dress rehearsal tickets had been distributed via the village associations, Turville.net and other contact lists.
- e. Village Hall: no report.
- f. Any meetings attended:
  - NAG: 06/04/14 attended by Ray Jones and the clerk. Ray Jones gave a report.
  - WDC Flooding Resilience Meeting 29/04/14 attended by Clerk. The Renew and Repair grant for flood victims had been brought to the PC's attention. It was decided to inform residents of Turville, who may have been affected by flooding of this grant by letter. Clerk to draft letter for members to comment and then distribute.

284. Report on responses from Turville School Trust and the Nursery School on the PC's concerns of the suitability of the use of Turville School for public meetings.

- a. Barbara Phillips reported that the Turville School Trust was considering the matter.
- b. The clerk reported that Steve Blake, owner of the nursery school, had responded with the offer to make suitable space available when meetings took place. Clerk to ensure that he is advised of the meeting dates.

285.Flooding issues in Turville and potholes:

- The flow of water has now stopped and the seriously deteriorated state of Turville Valley Road is now obvious. The potholes urgently need to be repaired. It was decided to request TfB urgently to have the road surface repaired. Clerk to write to the Head of TfB as well as the Local Area Technician and to BC Cllr Jean Teesdale to request for the road to be repaired.

286.PC comments to WDC Local Plan:

- a. It was noted that Ray Jones had submitted comments reflecting the majority view of the council and had received acknowledgement from WDC of this.
- b. The PC agreed that its comments should be placed on the PC web site. Action Ray Jones/clerk.

287.Himalayan Balsam on Turville Heath:

It was noted that concern about the growth of Himalayan Balsam on Turville Heath had been passed on to the landowners. Charles Hoare-Nairne had agreed to take action to eradicate the Himalayan Balsam. Lord Camoys would not be taking action, but granted permission to residents to take whatever action they thought fit.

288.Latest map received from Savills on the proposed undergrounding of electrical cables.

To be referred to the next meeting.

289.Draft leaflet on replacing the Turville Times: to be referred to the next meeting.

290.Revised Parish Plan: to be referred to a future meeting.

291.Superfast Broadband for Bucks and Herts:

- The Connected Counties programme will be providing some of the coverage in our area with work beginning in 2015. They aim to provide at least 2Mbps broadband by April 2016.

292.Repairs to notice boards or notice board replacements.

- Michael Wicks had informed the Chairman that he could have the notice boards repaired at minimal costs by a local person and the work will be completed shortly. It was decided that replacement of any notice boards was not required.

293.Finance:

1. Year end 2014:

- i. The Internal Audit was carried out by Don Timms on 07/05/14. He signed the Annual Return and will submit his report to the PC shortly.
  - ii. The Asset Register as presented was agreed.
  - iii. The year-end accounts were agreed.
  - iv. The Accounting Statement 2014 was agreed and signed. It was noted that the PC had decided to discontinue publishing the Turville Times after the budget and the precept had been set. The PC had also been advised to maintain the 2013/14 precept at the same level as the 2012/13 precept. These were the major causes of the surplus for the year.
  - v. The Annual Governance Statement was discussed and signed. It was decided that the expected expenses for the correct year and the budget for the next financial year will need to be discussed in detail at the September meeting. It was also agreed that the external auditors report should be distributed to the PC when it was received so that the PC can take whatever action is necessary.
2. Precept received £3343.27. This includes £3250 ½ year precept plus £93.27 grant from WDC. This is the share of central Government LCTS support grant allocated to WDC.
  3. March 2014 (financial year 2013/14) Vat repayment 2012-13 £106.37 received.
  4. Bank balances: 28/03/14- £ 4634.68 Nationwide £ 1792.06
  5. The clerk's salary was reviewed and a 1% annual increase was agreed as from 01/04/14.
  6. An amendment to the S/O for the clerk's salary increase of 1% was approved.
  7. Clerk's salary incl. working from home allowance April and May by S/O of £272.62 per month until the S/O is amended to £ 274.97 was approved.
  8. The meeting discussed the renewal of the insurance premium which is due 01/06/14. The PC had not been provided with the relevant information in a timely way, due to the late submission of the quote by the broker. A cheaper scheme was being offered by Hiscox instead of Aviva with a £278.95 annual premium or a £265 premium if entering a 3 year deal. It was decided that members would reviewed the scheme offered by 16/05/14 and, if there were no objections by that date, the clerk should pay the appropriate premium up to a maximum of £278.95.
  9. Income and expenditure review year to date:

<b>Income</b>	<b>YTD £</b>	<b>Expenditure</b>	<b>YTD £</b>
Precept	3520.00	Staff costs	272.62
Interest		Admin	77.76
Grant from WDC	93.27	Insurance	
		Grasscutting	30.00
		Maintenance	
		(Internal) audit	
		Subscriptions	91.52
		Donations	

		Turville Times	0
		Training	0
		Sundry	
		Vat	
<b>Total</b>	3163.27	<b>Total</b>	

10. The following payments were approved and the cheques signed:

<b>Cheques to be approved:</b>		
BALC	2014-15 subscription	£ 55.52
RJ Symes and Son	Grass cutting March	£ 36.00
CPRE	2014-15 Subscription	£ 36.00
D Hansen	Clerk's expenses April/May	£ 77.76
Total		£ 169.28

294.Planning:

a. WDC decisions:

- 13/07440/CLP Kimble Farm, Southend. Completion of the agricultural workers cottage in accordance with planning permission W/95/6507/FF. WDC refused certificate of proposed use.

b. New applications:

- 14/05929/Ctree Threeways Dolesden Lane. Removal of 3x laylandii and replacement with hornbeam hedging. PC no objection.
- 14/06106/Ctree Nairne Cottage, Northend removal of one stem branch each from 2 ash trees. PC no objection.
- 14/06110/CLE Three Ways certificate of lawfulness of use of land as residential amenity used and incidental to existing dwelling. PC objection to this land being used as residential amenity.

295. The date of the next meeting Thursday 3rd July 2014 at Turville School, Turville. Starting at 7.30pm.

The Chairman.....

Date.....