

**Minutes of the meeting of Turville Parish Council on Wednesday 13th May 2015 at
Turville Village Hall, Northend at 7.55pm following the Annual Parish Meeting and Annual
Parish Council Meeting commencing**

Present: David Cairns- Chairman
George Case
Margaret Drage
Ray Jones- Vice-Chairman
Alice Nuttgens

In attendance: Deirdre Hansen- Clerk.

Also attended by WPC Claire Marchant, Michael Wicks, Kate Ashbrook, Robin Harman, Sarah Evans and Garrick Steventon.

15/16.8 No apologies were received.

15/16.9 No disclosure of interest in items on the agenda was made.

15/16.10 The minutes of the Ordinary Meeting of 19th March 2015 were confirmed as a true record and signed by the Chairman after the following amendment: item 346. £1707 was amended to £1107.

15/16.11. There were no matters arising from the minutes not on the agenda.

15/16.12 Reports received:

- a. Police: WPC Claire Marchant gave a brief report covering the following items:
- The Marlow police station is for sale, the community will continue to be serviced by the police based in Marlow, from a new purpose built office.
 - Crime in the Thames Valley area has dropped, there are 5000 fewer crimes.
 - Residents were encouraged the use of a link on the Thames Valley Police web site www.thamesvalleypolice.uk to view crimes committed in their area.
 - Members of the parish council are regular attendants of the Neighbourhood Action Group (NAG). She thanked Cllrs Jones and Cairns and the clerk for attending.
 - Speeding: speed enforcement cannot be carried out on single track roads.
 - She acknowledged that inappropriate speed is used on rural lanes, where the speed is not restricted.
 - She is looking for more volunteers to help with the speed watch campaigns and will place a note on Turville.net.
 - An overnight rural action has taken place, 80 cars were stopped.
 - Everyone was asked to report anything suspicious to the police on tel 101.
 - Country watch is flooding the countryside with signs.
 - The police are available to do property marking, please contact WPC Claire Marchant.
 - The police will need to make more savings in the future.
- The Chairman thanked her for her report.

*The Meeting was closed for a **Public question and answer session***

The meeting was reopened.

b. Northend- village association:

Sarah Evans reported that she has taken over responsibility from Peter Teague for checking of the defibrillator in Northend; she will also check the Turville defibrillator until a Turville resident is found to take on that job. Community Heartbeat requires the defibrillators to be checked monthly. The PC does

not own the defibrillators, but it does own the phone boxes in which the defibrillators have been placed. The state of play regarding Community Responders and the defibrillator was questioned. Clerk to request a report from Peter Teague for the next meeting.

The Chairman thanked her for her report.

- c. Turville- village association: nothing to report.
- d. The Chairman had no other matters to report.
- e. Village Hall: nothing to report.
- f. Any Meetings attended:
 - NAG 24/04/15- Cllr Jones and Clerk.
 - Speed watch 25/04/15- Cllr Jones.
 - The Chairman and clerk had attended an unsatisfactory meeting with the Local area Technician 08/05/15 to look at the state of the roads in the parish. It was decided to invite BC Cllr Teesdale to the Next PC meeting to bring the state of the roads in the parish to her attention. Action clerk.

15/16.13 Himalayan Balsam issues in the parish:

- a. At the March 2015 it was agreed to enter a 3 year contract to clear the Himalayan Balsam on Turville Heath. The contract has been awarded.
- b. A letter to the residents of Turville Heath has been issued informing them of the activities that will be carried out to clear the HB over a 3 year period and asking for the residents to assist. One resident has offered to help pulling up HB with her family.
- c. The matter had been discussed at length during the public Q&A session. It was decided that a contract should be put in place to deal with the eradication of Himalayan Balsam on Turville Heath and a number of the issues raised. Clerk to meet with the contractor and agree a suitable contract.

15/16.14 Bus shelter repairs:

- a. It had been agreed in March 2015 to repaint the Turville Heath bus shelter, but the work has not yet been carried out, although the order has been given. Expenditure will now occur in 2015/16. Clerk to chase.

15/16.15 It was decided to move a discussion of maintenance plans for all PC assets for 2015/16 to the July meeting.

15/16.16 Planning:

- a. WDC response to letter to Penelope Tollit. Discussed after item e.
- b. The PC noted that an appeal to the Secretary of State has been made by Mr Shlewet, Kimble Farm on WDC refusal to grant a Certificate of Lawful Use for completion of the agricultural workers cottage in accordance with planning permission W/93/6507/FF. Appeal Ref: APP/K0425/X/15/3017290. The PC had provided "no comment" to the application made to WDC.
- c. 14/07656/CTREE Cobstone Mill Farmhouse. Various tree works. Reduce height of cherry by 4-5 meters to provide clearance from telephone wires, fell sycamore: reduce cedar, 2 Scots Pine and a spruce by 20-30%. PC no objection. WDC made a tree preservation order on four trees located in the curtilage of the property, but not on 2 others nearer the dwelling house. The property owners have appealed the WDC decision. The PC noted that WDC have now confirmed the order.
- d. WDC decisions noted:
 - 15/05264/CTREE notification for tree works fell yew T1,yew T2, rowan T3, yew T6 and yew T7; pollard to previous pollard points chestnut T4,T8 and sycamore T9at St Mary's church, Turville. Cllr Jones declared an interest and did not comment. In principle the PC had no objections, but there were points raised. WDC did not make a TPO.
 - Model Farm, Northend (SODC)P15/S0092/FUL revision of planning permission P13/S1543/FUL. Erection of two storey dwelling with residential curtilage, link to retained stable block with new pitched roof to allow plain tiles and use as ancillary to main house. PC had no comment to make. PC had not objected to the previous application. SODC permitted.
 - 15/05268/FUL Tumblewood, Northend. Householder application for demolition of existing dwelling, annexe and outbuildings and erection of two storey detached 5-bed dwelling with

detached garage sited northwest of the dwelling. PC objected (minute 346, EOM 4/03/15). At WDC planning committee (29/04/15) the application was refused.

- 15/05406/FUL Northend Cottage, Northend. Householder application for erection of replacement shed using existing concrete base. PC no objection. WDC permitted.
 - 15/05695/CTREE Turville Valley Stud. Fell and remove T1 sycamore. PC no objection, WDC made a TPO.
- e. New applications:
- 15/05993/FUL 2 Beulah Cottages, Turville. Householder application for construction of first floor rear/side extension incorporating porch and support pier at ground floor side and insertion of window at first floor to rear. PC had no objection.
 - P15/S1385/FUL-15 Model Farm (SODC). Removal of condition 8 of planning permission P15/S0092/FUL- the code for sustainable homes. PC supplied “no comment” to planning application P15/S0092/FUL. It was decided not to comment, as has been done in the past with most planning applications not in our parish.

See a. above:

It was decided to review and discuss the reply from Alistair Nicholson, WDC Development Manager, to the PC’s letters addressed to Penelope Tollitt Head of Planning and Sustainability, concerning WDC’s planning process and decisions with our new WD Cllr Chris Whitehead at the next meeting. After which the PC will respond.

15/16.17 Undergrounding electric cables in Turville.

The Chairman reported on a meeting he had had with Mr Sturges in Turville.

- a. Replies on the PC’s concerns had been received from Chilterns Conservation Board and Savills.
- b. Turville villagers concerns were noted.
- c. It was decided that the PC should write to SSE asking them to reconsider siting the transformer and switching station taking into account the suggestions from Turville residents.

15/16.18 Broadband.

- a. A letter was issued to Martin Tett and others, some not very encouraging responses had been received.
- b. It was agreed that Cllr Case would take on the problem of limited broadband and no foreseeable upgrade in the near future.

15/16.19 The use of Turville School for meetings.

The clerk reported that she had been notified once the school had been sold to contact the new owners about holding parish council meetings in the school. She had done this, but not received a reply. It was decided to investigate other meeting possibilities in Turville village. Clerk to approach the Bull and Butcher to explore opportunities of meeting in their function room.

15/16.20 Nominations are sought for a Buckinghamshire Parish Council Member to the Chilterns Conservation Board. Clerk to circulate the papers electronically.

15/16.21 Replacing stiles with gates under the “Donate a gate scheme” run by the Chiltern Society.

- a. It was noted that the landowner will not permit the replacement of the 2 stiles on footpath T4
- b. Two alternative stiles on footpath T17 have been identified. Chairman to send clerk contact details for the landowner and clerk to contact landowner and once they are in agreement, she is to notify the Chiltern Society.

15/16.22 It was noted that Rural Housing Trust Ltd is advertising shared ownership property in Lane End in Turville Parish.

15/16.23 Finance:

- a. Year end 2015:
 - i. Internal Audit report noted, everything was in order and in accordance with the current regulations.

- ii. The Asset Register 31/03/15 was agreed
- iii. The year-end accounts were agreed and approved.
- iv. The Accounting Statement 2015 was signed off.
- v. The Annual Governance Statement 2015 was discussed and signed.
- b. Received £3,328.91 from WDC April 2015. This includes £3250 ½ year precept plus £78.91 grant from WDC. This is the share of central Government LCTS support grant allocated to WDC.
- c. Bank balances: cleared balance Lloyds **31/03/15**- £ 6,097.41, Nationwide 31/12/14 £ 1,797.27, total £7894.68.
- d. PC Financial commitments to future expenditure agreed in 2014/15:
 - i. 2015/16 £3000, 2016/17 £3000 and 2017/18 £1500 for the eradication of Himalayan Balsam on Turville Heath
 - ii. £120 is committed for the repainting of the Turville Heath Bus shelter.
 - iii. A commitment has been made to repair the door to the Turville phone box. Ray Jones will arrange for the reglazing of the missing glass pane.

Financial position as at 13/05/15.

Income	Year to date 13/05/15 £	Budget 2015/16 £	Estimates 2016/17 £	Expenditure	Year to date 13/05/15 £	Budget 2015/16 £	Estimates 2016/17 £
Precept	3250.00	6500	6500	Staff costs	277.75	3333	3333
WDC grant	78.91	79	79	Admin Expenses	109.46	500	500
Filming				Insurance	265.00	277	265
Vat repayment				Grass cutting	30.00	350	350
Interest				Donations	0	100	100
				Subscriptions	53.48	175	175
				Maintenance	0	400	400
				Internal audit fee	20.00	20	20
				PC election	0	200	0
				Training	0	75	75
				Commons	0	3500	3000
				Sundry	6.00	250	250
				Footpath improvements	0	1000	0
				Vat	10.21		0
Total income	3328.91	6579	6579	Total expenditure	771.90	10180	8468

Funds available:

Opening balance 01/04/15	£
Nationwide account	1797.27
Current account	6168.41
Less uncleared cheques	
157	-36.00
158	-35.00
	<u>7894.68</u>
Add receipts	3328.91
Less expenditure incl May cheques	<u>-771.90</u>
FUNDS AVAILBLE MAY	8654.42

- f. The insurance renewal for 2015/16 was approved. We have signed a 3 year agreement with Hiscox via our broker Came and company in 2014. Renewal premium is £265.00 the same as 2014/15. Renewal due 01/06/15.
- g. Clerk's salary incl. working from home allowance March and April 2015 by S/O of £277.75 per month was approved.
- h. The following payments were approved and signed;

Cheques to be approved:		£
BALC	3x The Good Councillor guide@ £2 each	6.00
BALC	Subscription 2015/16	53.48
Brokernetwork	Insurance renewal 2015/16	265.00
Mr D Timms	Internal audit 2014/15	20.00
RJ Symes & Son	Inv 4385, 2 grass cuts in April	36.00
D Hansen	Clerk's expenses April-May	113.67
Total		494.15

15/16.24 The date of the next Meeting was confirmed as Thursday 9th July 2015 at 7.30pm location TBC

The Chairman.....

Date.....