

# Minutes of the meeting of Turville Parish Council on Wednesday 11<sup>th</sup> May 2016 at Turville Northend Village Hall, Northend following the Annual Parish Meeting and Annual Parish Council Meeting.

Present: Alice Nuttgens- Chairman  
David Cairns  
George Case  
Margaret Drage  
Ray Jones

In attendance: Deirdre Hansen- Clerk.

Also attended by Robin Harman

16/17.1 No apologies were received.

16/17.2 Disclosure of interest in items on the agenda:

David Cairns made a personal declaration of interest in planning application 16/05628/FUL Woodpeckers, Turville Heath as a direct neighbour.

16/17.3 The minutes of the Ordinary Meeting of 9<sup>th</sup> March 2016 were confirmed as a true record and signed by the Chair.

16/17.4 Matters arising:

- The reply received from the Ministerial Support Team at DCMS in response to the PC's letter regarding mobile phone coverage in the parish was noted. It was also noted that new regulation will allow for mobile phone masts with a height of up to 200ft to be erected without planning permission.

16/17.5 Public question and answer session:

Robin Harman asked about:

- a. Filming. He had heard that the cost charged by the residents association was putting filming companies off coming to Turville parish. Many parishioners enjoy having film company business in the parish. He had been told by a film director that Turville was the only parish where film companies do not deal with the parish council. In Turville parish filming is handled by the Turville village association or residents personally. The meeting discussed the situation. As a parish there is no opposition to the business of filming. It was suggested that a note to the Turville Residents Association making them aware of the general feeling that residents are being denied filming opportunities and that residents would like to open discussion with the village association to increase filming in the parish.
- b. Undergrounding of electrical cabling: he wanted to know if there was more money available for the undergrounding of electrical cabling. David Cairns explained that the work carried out in Turville village is only for the undergrounding of high voltage electrical cabling.

16/17.6 Reports received:

- a. Meetings attended
  - 17/03/16 Rural Forum attended by Ray Jones. It had mainly dealt with money and spending issues.
  - 08/05/16 Turville Community Space meeting attended by Alice Nuttgens. The use of a clear space in the church yard was discussed. The metal fencing is to be removed and replaced by a wooden fence. The creation of a new play area was considered. There was opposition to the plan. It was agreed that this was not a PC issue.
  - George Case had attended in the Chilterns Conservation Board planning committee 11/05/16 and explained about the matters the CCB comments on.

- Alice Nuttgens has attended a meeting with BCC Right of Way as part of the working group who are looking at unrecorded historic routes that will be extinguished 1/01/26. She will look into any historic unrecorded paths in Turville parish.

16/17.7 The following was noted:

- a. Work on Northend Road, Turville Heath has taken place.
- b. Highway maintenance work on Dolesden Lane is scheduled to take place from 12/05/16 and should last 4 days. Daytime closure will be in operation 07.00-19.00hrs.
- c. The undergrounding of the electrical cabling in Turville is planned to start 16/05/16. All residents have been notified. The work will result in School Lane and Square Close closed for traffic for 2 days. There will be emergency access provided.

16/17.8 Broadband:

George Case reported that he had heard from Rick Scannell a Northend resident who has been involved with the Oxfordshire group who is also pursuing superfast broadband. For Northend superfast broadband is scheduled for Q3 16/17, but still no provision for Turville Heath and other areas in the parish. The Turville Heath exchange does have superfast broadband going to Ibstone. In Oxfordshire BT and the county council had been able to provide a map showing the delivery of superfast broadband, in Buckinghamshire it has not been possible to get this information. Rick Scannell is working on this. The meeting discussed the issues and Connect 8 and village networks involvement in the supply. It may be a case that everyone will need to ask for superfast broadband, but it is unclear who to ask.

16/17.9 Planning:

- a. WDC decisions:
  - 15/07889/FUL- the Mill House, Turville. Amended plan submitted. The application was called to the WDC Planning Committee. PC had objected and the chairman had spoken at Committee. The application was permitted at the Planning Committee.
  - 15/08514/FUL Juniper Cottage, Northend. Erection of detached 2 bay garage and creation of new access to dwelling from adjacent field with alterations to existing field access & driveway. The PC had no objections to erection of the garage, but did object to the new access on the grounds that the new access would result in a change of use of an agricultural field and it did not see the need for the new access. Following amendments by the applicant with the new access no longer through the adjacent field, but remaining in the residential curtilage the application was permitted by WDC.
  - 16/05039/FUL site of Brackendale, Northend. Demolition of existing dwelling & erection of a detached 4-bed dwelling with double garage (alternative to 15/05019/FUL). PC had not commented. WDC permitted
  - 16/ 05497/CTREE Orchard Cottage, Turville. Reduce height of chestnut T1 to 8 metres. PC no objection. WDC decided not to make a TPO.
  - 15/08456/FUL Cobstone Mill, Ibstone. Householder application for erection of part single/part two storey side/rear extension and basement area, single storey side extension and first floor side extension to existing dwelling. (application in a neighbouring parish, visible from Turville). The PC had not commented, WDC permitted.
  - 16/05628/FUL Woodpeckers, Turville Heath. Householder application for raising of & extension to roof in connection with additional rooms in roof space & replacement of roof tiles to all, new timber cladding throughout, erection of balustrade to ground floor terrace & alterations to fenestration. PC no objection, but commented. WDC Permitted.
- b. New applications:
  - 16/05964/FUL Summerheath Cottage, Dolesden Lane, Turville Heath. Householder application for installation of 1.8m high electric gate at front of premises. PC objection on the grounds that the proposed gates are not in keeping in the Turville Heath conservation area.
  - 16/06022/FUL The Kites, Northend. Householder application for construction of single storey glazed side extension. PC no objection.

- 16/06198/LBC Summer Cottage, Drovers Lane. Listed building consent for relocation of summer house.
- FYI: 16/05987/MINAMD Summer Cottage, Drovers Lane. Proposed non-material amendment for construction of a single storey building to side incorporating single garage, bike/log store and ancillary residential accommodation and a single storey summer house to rear following removal of existing outbuildings and summerhouse granted under 13/07266/FUL. The location of the summer house is to be moved by approx. 2.4m eastwards and the plan has been altered. The PC has not been consulted on this application.
- c. Other planning related matters:
  - It was noted that prominent exterior lighting has been fitted to the new house Tumblewood in Northend and that an enforcement request had been raised with WDC.

#### 16/17.10 Turville Nursery School:

- a. The school sought permission to place an A-board on the village green owned by the PC in Turville advertising the Nursery. The PC agreed not to permit the school to place an advertising notice on the green. Action clerk.
- b. The school had asked the clerk if they could place advertising and directional notices on posts around the parish. This would require BCC permission. The clerk had sent them the BCC regulations.

#### 16/17.11 Replacing footpath stiles with gates:

The 4 preferred location have been chosen. The PC is making contact with the relevant landowners.

#### 16/17.12 Maintenance of assets.

- a. Two estimates for the required work received. It was agreed to accept Roger Saunders' estimate and award the contract for the work to him. This estimate was the best price and Roger Saunders work carried out in the area is known. Chair to contact him.  
The following repairs were agreed:
  1. Fit new glass in the Turville phone box
  2. Repair Turville noticeboard.
  3. Repaint a bench on footpath T3
  4. Refelt Northend bus shelter (the one on the boundary), clean down and repaint.
  5. Northend common bus shelter to be repainted.
  6. Northend phone box refit the door.
  7. Repair Southend noticeboard.
  8. Bench Southend/Turville bridleway. David Cairns will make enquiries if Bosmore Park had initially paid for this bench, if they had, he will ask if they are prepared to replace it.
- b. The required glass pane has been purchased for the telephone box in Turville at a cost of £15.02.

#### 16/17.13 CIL money received by the PC.

It was agreed to discuss CIL money at a future meeting.

#### 16/17.14 Himalayan balsam.

It was noted that excellent progress had been made in 2015 and that the work will be carried out as agreed by the contractor in 2016.

#### 16/17.15 Dog fouling along footpaths in Turville.

PC considered the dog fouling problems in Turville. The Chair had investigated options available. Now that dual use litter bins could be used for dog waste it was agreed in principle to purchase a dual waste bin for Turville. It was agreed to consult with residents via turville.net , clerk to place a note on the web site. Councillors were asked to consider suitable locations for discussion at the next meeting.

#### 16/17.16 LAF budget 2016/17.

The PC noted that members of the South West Chilterns and Marlow Local Area Forum had been asked to submit proposals of use of the remaining funding in this year's budget (£2,300), deadline for submission 06/06/16. The suggested focus is on Care for the Environment. The PC may look at this later.

16/17.17 The updated Financial Standing Orders were adopted.

16/17.18 Finance:

- a. The internal audit report stating "that everything was in order in accordance with current regulations" was noted.
- b. The asset register as at 31/03/16 was approved.
- c. The accounts for 2015-16 in the receipts and payments format were approved and adopted.
- d. The yearend bank reconciliation was noted.
- e. The Governance Statement for 2015-16 was considered, approved and signed by the Chair.
- f. The Statement of Accounts 2015-16 was approved and signed by the Chair.
- g. It was agreed that the elector's rights will be exercised from 25/06/16 for 30 working days.
- h. The following receipts were noted:
  - CIL payment relating to Oct'15-March '16 of £1,642.36
  - VAT repayment 2015/16 of £664.01
  - 1<sup>st</sup> ½ Precept 2016/17 £3,250 and Local Council Tax support grant of £67.12
- i. It was noted that between meetings Chq 185 @ £18.00 to RJ Symes for grass cutting was signed.
- j. It was decided not to make a donation to the Open Spaces Society to their "Find our Way fund".
- k. The clerk's salary incl. working from home allowance April and May 2016 by S/O of £277.75 per month was approved.
- l. It was noted that the Nationwide account has been closed and the funds transferred to the Lloyds bank account.
- l. Bank balances:

Opening balance 30/03/16-	£ 6,396.81
Add income April/May	<u>£ 5,623.49</u>
	£12,020.30
less uncleared SO	£ 277.75
Less May meeting payments	£ 422.13
 Closing balance	 <u>£ 11,320.42</u>

NOTE: included in the above balance is £3,572.79 CIL money

m. Financial position as at 11/05/16

Income	YTD 11/05/16 £	Budget 2016/17 £
Precept	3250.00	6500.00
WDC local council tax support grant	67.12	67.00
CIL	1642.36	1650.00
Vat repay	664.01	600.00
<b>Total income</b>	<b>5623.49</b>	<b>8817.00</b>

Expenditure	YTD 11/05/16 £	Budget 2016/17 £
Staff costs incl working from home allowance	277.75	3366.00
Admin Expenses	72.53	500.00
Insurance	276.49	265.00

Grass cutting	0	270.00
Donations	0	100.00
Subscriptions	46.00	170.00
Maintenance	0	400.00
Internal/external audit fee	20.00	40.00
Training	0	50.00
Commons	0	3000.00
Sundry	0	50.00
Vat	7.11	600.00
<b>Total expenditure</b>	<b>699.88</b>	<b>8811.00</b>

n. The following payments were approved and the cheques signed;

<b>Cheques approved for payment:</b>	<b>Description</b>	<b>£</b>
WDALC	Subscription 2015/16	10.00
CPRE	Subscription 2016/17	36.00
Came and Company	Renewal insurance 2016/17	276.49
Mr D Timms	Internal audit	20.00
D Hansen	Clerk's expenses April/May incl £7.11 recoverable Vat	79.64
Total		422.13

16/17.19 The clerk has tendered her resignation. A replacement is to be sought. The circulated job description was approved and it was agreed to advertise the vacancy.

16/17.20 It was agreed that the next meeting will be held on Wednesday 20<sup>th</sup> July in Turville at 7.30pm.

Dates for future meetings:

Wednesday 14 September in Northend and 9 November in Turville.

The Chair.....

Date.....