

**MINUTES OF THE TURVILLE PARISH COUNCIL MEETING**

**Held on Wednesday 14<sup>th</sup> September 2016 at 7.30pm in Turville and Northend Village Hall**

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**PRESENT:**

Alice Nuttgens – Chair, Ray Jones, David Cairns, George Case, Margaret Drage.

In attendance: Mrs L Coldwell – Clerk

2 Members of the Public

16/17.44

**Apologies:**

County Councillor Jean Teesdale

16/17.45

**Disclosure of interest in items on the agenda:**

None were made.

16/17.46

Welcome the new Clerk, Mrs Lorna Coldwell. Appreciation was shown to Mrs Hansen, the previous Clerk for her loyalty and hard work during her duration as Clerk.

16/17.47

**To confirm the minutes of the Ordinary Meeting of 20<sup>th</sup> July 2016.**

The minutes of the Ordinary meeting of 20<sup>th</sup> July 2016 were confirmed as a true record and signed by the Chair.

16/17.48

**Matters arising:**

- Election charges – the PC will not be expected to contribute to a General Election charges. WDC have a formal fee and charges order that is approved by the Council each year. The fixed term parliament means that the next Parish Council elections will be in a different year.
- Gary Steventon advised that a meeting of Turville Village Association will be arranged for September. Clerk shall write to the Village Association asking when this meeting will be.
- Broken bench – the Parish Council seat at the Churchfield Wood end of Peppiatt's field has been upended. Clerk will obtain a quotation for work to be carried out to install 2 x new uprights to be fixed in the ground. It was resolved to spend up to £100 for the repair.
- "Poo Fairy" posters have been received, they will be put up so that people realise that the bags must be thrown into a bin. Cllr Nuttgens will arrange to put them up.

Action:Clerk

Action:Clerk

Action:Cllr  
Nuttgens

16/17.49

**Public Question and Answer Session:**

- A resident has received a complaint from another regarding increased horse traffic from a new business in Ibstone, having a detrimental effect on bridleways in the area. He has checked the bridleways and they do not appear to be any worse than they are before. He has requested that if any other complaints are made that he is informed. No complaints have been made to the Parish Council.
- A resident asked where and when will the stiles be placed? There have been delays due to finding out the names of landowners. Suggestion is the link between Dolesdon Lane and Turville Grange, which involves 3 landowners who need to give their permission for them to be replaced. This would open up a large amount of routes to open up the whole Parish. The second choice if this is not feasible would be T27/2. Clerk to send information to the Chiltern Society.

Action:Clerk

16/17.50

**Reports to be received:**

Meetings attended.

- Local Area Forum – Cllr Cairns attended. He thanked Thames Valley Police for dealing with the dog issue, and Bucks County Council for road resurfacing. The deadline for LAF funding is November except for TfB issues which is earlier due to more complicated assessments. Currently, the PC have no projects that would require funding. Cllr Nuttgens will attend future meetings as the PC representative.
- BCC have resurfaced Dolesdon Lane, but where the grit bin is by the bus shelter in

Turville Heath they have not reinstated some of the white "give way" lines. Cllr Cairns has reported this online and has mentioned it to the Local Area technician. The bottom of Dolesdon Lane to Turville have also not been replaced and are very faint.

- Action:Clerk
- Neighbourhood Action Group representative – Cllr Jones will serve as Turville Parish Council representative. The Clerk also attends.
  - Battle of Britain Commemoration will be in held in Marlow on 18<sup>th</sup> September, Cllr Jones shall attend.

16/17.51

**Items to note:**

- Undergrounding of high voltage electrical cabling in Turville commenced 05/09/16, the project is due for completion 30/09/16 with tree planting around substation to follow. The whole of Turville Village will have no electricity on 22/09/16. The works has caused some damage in the Village.
- Bentley Productions are discussing filming in Turville with Turville Village Association.
- Pothole filling will take place in Turville Village later this month or early October.
- The PC has been invited to attend Hambleton Parish Council meeting at 8pm in Skirmett Village Hall on 14/11/16 at 8pm to hear Bucks County Council plans on streamlining Local Government (converting to a unitary authority). The BMKALC report is not a good piece of reporting about this issue. Cllrs Nuttgens, Drage and Case may attend.

16/17.52

**Broadband – update if available:**

A recent email sent sounds more promising for superfast broadband in the Parish, with an extra £2 million funded to support the next phase.

16/17.53

**Wycombe Local Plan:**

The Parish Council has commented on the Draft Local Plan to Wycombe District Council.

16/17.54

**Web Site:**

Rob Oldershaw who currently runs the website is leaving the Parish in the next few months, so he needs to hand over the running of the website as well as Turville.net.

It was resolved for the Clerk to take over the running of the website as a trial following some training from RO. The PC would like to find a way of continuing Turville.net as well, Cllr Nuttgens will try to gauge interest in someone taking this on as a village message board. Clerk to ask R.O. to put a notice on Turville.net asking if anyone would like to take it over, and to ask if he would be agreeable to handing it over to the Parish Council for someone to run on its behalf. Suggestion of utilising Facebook as well to steer traffic to Turville.net, this shall be looked at in the future.

The PC would like to thank Rob and Cally Oldershaw for running the website and Turville.net successfully for so many years.

16/17.55

**Planning:****a. WDC decisions:**

16/16/06432/FUL Idlecombe Farmhouse, Holloway Lane, Turville. Householder application for construction of part two storey, part single storey side extension. PC no objection. **Application permitted**

16/06428/FUL Woodpeckers, Turville Heath. Erection of 1 x5 bed detached dwelling house with associated parking. PC objections based on WDC policies C10, L1.

**Application refused**

**b. Awaiting decision:**

16/06906/FUL Dolesden Farm, Turville Heath. Householder application for part demolition of existing dwelling, construction of two storey front/side extension and rear bay extension. PC no objection.

**c. New applications:**

16/07207/FUL - Juniper Cottage, Northend – Householder application for construction of detached garage (alternative scheme to PP15/08514/FUL) – **unsure of what has actually been altered, Clerk to ask WDC Planning Officer for further information.**  
Action:Clerk

16/07423/CTREE The Vicarage, Turville Valley Road, Turville – This is an application by the Oxford Diocese for maintenance and management work to trees as detailed in Health and Safety Duty of Care Report dated August 2016 produced by Heritage Tree Services Ltd - **no objection.**

16/17.56  
Action:Clerk

**CIL Money received by the PC:**

Clerk is attending a meeting with a discussion on CIL at WDALC on Thursday. To be put on to the next agenda to be discussed.

16/17.57

Expenditure	YTD	Estimated	Budget
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**Financ**

**e:**  
a.  
annual  
Return  
signed  
and  
returne  
d by  
Mazars,  
external  
auditors  
. Their

report stating that “on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”.

b. Receipts: £250 from Responaut productions for filming on Dolesden Lane 04/08/16.

c. Bank balances:

Opening balance 29/07/16	£10,411.17
Less uncleared cheques	£238.65
Less Sept meeting payments	£1,621.25
Closing balance	<b>£8,551.27</b>

d. Financial position as at 20/07/16

Income	YTD 14/09/16 £	Estimated income for the year £	Budget 2016/17 £
Precept	3250.00	6500.00	6500.00
WDC local council tax support grant	67.12	67.12	67.00
CIL	1642.36	1642.36	1650.00
Vat repay	664.01	664.01	600.00
Filming income	250.00	250.00	
<b>Total income</b>	<b>5873.49</b>	<b>9123.49</b>	<b>8817.00</b>

	<b>14/09/16 £</b>	<b>full year expenditure £</b>	<b>2016/17 £</b>
Staff costs incl working from home allowance	1778.29	3366.00	3366.00
Admin Expenses	181.09	500.00	500.00
Insurance	276.49	276.49	265.00
Grass cutting	105.00	270.00	270.00
Donations	0	100.00	100.00
Subscriptions	129.55	170.00	170.00
Maintenance	882.52	900.00	400.00
Internal/external audit fee	140.00	140.00	40.00
Training	0	50.00	50.00
Commons	0	3000.00	3000.00
Sundry	154.25	50.00	50.00
Vat	93.36	650.00	600.00
<b>Total expenditure</b>	<b>3740.55</b>	<b>9472.49</b>	<b>8811.00</b>

**Reserv  
es:**  
Opening  
balance  
01/04/1  
6:  
£  
6,396.8  
1  
**Add**  
est.  
income  
for the  
year  
£  
9,123.4  
9

**Less** est. expenditure for the year £9,472.49  
Estimated closing balance: £6,047.81

**Represented by RESERVES:**

CIL restricted reserve £3,572.79  
Committed Common expenditure 2017/18 £1,500.00  
Unrestricted reserve £ 975.02  
Total reserves £6,047.81

**e. To approve and sign the following payments;**

<b>Cheques to be approved:</b>	<b>Description</b>	<b>£</b>
Chiltern Society	Replacement for cheque 184 issued 09/03/16 to replace 4 stiles with gates under the donate a gate scheme. (2015/16 expenditure)	1000.00
R J Symes	Grass cutting	36.00
Mazars	External audit 2015/16	120.00
L Coldwell	Clerk's salary	257.29
L Coldwell	Clerk's expenses	6.00
D Hansen	Clerk ½ month salary	138.88
D Hansen	Clerk's expenses Aug/Sept	39.48
Open Spaces Society	Renewal	45.00
Total this meeting		1642.65

All cheques were approved. It was resolved to apply for the stiles as proposed, Clerk to send information to the Chiltern Society.

16/17.58

**Date of Next Meeting:**

The date for the next meeting was confirmed as Wednesday 9<sup>th</sup> November in the Bull and Butcher at Turville at 7.30pm.

The Chair ..... Date .....