

MINUTES OF THE EXTRA ORDINARY TURVILLE PARISH COUNCIL MEETING
Held on Wednesday 20th December 2017 at 7.30pm in the Bull and Butcher, Turville

PRESENT:

Alice Nuttgens – Chair, Ray Jones, Margaret Drage, Dan Wels.

In attendance: Mrs L Coldwell – Clerk, District Cllr Whitehead.

16 members of the public (some part only) including:

Hector Sants, Vicky Hollier, Susan Walker-Allies, Peter Allies, Robin Harman, Danny Fois, Sara Harman, Benjamin Sturges, Emily Hearne, Tilly Hearne, Melissa Hearne, David Redhouse, Charles Thurman-Baker.

17/18.67 Apologies for absence:

Cllr Cairns had previously advised that he would be unable to attend the meeting. Apologies accepted.

17/18.68 Disclosure of Pecuniary Interest in items on the agenda:

None were declared.

17/18.69 Broadband: To discuss the following items and any other issues that arise following discussions:

- To confirm Cllr Wels as the replacement point of contact and lead person regarding superfast broadband for the parish council. Cllr Wels contact details are available on www.turvilleparishcouncil.org.uk.
Cllr Jones proposed, Cllr Nuttgens seconded. All in agreement.
- The PC to approve a resident led group (which is called Turville Broadband Action Group) with backing from the parish council on behalf of the parishioners in Turville parish to take the lead on the rollout of superfast broadband in the parish.
All in agreement, approved.
- The PC to approve a mandate that this group has the full support of Turville Parish Council with regards to improving the superfast broadband capability in the parish of Turville.
All in agreement, Cllr Nuttgens signed the approved mandate and handed to Mr Sants. The mandate reads: The parish council confirms that Turville Superfast Broadband Action Group (or whichever name it chooses) have the full support of Turville Parish Council to take the lead on the rollout of fibre broadband in the parish and any action that they wish to take.
- The PC to approve that this group has the ability to act independently within this mandate on behalf of the parish council.
All in agreement, approved.
- The PC to note the Chair of this group as Hector Sants.
Noted
- The PC to note the PC representative of this group as Cllr Wels, as the lead person on superfast broadband issues for the PC.
Noted
- The PC to note that Vicky Hollier is a member of this group.
Noted
- To discuss and confirm who is eligible to join this group – is it sufficient to be a resident in the parish? Does a cap on the number of members need to be decided?
As it is a residents group, no formal constitution is needed and anyone who wants to join the meeting can. Over 20 people may pose a logistical problem which would then need be looked at. It is not specifically limited to Turville parish, but anyone who is linked to the Turville exchange in the wider area.
- To discuss and confirm the feedback process of this group to the parish council, to include bi-monthly updates at parish council meetings and updates in between as and when necessary.

Cllr Wels will set up a website which can allow parishioners to subscribe for email updates. An initial flyer will be distributed to spread the word of the situation and how to get involved with TBAG. Cllr Wels will feedback at PC meetings, Mr Sants will attend where possible too.

- The PC to discuss the role of the Clerk (if any) within this group. It is unlikely the Clerk is needed to perform any duties.
All in agreement that the Clerk will not be needed for the action group.
- All to note that if any financial funding is needed by this group from the parish council to carry out work, that it will need to be applied for in advance, agreed by the parish council and receipts presented for audit purposes.
Noted. Cllr Jones proposed a budget of £50 for the initial fliers, seconded by Cllr Wels. This expenditure to be approved at the January ordinary parish council meeting.
- The PC to confirm and approve that in future parish council minutes, following reports from the Turville Broadband Action Group, will include the agreed actions to be taken, who is responsible for actions and the timeline for this.
All in agreement that this is unnecessary as it will be TBAG carrying out actions, although anything in particular that needs to be discussed will be on the agenda for each meeting.
- All to note that the Parish Council has agreed with the conditions set out by Wycombe District Council about a spreadsheet containing data about the rollout of superfast broadband in Turville parish. This restricts the PC from publishing on any website the information contained in it. Residents will be informed of the details of their specific postcode by approaching the parish council.
Noted. District Cllr Whitehead advised that maps and dates can also be shown in a room to whoever wishes to see them, but the information cannot be taken away.
- The PC to approve Cllr Wels as the point of contact for information from the spreadsheet, and to approve the process of doing so – by email or telephone to Cllr Wels. Timescales for responding to requests to be discussed and approved.
All in agreement, approved. Cllr Wels would prefer to be contacted by email and will respond as quickly as possible. Any residents outside of Turville parish but in the Hambleden ward can also contact Cllr Wels who will forward to the Clerk who has information for other areas in the Hambleden ward.
- All to note that requests for information about specific postcodes should not be directed to Wycombe District Council but to Cllr Wels. Information can also be obtained via the Connected Counties website at www.connectedcounties.org.uk.
Noted.
- All to note that if the information given from the spreadsheet differs from the Connected Counties website, the next step for contact is Connected Counties itself.
Noted.
- The PC to approve that all requests for postcode specific information from residents of the parish to Cllr Wels will be answered.
All in agreement, approved.
- All to note that some postcodes in the parish are listed as “no build” with no explanation of what this means. It could be that commercial coverage has been secured from elsewhere or that these postcodes are not in the scope of the project.
Noted.
- The PC to discuss seeking clarification of this from WDC and/or Connected Counties.
Clerk confirmed this with WDC via a meeting for Hambleden parish council. “No build” means as above, either commercial coverage is being obtained from elsewhere (which is separate to the Connected Counties rollout project) or that those postcodes are not included in Phases 2 and 2a (current rollout). WDC hope that there will be a Phase 3.
- All to note that the spreadsheet received contains errors, in that there are some incorrect street addresses assigned to some postcodes.
Clerk has confirmed with WDC that this is due to human error and any mistakes will be corrected if they are informed of them.

- All to note that some information in the spreadsheet is different to information received from contractors who have spoken informally with residents in the parish.

Noted.

- The PC to discuss how to make the residents in the parish aware of this spreadsheet and how they are able to access the information on it.

A flier explaining the situation will be sent out to homes in the parish, and a separate website will be created for updates. This, whilst independent of the parish council, will be linked to from the parish council website and also Turville.net. Dates for action group meetings will be communicated for all who want to get involved in the group as well as being kept informed of any progress.

Cabinet 10 (Turville Heath exchange) has been switched on this week, meaning that some homes in Turville, Fingest and Skirmett can now order superfast broadband. Postcodes and telephone numbers can be checked for eligibility at:

<https://www.homeandbusiness.openreach.co.uk/>

17/18.70 The PC to approve spending £37.06 for a New Councillor induction course held in 2018:

Following the co-option of Cllr Wels at the November parish council meeting, the PC to approve the cost to send Cllr Wels on the above training course which will include training on the roles and responsibilities of Parish Councillors, the role of the Chairman, the role of the Clerk and to understand the Local Government structure and how Local Councils fit in. The cost is reduced due to membership of BMKALC.

Proposed by Cllr Jones, seconded by Cllr Nuttgens. All in agreement, Clerk to book Cllr Wels a place on a suitable date.

17/18.71 The PC to discuss the District Councillors ward bursary at a sum of £233:

Action: During the November parish council meeting a suggestion was made to spend the money on replacing a stile with a gate to help with disabled access in the parish on footpaths. The Clerk District Councillor has confirmed that the bursary could be used for this purpose if the PC wished, with the rest of the funding from the PC. Paperwork is needed by WDC 09/03/18 but District Councillor Whitehead has requested it by 31/12/17. The ward budget guide 2017-2018 has been forwarded to the parish councillors and is available to view on the parish council website. It was proposed by Cllr Jones to replace a stile with a gate via the Chiltern Society Donate-a-Gate scheme, and seconded Cllr Nuttgens. Clerk with help from Robin Harman will ascertain the best stile to replace and organise necessary paperwork. The parish council will add the extra £17 needed for the donation which is a fee of £250.

17/18.72 To confirm the date for the next meeting as:

Wednesday 10th January – Northend Village Hall, Northend

The Chair Date