

**Notice of the meeting of Turville Parish Council on Wednesday 11<sup>th</sup> July 2018 at 7.30 pm Northend Village Hall**

*In accordance with the provisions of Local Government Act 1972, you are hereby summoned to the above Meeting, when the business to be discussed will be as follows:*

**AGENDA**

**1. Apologies for absence:**

Any apologies to be given and accepted if appropriate.

**2. Disclosure of Pecuniary and Personal Interest in items on the agenda:**

Opportunity for any Councillor to declare an interest in any items on this agenda.

**3. To confirm the minutes of the, the Annual Parish Meeting, Annual Parish Council meeting and Ordinary Meeting held on 9<sup>th</sup> May 2018**

**4. To note correspondence received by the Clerk with any actions taken from 10<sup>th</sup> May to 3<sup>rd</sup> July 2018**

*Any further correspondence received before the meeting shall be added at the meeting*

1. Correspondence from WDC Rural Forum – forwarded to Cllrs.
2. CPRE renewal form – to be discussed at the meeting.
3. Information from BCC about mobile library services – forwarded to Cllrs.
4. Information - Protocol for marking the death of the Sovereign/senior members of the Royal Family – forwarded to Cllrs.
5. CPRE magazine – will bring to meeting.
6. Invitation to Parishes: Explore online transport resources from Bucks County Council – forwarded to Cllrs.
7. Local Plan Examination hearing timetable and matters, issues and questions email from WDC – forwarded to Cllrs.
8. Courses from BMKALC – forwarded to Cllrs.
9. Open Space magazine – will bring to the meeting.
10. Invite to TfB conference – forwarded to Cllrs.
11. Memorandum of Understanding about traveller encampments – forwarded to Cllrs.
12. GDPR training session run by BMKALC – forwarded to Cllrs.
13. Clerks and Councils Direct magazine – will bring to the meeting.

**5. To report on matters arising from the minutes not on the agenda – for information:**

- Clerk is waiting for confirmation from the Parish Councillors before ordering the parish leaflet to be printed, now that all contact information is up to date.
- Cllr Wels has been added as a signatory to the bank account after more difficulties with Lloyds Bank. Cllrs Drage and Cairns have been removed.
- Cllr Abbot has been added to the bank account as a signatory.
- Leaflet holders have been erected in the telephone box in Turville village, and the bus shelters at Northend and Turville Heath, for local businesses to place their leaflets in. Clerk has alerted the Hambleton Valley Business Owners Group to this.
- Clerk is looking into a stone plaque in recognition of Cllr Drage's service to the parish council.
- Clerk reported blocked gullies to Transport for Bucks who attended.
- No decision has yet been made by the Secretary of State regarding the proposed unitary authority in Buckinghamshire.
- The external audit was sent to PKF Littlejohn but has not as of yet been returned.

**6. Public question and answer session:**

The time period for public representations and participations shall not exceed 15 minutes, unless the Chairman permits a longer period.

**7. Reports to be received if any:**

- Report from Clerks meeting
- Report from Transport for Buckinghamshire Stakeholder Conference
- Any other meetings attended as appropriate that are not an agenda item

**8. Items to note:**

- Clerk would like to attend a training session on Budget Setting for Parish Councils at a cost of £38.32 in September. There is available money in the training line of the budget to fund this.

**9. Superfast Broadband:**

An update to be provided if available from Cllr Sants (and any other Councillor as appropriate) to include an update about the work of the Turville Broadband Action Group. The website <http://www.tb-ag.org/> gives updates to anyone interested.

**10. Planning:**

- a. WDC decisions made since previous meeting:

**18/05696/FUL** – The White Hart Inn Northend Road Northend – Householder application for demolition of existing lean-to rear extension, construction of single storey side and rear extensions, renovation to existing roof including new enlarged dormer window to rear and associated external alterations (alternative scheme to pp 16/07307/FUL) - **Application Permitted**

- b. Applications awaiting decision by WDC:

**18/05877/FUL** – Swains Northend Road Northend – Householder application for construction of extensions and alterations to existing dwelling to include remodelling the exterior and alterations to detached garage – **PC commented no objection between meetings**

**18/06423/FUL** – Overdale Northend Road Northend – Householder application for erection of detached ancillary single storey outbuilding for use as home office/studio – **PC commented no objection between meetings**

- c. New applications to be considered by the PC:

None at this time for Turville parish.

The following application is in Hambleton parish but very close to the Turville boundary. Turville PC have not been asked to comment as a consultee, but can still submit comments.

**18/06415/FUL** – Murrage Farm Fingest Road Fingest – Demolition of an existing house and garage/store and erection of two storey 4-bed detached dwelling with detached double garage

**11. CIL Money received by the PC:**

The Community Infrastructure Levy money currently stands at £3372.79. £2000 is earmarked for funding the pond project in Northend, which is to be discussed later in the agenda. Other CIL money has been used for replacement benches at Churchfield Wood and Southend Bridleway. PC to discuss if any other projects have been identified to spend CIL funds on. There are restrictions as to what CIL money can be spent on, namely infrastructure needs in the parish.

- Cllr Nuttgens has been approached by a resident about using the money towards a memorial bench for residents in Turville to be placed in the churchyard. Clerk has approached the Church about this, who planned to discuss it at their meeting in June. The June meeting was unfortunately postponed, with no new date set. Clerk has been advised that if a bench were approved by the PCC it would likely be a long process as would need to have a consultation with the villagers and higher in the church.
- At the recent TB-AG meeting, CIL money was raised regarding mobile reception in the parish – PC to discuss.

**12. The PC to discuss Northend Pond and ways to raise money for funding the works that need to be carried out.** The PC have allocated £2000 of CIL money to help fund works at the pond project. At the May parish council meeting, a Northend resident attended to discuss the renewed vigour for the project. Updates also to be provided if available.

**13. The PC to discuss stiles in the parish.** Money was donated to the Chiltern Society Donate-a-Gate scheme in October 2016 to replace 4 stiles with gates, 3 of these have been carried out. The fourth landowner has not responded to numerous attempts at contact from Buckinghamshire County Council to replace a stile on TUV14/1 by Dolesden Lane, therefore a new location is needed. A ward bursary of £233 was also granted to replace a stile with a gate, with the parish council funding the shortfall. There are proposed locations on TUV/27/2 and HAM 44/1, which is in Hambleden parish but very close to Southend.

**14. The PC to discuss upkeep and maintenance of the churchyard.** The Church pays for this themselves, however residents have complained to the PC that the works carried out are the bare minimum with many graves covered in weeds and overhanging trees.

**15. The PC to discuss whether Turville Parish Council wish to be part of a “needs assessment” likely funded by Wycombe District Council for a multi parish affordable rural housing scheme which has been proposed by District Councillor Whitehead.** Cllr Nuttgens attended a meeting in May to discuss the prospect with representatives from WDC, the National Trust, Medmenham, Fawley and Hambleden Parish Councils.

**16. The PC to discuss the new outbuilding that has been erected at Turville Heath Farm.** A new outbuilding has been built in the curtilage of the garden, which may be lawful under permitted development rights. PC to discuss if any action is necessary.

## 17. Finance

The accounts including bank statements will be at the meeting for Councillors to inspect.

- To consider and confirm if agreed the renewal of CPRE membership at a cost of £36.00.
- To consider a donation to the Open Spaces Society following a request.
- To add Cllr Sants as a signatory to the bank account – paperwork to be completed and sent to Lloyds Bank.
- Bank balances:

Opening Balance 01/05/18	8494.53
WDC Income – precept	2750.00
WDC Income – CTSG	47.90
WDC Income – Ward Bursary	233.00
Less May payments	(1101.54)
Opening Balance 01/06/18	10423.89
Less June payments – salary via S/O	(257.29)

Closing Balance 30/06/18	10166.60
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e) Reserves:

CIL restricted reserve	3372.79
(CIL – committed for Northend pond	2000.00)
CIL restricted reserve less Northend pond	1372.79
<b>Unrestricted reserve</b>	<b>6793.81</b>
Total reserves as of 30/06/18	10166.60

f) To approve and sign the following payments:

Lorna Coldwell – June salary – paid via Standing Order	257.29
Lorna Coldwell – July salary – paid via Standing Order	257.29
Lorna Coldwell – expenses and mileage May/June	56.57
<b>Total:</b>	<b>571.15</b>

**18. To confirm the date for the next meeting as:**

Wednesday 12<sup>th</sup> September, the Village Hall, Northend

5<sup>th</sup> July 2018

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**The Meeting is open to the public and members of the press.**