

MINUTES OF THE TURVILLE PARISH COUNCIL MEETING
Held on Wednesday 12th September 2018 at 7.30pm at the Village Hall, Northend

PRESENT:

Cllr Alice Nuttgens – Chair, Cllr Ray Jones, Cllr Hector Sants, Cllr Deborah Abbot, Cllr Dan Wels.

In attendance: Mrs L Coldwell – Clerk

9 members of the public

18/19.44 Apologies for absence:

None received.

18/19.45 Disclosure of Pecuniary and Personal Interest in items on the agenda:

Cllr Nuttgens declared a personal interest in agenda item 14, the Barn Pitstop Café at Turville Heath. Due to this, Cllr Nuttgens will step down as Chair for item 14 and Cllr Sants will take over as Chair.

18/19.46 To confirm the minutes of the Ordinary Meeting held on 11th July 2018:

The minutes of the meeting held in July were confirmed as a true record and signed by the Chair.

18/19.47 To note correspondence received by the Clerk with any actions taken from 11th July to 12th September 2018:

1. BCC consultation on household waste recycling – forwarded to Cllrs, added to website.
2. Community Impact Bucks invitation to conference about Community Led Housing – forwarded to Cllrs.
3. Thank you email from Open Spaces Society for donation – forwarded to Cllrs.
4. Advice Following Outcome of Ledbury Town Council Judicial Review email from BMKALC – forwarded to Cllrs.
5. TfB Stakeholder Conference slides – forwarded to Cllrs.
6. CPRE magazine – brought to the meeting.
7. Email from BMKALC to forward further details from TfB and the Parish Liaison and TFB Conference Update – forwarded to Cllrs.
8. Countryside Voice magazine – brought to the meeting.
9. Chiltern Society magazine – brought to the meeting.
10. BCC Household Recycling Centres – Public Consultation – forwarded to Cllrs.

18/19.48 To report on matters arising from the minutes not on the agenda – for information:

- Parish leaflets have been printed and were distributed by the Clerk at the meeting to the Councillors to be delivered locally.
- No decision has yet been made by the Secretary of State regarding the proposed unitary authority in Buckinghamshire.
- The external audit has been returned from PKF Littlejohn with no concerns, but with a note that section 2 was completed before section 1.
- Bucks County Council are approaching the landowner about replacing a stile with a gate on footpath TUV4.
- District Cllr Whitehead is unable to attend this PC meeting on November to discuss affordable housing due to a meeting at WDC.
- Cllr Abbot said in Turville the track that heads towards the windmill has a post that is rotten and to close the gate properly it needs to be lifted. Cllr Sants said that he will be replacing the fence and the gate as part of an access agreement with the landowner once the building works at his property are completed.

18/19.49 Public question and answer session:

The time period for public representations and participations shall not exceed 15 minutes, unless the Chairman permits a longer period.

A statement was read by a resident regarding agenda item 14 – please see addendum A. An open letter from the owner of the café agenda item 14 was distributed to the PC – please see addendum B. A parishioner commented that they found visiting the café pleasant and enjoyed going.

A resident commented that there has been a BT Openreach operator at Turville Heath who said that the houses who have not been dealt with in the last phase of superfast broadband rollout need to be dealt with in an alternative manner and it is likely that this will be pole to pole fibre over land. It is also highly likely that this will be a long wait for a faster connection.

18/19.50 Reports to be Received if any:

No meetings have been attended since previous ordinary PC meeting.

There is a BRAG workshop being held on 14/09/18 and the NAG meeting is 21/09/18.

18/19.51 Items to note:

- Clerk is attending a budget training course this week.
 - A road closure on Fingest Lane has been received from Transport for Bucks, Clerk will advertise on the parish council website.
 - Clerk has been told that Northend Village Hall will be unavailable on a Wednesday from now on due to a regular booking. Clerk to look into alternative venues. This will mean that the PC only has the back room of the Bull and Butcher as a meeting venue. Clerk to speak with the village hall to see if an agreement over use can be reached.
 - Cllr Nuttgens had a call from a resident complaining about the Himalayan balsam on the land at Turville Heath. Future agenda item.
- Action:Clerk
- Action:Clerk

18/19.52 Superfast Broadband:

An update to be provided if available from Cllr Sants (and any other Councillor as appropriate) to include an update about the work of the Turville Broadband Action Group. The website <http://www.tb-ag.org/> gives updates to anyone interested.

TB-AG have been receiving new updates on the installation schedule as information previously discussed was incorrect. BT Openreach have confirmed that Turville Heath 3 cabinet has not been commissioned on schedule, due to needing power and the necessary wayleaves have not yet been agreed by the power company. At the moment this means the Turville Heath 3 cabinet is still pending a resolution to this problem, which is affecting around 20-30 houses. TB-AG will continue to put pressure on the power company directly and also to BT Openreach and Connected Counties in hope to resolve this. Power will be needed for fibre (regarding comments in public question time) or copper. It is a continuing uphill process. Conversely, a BT Openreach engineer have told a resident present at the meeting that there was nothing wrong with the cabinet and they were carrying out surveys for individual houses! TB-AG to investigate.

18/19.53 Planning:

- a. WDC decisions made since previous meeting:

18/06423/FUL – Overdale Northend Road Northend – Householder application for erection of detached ancillary single storey outbuilding for use as home office/studio - **Application Permitted**

- b. Applications awaiting decision by WDC:

18/05877/FUL – Swains Northend Road Northend – Householder application for construction of extensions and alterations to existing dwelling to include remodelling the exterior and alterations to detached garage – **PC commented no objection between meetings**

18/06785/FUL – Windmill Cottage Turville Valley Road Turville – Change of use of existing dwellinghouse (Use Class C3) to bed and breakfast (Use Class C1) **PC commented between meetings** – Turville Parish Council object to this planning application. This is a small, listed terraced house set in the middle of 3 cottages within the Conservation Area

Character Survey of Turville. It is an unsuitable building to contain any noise generated by people renting the cottage on a temporary basis. There is insufficient parking space, at the front and rear of the property in a village that is already overwhelmed with lack of parking. Waste is disposed via a shared septic tank, which is located on land belonging to a neighbour, and will severely impact in terms of cost and inconvenience with direct neighbours. There are concerns that people renting the property will not be mindful of the particulars when dealing with a septic tank and cause further issues. The property is offered with "flexible check in times" which will cause a loss of privacy to the direct neighbours with people arriving at the property at any time of the day or evening, as well as causing a disturbance with extra noise. The small cottages with thin party walls mean that noise carries throughout the village. Further problems are caused by the owner not living in the vicinity of the holiday let, causing disturbance to neighbours when they have been approached for help. This proposed change of use will lead to an increase in traffic and parking in the village, which will spoil the character of the area in the AONB and Conservation Area.

Since submitting these comments Clerk has been informed by planning at WDC that a planning application is not needed for an Air BnB and the application was unnecessary. There is some confusion over this matter, Clerk to speak with planning at WDC to see if someone can attend the November meeting to discuss.

18/07016/CTREE – St Marys Church Turville Valley Road Turville – Removal of 2 sections above path and deadwood causing obstruction to 1 x Judas (T1), cut back line of trees to the boundary and raise canopies to 5m to mixed line of trees (G1) and raise canopy to 2m to 1 x Prunus (T2) – **PC commented no objection between meetings**

c. New applications to be considered by the PC:

None at this time for Turville parish.

18/19.54 CIL Money received by the PC:

The Community Infrastructure Levy money currently stands at £3372.79. £2000 is earmarked for funding the pond project in Northend, which will be discussed later in the meeting. Other CIL money has been used for repairs to benches at Churchfield Wood and Southend Bridleway. PC to discuss if any other projects have been identified to spend CIL funds on. There are restrictions as to what CIL money can be spent on, namely infrastructure needs in the parish.

- Cllr Nuttgens has been approached by a resident about using the money towards a memorial bench for residents in Turville to be placed in the churchyard. Clerk has approached the Church about this, who planned to discuss it at their meeting in June. The June meeting was unfortunately postponed, with no new date set. Clerk has been advised that if a bench were approved by the PCC it would likely be a long process as would need to have a consultation with the villagers and higher in the church.
- At the recent TB-AG meeting, CIL money was raised regarding mobile reception in the parish – PC to discuss if money could be used towards funding further surveys about mobile reception in the parish. Clerk is waiting to hear back from the CIL Officer at WDC if this is a permitted use for the money.

No further suggestions for CIL money at this time.

18/19.55 The PC to discuss Northend Pond and ways to raise money for funding the works that need to be carried out:

The PC have allocated £2000 of CIL money to help fund works at the pond project. At the May parish council meeting, a Northend resident attended to discuss the renewed vigour for the project. Update to be provided if available, and discuss any possible fundraising events to contribute money towards the project.

- Action: Cllr Nuttgens The PC have not had an update from anyone about the pond. Cllr Nuttgens will approach the resident who attended the May PC meeting to ask if an information package can be put together with specific actions needed.

18/19.56 The PC to discuss plans by the British Heart Foundation to develop a new national database of defibrillators, which the Community Heartbeat Trust feel unnecessary:

Action:Clerk CHT feel that this is a repeat of work already undertaken and that all AED machines acquired via, adopted by or registered with CHT (or any other charity) are already logged on the WebNos Governance system and are known by the Ambulance Service. This appears to be a doubling up of what is already available, and would cause people to have to register in 2 places. Cllr Nuttgens proposed that the PC to write to ask for the purpose of this and object if it were to increase costs and work to the PC. All in agreement. Clerk to draft letter.

18/19.57 The PC to discuss the Barn Pitstop at Turville Heath:

Cllr Nuttgens stepped down from Chair and left the room. Cllr Sants stepped up as Chair. The Barn Café has been a popular stop for walkers and cyclists in the Chilterns. No vehicular access is given past a certain point, meaning that only footfall traffic is permitted. There have been 2 complaints to the PC from local residents regarding the café and the increased number of people visiting and using the Heath. The Planning Department at Wycombe District Council are aware and are awaiting an application regarding it. Comments were made by members of the public during Public Question Time. At this time, there is little that the PC can do until given the opportunity to comment on a planning application submitted to WDC. The Parish Council itself has no formal powers in relation to this issue. When the PC have been asked previously to discuss it at a parish council meeting by a resident, no comments could be submitted to WDC as there was nothing to comment on. The PC have been speaking with Planning at WDC. Once the planning application has been submitted, which WDC have imposed a deadline of 5th October, it will be discussed at a PC meeting and all views will be taken into account. If timescales are kept to at WDC this is likely to be the PC meeting held 14/11/18. Views are welcomed from all members of the parish. A resident commented that originally it was not a planning issue but now footfall has increased and it is a very popular venue that the character of the parish has been changed. Mr Harman explained that originally no planning permission was needed, and whilst it became a grey area still no planning permission was necessary - he offered to WDC to submit an application to clear up any confusion over this grey area. He also said that the barn itself is not a listed building. If any residents have any factual material they would like the PC to consider it is requested that this be submitted before the next PC meeting to allow time to be taken to take in to account. Cllr Abbott recalled Cllr Nuttgens back to the room at 20.24, where she stepped up as Chair once again.

18/19.58 The PC to discuss the new waste refuse plan out for public consultation by Buck County Council:

BCC have launched a public consultation running for 8 weeks from 27th August about a series of proposed cost-saving and future growth measures to the make the County's household recycling centres affordable for the future. The PC to discuss any comments to be made. All in agreement that no comments to be made at this time.

18/19.59 The PC to discuss the proposal to alter the Chilterns AONB into a National Parks status:

Action: Cllr Sants Concerns about whether the Chilterns AONB is getting the care and protection it requires, have led people, spearheaded by MP Cheryl Gillan, to question whether the Chilterns should be a National Park. The PC to discuss what if any action should be taken. All in agreement that further information was needed before the PC could state a position. Cllr Sants offered to form a paper to be discussed at a future meeting, likely to be January.

18/19.60 The PC to discuss a donation to the Hambleden Valley Business Network:

Action:Clerk The Chair originally requested a donation of £50 towards the costs of printing leaflets in the future. The membership of the group is local businesses in the Hambleden Valley, including some based in Turville. Cllr Nuttgens proposed a donation of £50, Cllr Abbot seconded. All in agreement. Clerk to confirm name of payee for the cheque which will be signed in between meetings.

18/19.61 The PC to discuss the AED machine at Northend:

Action:Clerk This machine has been removed from service with a loan machine in situ pending investigation about fixing. The service estimate repair from Cardiac Science is £276.90 A brand new AED machine would cost in the region of £975 +VAT. The SCAS Charity fund has approximately £1700 in it. The contact at the CHT is currently off on long term sick and no one else has contacted Cllr Wels about costs for a new machine with a part exchange from the old one. All in agreement to pursue a new machine using the fund, especially with a part exchange CHT previously mentioned. Clerk to ascertain costs. A brief explanation of how the AED machine works was given to interested members of the public.

18/19.62 Finance:

- The second half of the precept has been paid from WDC, £2750.
- The accounts including bank statements were available at the meeting for Councillors to inspect.
- All in agreement to continue with the external assurance review for the time being but if the cost significantly increases then this will be looked into again, with an external review possibly happening every 2 years.

a) Balance:

Opening Balance 01/07/18	10166.60
Less July payments	(483.86)
Opening Balance 01/08/18	9682.74
Less August payments – salary via S/O	(257.29)
Closing Balance 31/08/18	9425.45

b) Reserves:

CIL restricted reserve	3372.79
(CIL – committed for Northend pond	2000.00)
CIL restricted reserve less Northend pond	1372.79
Unrestricted reserve	6052.66
Total reserves as of 31/08/18	9425.45

c) To approve and sign the following payments:

Lorna Coldwell – September salary – paid via Standing Order	257.29
Lorna Coldwell – expenses and mileage July/August	187.26
PKF Littlejohn – assurance review of Annual Governance return	240.00
The Village Hall, Northend – meeting 12/09/18	20.00
Total:	704.55

Donation to the Hambleden Valley Business Network cheque to be signed in between meetings.

18/19.63 Date of the next meeting:

Wednesday 14th November – the Village Hall, Northend.
The meeting was closed at 20.52.

The Chair Date