

TURVILLE NORTHEND VILLAGE HALL

Draft/Minutes of the Meeting of the Committee of Management held at the Village Hall on Tuesday 11th October 2022

Present

Trustees: David Cairns, David Faragher, Susie Phillips, Gina Wessels.

Other volunteers: Susan Faragher, Matthew Dawson, Mark Morton.

Other residents: Alice Nuttgens, Peter Langford, Glynis Langford.

1. Apologies

Sarah Evans, Clare Barrows and Cayla Twemlow.

2. Chairman

David Cairns (DC) agreed to act as Chairman of this meeting.

3. Minutes of the Management Committee Meeting held on 26th April 2022

The minutes were approved.

4. Financial Report for the period from 1st April

This item was substantially dealt with as item 5 of the Annual General Meeting.

DC also added that he had recently replied to an information request from the Valuation Office about the Hall which could have an effect on future business rates.

5. Repairs to Northend Common

No work has been carried out to the edges of the Common recently. However, the Hall is holding £207 for residents to use for further repairs.

6. Maintenance: Current and Future

a Roof

DC reported that the repairs to the roof (damp on the flat roof over the toilets in the 1990s extension (as there is no ventilation) and leaks through the bell tower which does not have a damp course, as well as other issues) had been carried out by Attleys earlier this year. However, following heavy rain a large damp patch appeared in the corner of the meeting room at the back of the Hall on the side where it adjoins the neighbouring property. The problem has been reported to Attleys who will be coming to the Hall to investigate it shortly.

b Refurbishment of Main Hall Floor

It was confirmed that this was not work that needed to be carried out at the moment.

c Heating and other electrical installation and electricity supply

i) Water heater in the kitchen

David Faragher (DF) reported that the water heater in the kitchen needed replacing as it was old and had broken down twice recently. He had obtained two quotes for it to be replaced which were briefly discussed during the meeting. It was agreed that he and DC could sort out the matter.

ii) Electrics and Radiators

The Hall's electrics and radiators need to be checked over and there was a short discussion about firms that might carry out the work. Peter Langford agreed to forward details of a suitable firm to DF.

d Decoration

The Hall decoration could do with freshening up, but it would be better to wait until the problem with the damp has been resolved.

e Gardeners

It was reported that Cayla Twemlow, a local resident, had recently replanted the boxes at the front of the Hall.

DF reported that he had been in contact with some gardeners who do some work for people in the village and who would be prepared to do half an hour from time to time on the Village Hall in order to keep it neat.

7. Bookings and Lettings

a Letter from Turville Parish Council about the Burning Girls

It was reported that a letter had been received from the Parish Council expressing concerns about the filming of The Burning Girls that was going on in the area. They suggested that the location of the filming should not be credited to Northend as they were concerned that the theme of the series is not something that the Parish Council would wish to be associated with, and may cause unwanted visitors after the series is aired. DF confirmed that there was a clause in the contract to say that the location of the Hall would only be identified by a fictitious name. (The Chairman of the Parish Council, Alice Nuttgens, was present at the meeting).

b Safeguarding – Charity Obligations of Trustees

DC reported that he had contacted the Chairmen of Hambleden, Lane End, Fawley and Skirmett Village Halls and they were all unaware of the safeguarding obligations which affect the trustees' responsibilities in relation to the running and hiring out of their Halls.

c Summary

A summary of the bookings that were mentioned at various parts of the meeting is as follows:

The 2 regular bookings (table tennis and Hearing Dog puppy training) continued until the Hall was hired out to the Turville Nursery during July and August (22nd July until 26th August). The table tennis recommenced in September. However, unfortunately we lost the Hearing Dog puppy training booking. There were a number of reasons for this, there was a change of organiser, they weren't particularly happy with having to move out for the Nursery and the possibility of having to lose sessions for the filming scheduled for September and October was perhaps the deciding factor.

The Hall was used for the filming of The Burning Girls for 3 days at the end of September, but the possible use of the Hall as a green room for the actors did not materialise.

Since the last Management Committee Meeting on 26th April 2022, there have also been 3 birthday parties (2 on the same Saturday in May), 2 music concerts (22nd May and 18th September), the Platinum Jubilee Tea Party on 5th June and a cycling event on 16th July.

There aren't many bookings for the Autumn/Winter period though there will be another music concert at the end of October and there are three events booked for December, the Village Hall Christmas Drinks (which is organised by the Hall) followed by a "Wild Church" service (organised by

the Church) on the Common on the 11th, another Wreath Making workshop on the 12th (following the success of last year's event) and the Nursery Christmas party on 16th December.

There will also be a Cheese & Wine event put on by the makers of The Burning Girls for those in the vicinity of their filming –they are expecting the Hall to invite the local residents to the event.

It was suggested that as the filming in the Village had now finished for the moment that the Wine and Cheese party should be postponed, perhaps until the filming resumes later in the year.

8. Marketing & Events

Although Clare Barrows (CB) was unable to attend the meeting, she sent this update by e-mail which was read out at the meeting:

Christmas Wreath Workshop:- 15 tickets sold which is the same number as last year which was just right. Matthew Dawson will advise CB who CB needs to chase for payment (if any). CB will get the TENS licence and the prosecco and claim these via MD on expenses.

General marketing - all the search web sites etc. are in good order, but on a general Google search for some reason the hall is shown as a "museum" and states it is "temporarily closed". CB will email Google to sort it out. I can do some more general reminders to the Turville Parish networks about the Hall etc. to encourage further rentals. Ideas for events welcome perhaps we should ask the Turville network?

SE to advise CB on the Xmas party flyer.

9. Community Events

It was reported that the Parish Christmas drinks organised by the Hall will be on Sunday 11th December and would be followed (as last year) by a Wild Church Nativity on Northend Common organised by the Church and led by the Rev. Sue Morton.

10. Date of next Meeting

It was decided to hold the next meeting and the AGM in October 2023, but the exact date is to be decided nearer the time.